

Sunshine Committee Policy

Willow River Elementary 2025-26

Dues

\$30.00 collected from full-time staff (you work at Willow daily)

\$20.00 collected from part-time staff (you work at Willow and other buildings)

Please turn in to Tricia Griffith at your earliest convenience.

Checks payable to Willow River Elementary Sunshine

Paypal your dues to WRSunshine4@gmail.com

Venmo your dues to @WillowRiver-Sunshine

**This has not happened in recent memory, but if funds diminish prior to year's end, another collection may take place*

** All monies will be placed in the Sunshine Committee checking account at Associated Bank. This is public record and can be requested by anyone, please see Chris Reckinger or Tricia Griffith.*

Annual Dues cover:

Life Events

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| • Hospitalization (1+ nights)/prolonged illness of staff | \$40 |
| • Hospitalization (1+ nights) of child or spouse of staff | \$40 |
| • Hospitalization/prolonged illness of former staff | Card |
| • Death of spouse, parent, child, grandchild, sibling | Flowers and staff collection |
| • Death of grandparent(s), aunt, uncle, in-law | Card |
| • Wedding | \$40 |
| • Birth/Adoption of first child | \$40 |
| • Birth/Adoption of second or greater child | Card |
| • Retirement | \$150 toward party, staff collection for gift |
| • Employee leaving district/building - 3 or fewer years | \$20 gift |
| • Employee leaving district/building - 4+ years | \$40 gift |
| • Employee leaving district/building - 15+ years | \$60 gift |

Staff Events/Misc.

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|---|----------|
| • Boss's Day (October 16) | \$40 |
| • Administrative Professionals Day (April 23) | \$40 |
| • Health Assistants Day (May 7) | \$40 |
| • Custodian Appreciation Day (October 2) | Luncheon |
| • Cooks (May 1) and Educational Assistants Appreciation Day (November 18) | Luncheon |
| • Staff Parties | |
| • Volunteer Breakfast (TBD) | |
| • Secret Sunshine | |
| • Will-O-Manias/Events | |
| • Staff Potlucks (three times per year) | |
| • Paper Products | |

** If an event is not covered by the above list, we ask that teams plan the event (bridal showers/baby showers/ birthdays, etc.) *Questions/Unusual circumstances will be addressed with committee discretion.*