

NorthPointe Christian Middle and High School

Library/Media Center Message

2025-2026

The NorthPointe Christian Media Center is vital to helping students become responsible, self-sufficient, confident learners. Print and on-line resources are available to students as they learn to locate, select and evaluate information, as well as are available for reading enjoyment.

Please take a few minutes to go over these guidelines with your student before they check out any books.

-The Book Nook will be open during school hours beginning August 25, 2025.

All new students may check out books after their English Orientation session during the first few weeks of school.

-Students **MUST CHECK OUT books before leaving the Media Center**, by using the iPad Self Check-out Station or by filling out an Express Self Check-Out system located on the cart in the Book Nook area.

-Students may use the iPad and scanner to scan their ID card or type their name on the screen and then the barcode on the back of the book.

-Students may check out three fiction or non-fiction books that will be due at the end of each quarter. We suggest marking the calendar on the school Google site for a reminder of due dates. Students may renew books on the iPad if needed.

-Students should place all books in the **RETURN BASKET** located on the Self Check-out cart.

-Students will have one week to return their books. If not returned during that time, the book will be marked LOST and a replacement fee notice will be sent to the student and parents until payment is received.

-Students may see NPC's catalog of books by logging onto destinydiscover.com (first time user: enter state, district and school options), and select the Mid/High School. Scroll up to see Back Office. Search by title, author, subject or series.

-Spanish Immersion books for 6-7th grade are located in Sr. Kaboos' room and 8-12 books are located in Sra. Cruz's room.

-MS books are shelved by Fiction and the entire author's last name and Non-Fiction books are shelves by genre. Books on the Suggested Reading lists have a blue dot on the spine.

-HS books are shelved by Fiction and the first three letters of the author's last name.

Supplemental Reading books for 9th/10th and 9-12 department books are in Mrs. Brugel's room and 11th-12th/AP books are in Miss Straayer's room.

-MS and HS Students may check out e-books online by going to destinydiscover.com and searching through the ebook books. To check out, students must LOG IN using the student's last name and first two initials. The password is northpointe. Books automatically return after 40 days.

-Students may use their school issued/personal laptops for school related work and must follow NPC guidelines in regards to technology.

-Students should locate and use information responsibly and avoid plagiarism by citing each piece of information, music or picture taken from print or online resources.

-Students should check their NPC email and Schoology daily and use it appropriately and positively.

-All students will be responsible to care for all laptops, media center furniture and books, as well as, clean up after themselves and leave the media center in better condition than they found it.

If you have any books suggestions or questions regarding the Media Center, please email: Kristal DeVries – devriesk@npchristian.org

For computer issues or questions, please email the TechTeam at tech@npchristian.org.

Nicole Crawford, Brian Dentler, or Jon Dickensheets will get back to you as soon as they are able.