

NILES WEST HIGH SCHOOL - CIVICS

MR. PISTORIUS

The following is a course and class procedure outline for the semester. This course is a one Semester long course, with a U.S. Constitution Test and a Common Final Assessment. Please, read through this outline to ensure your success in this class.

1. Attendance

In this class, students are expected to take responsibility for their own learning. One important part of taking responsibility is to be present on a daily basis and participate in a positive manner. If you are absent, it is your responsibility to ask for the necessary information that you may have missed. You must also make-up all assignments, quizzes, or tests within the same number of days as you were absent. Tardies will result in referrals and possible detentions. In accordance with school policy, frequent absences will result in being dropped from the class.

2. Classroom Behavior

As students at Niles West, you will be expected to display mutual respect at all times. Please, follow the guidelines below to have success.

- ♠ Always be prepared, with classroom materials.
- ♠ Be in your seat before the bell rings and ready to work.
- ♠ Do not get up from your seat without permission or, until you are dismissed.
- ♠ No Cell Phone use during instructional times.
- ♠ All classroom materials need to be used in an appropriate manner, and returned to the teacher.
- ♠ Refrain from touching classroom materials that are not for your use.
(Teacher Desk – Computer – EPSON – Cabinets – Ect.)
- ♠ Cheating and Academic Dishonesty will be penalized under the student handbook.
- ♠ The classroom is never a place to fight, yell, text, sleep, or apply make-up.
- ♠ All rules under the Niles West handbook apply and will be enforced.

3. Class Materials

The following materials will be needed on a daily basis:

Textbook	Highlighter
Chromebook	Pocket Folder
Notebook	Blue or Black Pens & Pencils

4. Reading & Homework Assignments

All assignments will be distributed on a weekly basis. Students are strongly advised to use a highlighter and take notes for all assignments. All reading needs to be done carefully and repeated for effective participation in class discussion. Homework assignments may have different point values and must be completed on time. Late assignments will be given less credit or no credit at all.

5. Projects and Writing Assignments

Students will be working on many different types of projects during the school year. Projects are due on time and need to be complete for credit. Writing assignments will be given in order to prepare students for future higher-level assessments.

6. Tests/Quizzes

Chapter and Unit tests and quizzes will be announced in advance. Occasionally, quizzes will be given to reinforce daily study. Many various assessments will be used to challenge each student.

All missing assessments will need to be made up in the Testing Center #1145.

Failure to make up an assessment will result in a zero for that test or quiz.

7. Grading Scale

Marking Period	- 80%	100 – 90 = A
Final Exams	- 20%	89 – 80 = B
Semester	= 100%	79 – 70 = C
		69 – 60 = D
		Below 60 = F

All grades will reflect a certain percentage (%) and will be based on the total number of points possible within that marking period. Students will earn points on all assignments and will be evaluated in many areas. Class participation will also be evaluated as part of each marking period grade.

8. Extra Help

I am available to help students before school and during my planning period. Please, see me before or after class to arrange a time to meet. **Social Studies Office #2140**

