



HERITAGE HIGH SCHOOL

AVID STUDENTS CONTACT GONZALEZ IN COUNSELING OR EMAIL MELINA.GONZALEZ@PUHSD.ORG

Community Service Timecard USE A SEPARATE TIMECARD FOR EACH ORGANIZATION!

Five (5) elective credits will be issued for every 60 hours of community service, up to 20 elective credits. Students may continue to perform community service after maximum credit is earned however. **ALL** students must:

- A) Perform work for a **non-profit organization!!** All other service performed will not receive credit.
- B) Perform service for no payment or compensation.
- C) No service may be performed during school hours. This **excludes** before/after school, and during lunch (**approved in advance**).
- D) Service performed for churches must **not** be during regular worship time. (alter boy/girl, praise & worship team, video display, etc)
- E) Elective credit will be awarded for service performed **at** HHS. (assisting teacher before/after school, Band (extra curricular), Drama (extra curricular), team sports assistants (before/after school, custodial, clubs, etc

Student Name:				Student ID#:		Grade:	
Place of Work:							
Address of Work:					City:		
Supervisor Name:				EMAIL:		Phone #: ()	
Month	Day	Year	Time In	Time Out	Hours Worked	Description of Work	Supervisor Signature

Total Hours Worked:		Student Signature:		Date:	
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