

Corinth CSD School Volunteer/Internship/Student Teacher

Application and Confidentiality Agreement

Thank you for volunteering to help in our school! In order to ensure that your time at school is a positive experience for all, we have developed some guidelines. Please read them then sign & return the slip below to the main office.

When working with student/s remember to:

- Give positive and encouraging feedback
- Use a soft voice that encourages and makes children comfortable
- Avoid comparing children and their work
- Reward good behavior with a smile or compliment
- Try to be consistent in helping all of the children
- Encourage children to do as much as possible without your help
- Respect children's differences and personalities
- Report any problems to the classroom teacher

Promptness & Dependability: The teachers and students will count on you. Please notify the teacher if you know in advance that you will not be able to make it during your scheduled time. Remember to always check in at the office and wear your visitor's badge.

Flexibility: There may be times that you will work with the children and other times that clerical work is most helpful.

Minimize interruptions during class time: Please turn off your cell phone and avoid conversations with others when in the classroom.

Confidentiality: Information about every child is CONFIDENTIAL and must remain in the classroom. We respect the privacy of our children and families.

Prepare your child in advance if your child is in the room in which you are working: Let your child know when you are volunteering in the classroom and that you're there to help the teacher and all of the children.

Finally, have fun and thank you for being here! We are so very grateful to each and every one of you for your generous commitment of time, skill, and enthusiasm. Your effort makes a difference in the lives of our students!

I understand and will meet the expectations for working in the classroom

Print Name _____ Date _____

Signature _____ Date _____

Room/Teacher you would like to work in: _____

PERSONAL INFORMATION:

Volunteer Name:		School Year: (To be completed yearly)	
Former Name(s):		Home Phone:	
Address:		Work Phone:	
Cell Phone:		Student's Name:	
		Grade:	
Do you have a student in our school? If so, please give the student's name:			

VOLUNTEER SERVICES FOR WHICH YOU ARE APPLYING:

Have you volunteered in the District in the school year prior to this application? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, where?	

SPECIAL SKILLS/TALENTS:

REFERENCES: List below three (3) persons **not related to you** that you have known for at least one year.

Name	Address	Phone	How Known

PLEASE ANSWER THE FOLLOWING QUESTIONS:

	Yes	No
1) Have you ever resigned from a position rather than face disciplinary action?	<input type="checkbox"/>	<input type="checkbox"/>
2) Has any disciplinary action been brought against you which resulted in you being discharged from employment?	<input type="checkbox"/>	<input type="checkbox"/>
3) Did you ever receive a discharge from the Armed Forces of the United States which was other than "honorable" or which was issued under other than honorable circumstances?	<input type="checkbox"/>	<input type="checkbox"/>
4) Have you ever been convicted of any crime (felony or misdemeanor)?	<input type="checkbox"/>	<input type="checkbox"/>
5) Are you a registered sex offender?	<input type="checkbox"/>	<input type="checkbox"/>
6) Are you now under charges for any crime (felony or misdemeanor)?	<input type="checkbox"/>	<input type="checkbox"/>
7) Have you ever forfeited a bail bond posted to guarantee your appearance in court to answer charges?	<input type="checkbox"/>	<input type="checkbox"/>
8) Have you ever had a teaching credential revoked, suspended or annulled?	<input type="checkbox"/>	<input type="checkbox"/>
9) Have disciplinary proceedings ever been initiated against you pursuant to New York State Education Law Section 3020 and/or Section 75 of the Civil Service Law?	<input type="checkbox"/>	<input type="checkbox"/>

If you answered YES to any of the questions above, provide the specifics or an explanation for the response on a separate sheet. If you elect not to provide specifics or if such an explanation is insufficient, your application may be denied.

Principal Reviewed: _____ Approval YES ☐ NO ☐

If this is a student teacher the internet agreement form must be attached and sent to the tech department.

Superintendent Reviewed: _____ YES ☐ NO ☐