

**Greenfield Public Schools
Federal Street Elementary School
School Improvement Plan 2018-2021**

Federal Street Elementary School Instructional Focus:

A coordinated school-wide effort to have all Federal Street School students demonstrate growth in their ability to read, comprehend, and respond effectively in a variety of ways to informational materials in all academic areas.

Introduction

Federal Street Elementary School is the school with the downtown connection. The curriculum has a specialization in partnering with local businesses. At each grade level, students will be learning and partnering with a variety of businesses downtown. The students will also perform community services with people of the downtown to include: the fire station, post office, town offices; including the Mayor, the hospital, and the YMCA in addition to new partnerships each year.

Federal Street is a K-4 elementary school that houses 14 classrooms with an average class size of twenty. Federal Street embraces a 3 tiered literacy model to address the needs of all students. All students are provided with online accounts for programs to practice and master math and reading skills. Academic progress monitoring is emphasized to optimize student achievement; every child's progress is reviewed at regular grade level meetings to ensure acceleration in both math and reading. Expectations for student achievement are high and include excellent attendance, effort, achievement and citizenship. Federal St. School is a school-wide Title 1 school and this School Improvement Plan serves as the school's Title 1 plan. All Federal St. School teachers and paraprofessionals are highly qualified.

Federal Street practices Responsive Classroom, an approach to elementary teaching that emphasizes social, emotional, and academic growth in a strong and safe school community. The Responsive Classroom approach is based on the premise that children learn best when they have both academic and social-emotional skills. Parental involvement is exceptional and there is an active PTO that generously supports the school programs. This School Improvement Plan serves as the school's Title I school-wide plan.

Goal I - Improve Academic Achievement: Federal Street Elementary School will continue to accelerate student learning in core academic subjects by making meaningful improvements to the quality of instruction in support of school-wide achievement objectives.

Objectives	Key Actions	Measures of Success	Timeline
Objective 1: All students will make strong continual progress toward proficiency and excellence in reading and writing	- Accelerated Reader is used in grades K-4 - Tier II instruction is provided by Title I and support staff - Tutors provide academic support in reading, writing and math - NWEA Map assessment is administered three times per year and is used to monitor student progress and plan instruction in grades K-4 - Use DIBELS assessments are administered with all students in K and Grade 1 and for Intervention students in Grade 2-4.	By Spring 2019, 80% of all students (K-1) will reach grade level benchmarks on DIBELS subtests. By Spring 2019, the average score on Scott Foresman Reading Street end of the year testing will be 80% By Spring 2019, 80% of students will meet or exceed the expected grade level growth goal on NWEA MAP tests in reading By Spring 2019, 70% of students in grades 3 and 4 will meet or exceed the state average score on the ELA portion of the MCAS 2.0.	Sept. 2018-June 2019 Sept. 2018-June 2019 Sept. 2018-June 2019 May 2019
Objective 2: All students will make strong continual progress toward proficiency and excellence in mathematics.	- FASTT Math, Symphony Math and SPLASH Math computer programs is used in grades K-4 - Pearson EnVision unit and end of the year assessments are given in grades K-4.	By Spring 2019, the average score on the EnVision End of the Year testing at each grade level K-4, will be 80%. By Spring 2019, all students will show growth on grade level math fact assessments.	Sept. 2018-June 2019 Sept. 2018-June 2019

	● Tier II instruction is provided by support staff and title I staff ● NWEA Map assessment is used to monitor student progress and plan instruction in grades K-4 ● Math facts are practiced regularly and assessed at each Math Team Time meeting. Progress reports are submitted for review at each of these meetings.	By spring 2019, 80% of students will meet or exceed the expected grade level growth goal on NWEA MAP tests in mathematics By Spring 2019, 70% of students of grades 3 and 4 will meet or exceed the state average score on the Math portion on MCAS 2.0	Sept. 2018-June 2019 May 2019
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Goal II - Build a Professional Collaborative Culture to Improve Student Achievement: Federal Street Elementary School will effectively build a professional culture of teacher leadership and collaboration (e.g. designated collaborative planning time, on-site targeted professional development) focused on strengthening instructional practice and meeting school-wide achievement goals and objectives.

Objectives	Key Actions	Measures of Success	Timeline
Objective 1: Teacher teams meet regularly to discuss and analyze student work and data for the purpose of setting high standards, assessing student learning, and strengthening the use of school-wide instructional practices.	- Classroom, Special Education and Title 1 teachers meet regularly to assess student work, analyze student data, and plan instruction - Faculty meetings are held 2 times a month after school to identify common goals and implementation of common instructional strategies	Grade level Team Time minutes and assessment data will be housed in the Principal's office. Faculty Meeting agendas and minutes.	2018-2021
Objective 2: Faculty, staff, and administrators regularly engage in professional development, data-driven analysis and planning to improve student learning.	- Federal St. School faculty will participate in district PD trainings. - Federal St. School faculty will review MAP data mid-year.	PD agendas, sign in sheets and certificates. Data analysis sheets and Individual student plans.	2018-2021

Goal III – Continue to Provide Enrichment Activities to Improve Academic Achievement: Federal Street Elementary School offers enrichment opportunities that build student skills and interests and deepens student engagement in school/learning in support of school-wide achievement goals.

Objectives	Key Actions	Measures of Success	Timeline
Objective 1: Enrichment opportunities help to develop students’ skills and talents, explore special interests, and perform/demonstrate/exhibit the products of their work.	Enrichment activities include: • All students, K-4 participate in Art, Wellness, Music, Physical Education and Technology classes once a week. • All students participate In Technology;/Filmmaking Projects • All third and fourth graders are given the opportunity to participate in Chorus, Band and free string instrument lessons. Grade 2 students can also participate in chorus if they choose. • Staff and students produce monthly All School Meetings where the children have the opportunity to develop confidence with presentation skills and audience skills. • Partnerships with community businesses and participating in service projects • Attend and participate in theater performances and symphony concerts	Teacher lesson plans and Principal observation notes. Chorus, Band and Strings for Kids rosters. All School Meeting participation documentation of the monthly agenda, school meeting schedule for classroom responsibility and photos of each meeting. Partnership documentation will include schedules, and specific activities.	2018-2021

Objective 2: Leadership is in place to support the integration of enrichment activities to be enhanced through connections with the community.	● Reinstate the Instructional Leadership team. ● All classes will participate in field trips to expand learning beyond the school wall. ● Observation and feedback form will be created to use with all enrichment activities	The ILT will keep agendas, minutes, and documents that demonstrate the integration of enrichment activities. ILT will also provide feedback to the staff at monthly staff meetings. Schedules of field trips taken by class/grade to include destination and content area.	2018-2021

Goal IV – Increase Parent Involvement to Support Student Learning and Achievement: Federal Street Elementary School sees parents as partners in their children’s academic achievement and social development and will continue to increase parent involvement.

Objectives	Key Actions	Measures of Success	Timeline
Objective 1: Federal Street administration, teachers, and staff will continue to provide parents and community members information on school activities, student achievement and accomplishments, school calendar, and ways to be involved in the Federal Street Elementary School community.	● Post information on the district/school website including calendar, principal letters, announcements, school newsletters, PTO information, etc. ● Parent email lists/ cell phone numbers are collected. ● Monthly PTO meetings and School Council Meetings are held, and dates are provided for families. ● Federal Street Elementary School's Monthly Newsletters (Principal and Classroom teachers) are sent home and also posted on the school website ● SchoolMessenger is used to communicate announcements with families. ● All School Meeting dates, and invitations to attend are sent home to encourage family attendance ● Parent conferences are regularly scheduled twice a year and as needed or when requested. ● Parents and community members are welcomed as volunteers	District and School website pages. Teacher and administrator communication logs showing response to parent questions and concerns within 24 hours via email, text, phone and face to face conversations. Agendas, minutes and sign in sheets from PTO and School Council Meetings Parent Sign In Lists for events SchoolMessenger scripts/recordings Videos and pictures from assemblies, celebrations, and school activities Parent – Teacher conference schedules Letters, lists of meeting dates, and calendars sent to families and community members	2018-2021

		Volunteer forms and sign in sheets	
Objective 2: Federal Street administration, teachers, and staff will continue to reach out to students and their families to ensure access to technology and educational resources.	• Make log-ins and passwords for online academic programs available to families for use at home • Provide strategies for families to work with children at home through school and classroom newsletters • Teachers will provide math and reading challenges to be completed during breaks and school vacations • Continue Federal Street's relationship with the Greenfield Public Library making their resources known and available to parents through newsletters and classroom visits • Provide a book fair twice a year during parent conferences or events	Document use of technology Field trip forms to the GPL. Monitor and document use of the school library Records and communications that demonstrate parent outreach Copies of math and reading challenge packets	2018-2021
Objective 3: Parents will be provided opportunities and resources to support their children's academic achievement and social development.	• Post student work and data publicly so it can be shared with parents and community members when they visit the school	Student data that is posted and pictures of student work is displayed	2018-2021

	• School social worker will provide ongoing support to students and their families • Federal Street Elementary School administration works with outside social agencies to provide support to students and their families • Continue use of Responsive Classroom practices school-wide an approach to elementary teaching that emphasizes social, emotional, and academic growth in a strong and safe school community to enable optimal student learning.	Descriptions of the ways that the school social worker has worked with children and families Descriptions of the outside agencies that have worked with Federal Street Elementary School administration and staff Professional development that is provided to staff on the Responsive Classroom Model with participation lists	
Objective 4: Federal Street administration, teachers, and staff will continue to assist preschool students and new students through the transition into the school.	• Incoming Kindergarten families will be invited to visit the school in the spring at an Open House event. • Continue to have Pre-school visits to provide pre-school children an opportunity to visit the Kindergarten classrooms and to see the school. • Information packets explaining procedures at Federal St. School will be shared with K families and new students in other grades.	Sign in sheets and feedback forms from Open House events Copy of the information packets Schedule of the preschool visits from participation preschools.	2018-2021

Goal V - Use Technology to Improve Student Achievement: Federal Street Elementary School will use technology to enhance learning, engage students, and improve student achievement.

Objectives	Key Actions	Measures of Success	Timeline
Objective 1: Federal Street teachers and staff will use computer based programs to support learning, engage students, and improve student achievement.	- Accelerated Reader, Lexia and Read Naturally are used with students K-4 - Websites used by classroom teachers include Reading A-Z, Science A-Z, Enchanted Learning, ABC Teach and Splash Math (at the K and 1 level) - NWEA Map computer assessment is administered 3 times a year in grades 1-4 and 2 times a year in Kindergarten to monitor student progress and focus instruction.	Improved academic achievement in reading and mathematics for all students using the software. MAP scores Teachers will analyze student data regularly to monitor student progress and classroom instruction.	2018-2021
Objective 2: Federal Street teachers and staff will use web-based interactive tools to support learning, engage students, and improve student learning.	- Teachers utilize SMARTBoard technology for instruction - Computer programs support student learning in English Language Arts and math.	Teacher lesson plans Improved student engagement and motivation as evidenced through classroom observations and analysis of student data (discipline data, health office visits, absenteeism, classroom engagement)	2018-2021
Objective 3: Federal Street teachers and staff will participate in professional development on	Provide in-district professional development and staff attendance at conferences and online trainings on: SMARTBoard applications	Technology professional development documented by: Professional Development Calendars	2018-2021

technology and web-based tools to use in the classroom.	● Use of web-based tools ● NWEA MAP assessment implementation and instructional resources ● Integrating technology into the curriculum ● Assistive technology	● In-district Professional Development ● Conference Participation Certificates ● Agendas from Grade Level and Faculty Meetings ● Online Professional Development	
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OUR MISSION STATEMENT

We will provide a caring, safe and supportive community in which students acquire a love of learning. We will respond to the diverse learning and social needs of all students, as we challenge them to reach their fullest potential.