

Uncharted Shores Academy
MINUTES
Regular Meeting of the USA Governing Board
Tuesday, April 8, 2025, at 5:00 PM
330 E Street, Crescent City, CA 95531

This meeting will be held in person, broadcast virtually and telephonically and will be accessible from remote viewing stations at all USA schoolsites.

The public may attend the meeting in person at 330 E. Street, Room 2, Crescent City, CA or by visiting remote viewing stations at the following USA schoolsites; 1492 Northcrest Dr., Crescent City, CA or 785 E. Washington Boulevard, Suite 10, Crescent City, CA.

The public may also view the meeting virtually by clicking on the Join Meeting link posted on the school website: <https://shoresacademy.com/the-board> or by logging in directly to the Google meet: Video call link: <https://meet.google.com/bax-vmkm-opa> Or dial: (US) +1 605-574-1290 PIN: 766 821 543#

*The general public may address the Board on any item already listed on the agenda at the time of the Board discussion of the item by indicating interest with a raised hand from the in-person audience, or virtually in the Google Meet. An item that is **not** listed on the agenda, but that is a topic of concern within the Board's jurisdiction, may be addressed during the open comment time. The Board may not respond to any comments **not** listed on the agenda but may later place an appropriate item on the Board agenda for a future meeting. All comments should be limited to 3 minutes or less and the number of people addressing the Board concerning any one item may be limited due to time constraints.*

I. General Business: Jennifer Mobley, Board President (10 minutes)

- Call to order: 5:03pm
- Members present: Jody Petersen, Sarah Anker, Linda Monnin, Jennifer Mobley, Jill Munger,
- Administration present: Dan Cartwright, Anita Cumbra, Bree Scott
- Minutes of previous meeting: Attachments: [USA Board Meeting Minutes 3/11/25](#) **Minutes accepted

II. Presentation by Thelma Tomlinson from the DNCOE- **Motion to add this presentation to the agenda. Motion-Linda Monnin Second-Jennifer Mobley **motion carries

- Mental health intervention help for all students in the county, not for acute crisis
- Mobile wellness center that can come to the schools for a therapy session or a space inside the school can be used
- Self refer, or a teacher/staff member can refer a student
- Up to two weeks for intake
- Would like to come to the school to show students the van and hand out fliers
- Can be done at school or at home and involve family sessions and behavior coaching as well. Up to 12 weeks long.

III. Open Comments from General Public: for items NOT on the agenda (please state name and position for the record – staff, parent, community member, etc.) Each

commenter is limited to 3 minutes. After a 30 minute comment period, the open comment period will be closed. --No public comment

IV. **Executive Closed Session (30 Minutes):** The board will adjourn to closed session to discuss confidential personnel and/or legal matters and/or contractual negotiations.--No closed session

V. **Return to open session:** The board will report any board decisions made in closed session.

VI. **Informational Reports and Presentations:**

- Educational Director: *Anita Cumbra* (10 minutes)
 - Enrollment: Current enrollment at 284, 76 offshore. Just closed term 2. 303 total for 25-26, 77 offshore. Offshore has a wait list for next year and if continued interest happens there is potential for adding another part-time offshore teacher.
 - Educational Events: State testing is beginning next week for Offshore and 4th and 5th grades will be starting on 4/22. Finalizing the proctor scheduling and ironing out the details. Fourth grade is starting swim lessons and Howland Hill field trip. 3rd grade will be going to Sunset later this month.
 - Curriculum Update: Corey and Anita are working together to find a solid curriculum for 6-8 social studies. Anita has helped 3rd and 4th grade get a leveled reading program going in their classes. Kindergarten-Second grade reading screener-Must be one of the 4 the state has approved and needs to be adopted by June 30th.
 - Staffing update- We hired a kindergarten teacher! Ms. Kristie will be teaching TK and the new teacher will be kinder. Navigating expanding the number of students at the ELC, without increased space.
- Business Director: *Bree Scott* (10 minutes)
 - Business Operations Report: Working on hiring packets and going through the process so that our new teacher is ready to go when the school year begins!
 - Human Resources Update: We hired a teacher, as Anita reported.
- Executive Director: *Dan Cartwright* (10 minutes)
 - Facilities: Meeting next week with Elk Creek Builders to discuss any potential for working together in the future. Met with representatives from the Nazarene Church about the potential for open facilities spaces in the future as well. The Nazarene church would like to build their current area into a shared performing arts space.

- Charter School Advisory Commission- They made a recommendation to fund us at 100% for two years. In the Spring of 26-27 Bree and Dan will be preparing for the next review.
- Safety: Monthly drills continue. Comprehensive School Safety Plan will need to be revised and updated to include more in-depth procedures for reopening school after a disaster of any kind.
- Staffing Updates: No additional staffing updates.
- Leadership Team Report: *Linda Monnin* (10 Min)
 - Additional updates- ELC through 3rd grade will have Smokey the Bear presentations coming up. ELC and 2nd grade hatched and are incubating chicks! ELC is taking on the May Family Engagement Night for a kids bop karaoke and dance party. Offshore is starting testing and Ms. Christine has a hike at the end of the month. Middle School had a Techno Tango and Peeps for my Peeps. Ms. Sarah is coordinating a chili cook off fundraiser for the clubs on April 30th from 5-630. Come help raise money for clubs and vote on your favorite chili! Track is also up and running. Busy time of year!

BREAK: 10min break

- VII. **Report On Open Enrollment- 2025/26 Enrollment Projections** (45 Minutes) (*Anita Cumbra*): USA Education Director Anita Cumbra will share information regarding Final Open Enrollment statistics, 2025/26 enrollment projections and potential implications. ***DISCUSSION ONLY***-- The lottery happened on March 15th. No further information. See above report from Anita.
- VIII. **Board Bylaws-** (60 Minutes): (*USA Board*): Review of the board bylaws and proposed alterations/changes. Items to be covered: Bylaws, including responsibilities of the Secretary of the Board, etc. ***ATTACHMENTS: [2019 Posted USA Board Bylaws](#) [Bylaw revision proposed 6/23](#) DISCUSSION/ACTION***
- *****motion to accept the DUTIES OF THE SECRETARY portion of the Board Bylaws as is. Motion-Jennifer Mobley, Second-Jill Munger **motion carries***
- IX. **Agenda Items Requested for Consideration at a Future Board Meeting:** K-2 reading screener, bylaws 5.4 DUTIES OF THE PRESIDENT OF THE GOVERNING BOARD, Comprehensive Safety Plan public hearing ICP, LCAP public hearing,
- X. **Adjournment at 6:37pm & Confirmation of next meeting.** The next regularly scheduled meeting of the Uncharted Shores Academy Board will be on 5/13/25, at 330 E. Street, at 5:00pm in Room 2, Crescent City, CA or virtually from the following schoolsites; 1492 Northcrest Dr., Crescent City CA or 785 E. Washington Boulevard Suite 10, Crescent City CA. Interested parties may view the meeting simply by clicking on the link posted on the website.

Notices:

1. Appropriate issues may be requested to be placed on the agenda for board deliberation by submitting a written request to the Board President or Executive Director two weeks prior to the board meeting. Items which are considered to be of sufficient importance to the operation and governance of the school will be placed on a future agenda by the Executive Director in consultation with the Board President.
2. Uncharted Shores Academy is nonsectarian in its programs, admission policies, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. Requests for Disability-related modifications or accommodations needed to participate in USA's open public meetings may be requested through the school office (707-464-9828) at least 72 hours prior to the meeting.
3. Supporting documents for this agenda will be available at the Board meeting, may be found online, or may be requested from the school office prior to the meeting.
4. Minutes from previous meetings may be requested at the school office or printed from the school's website.
5. This agenda was posted at least 72 hours prior to the meeting, in accordance with the Brown Act.