



Surad Academy
Board of Directors

Meeting Date: 12/19/22
Start time: 7:03 pm Adjourned 8:21 pm
Virtual Meeting via Google Meet

Board Members Present:	Cheryl Wendt Margaret Meagher, Tom Wieand, Renee Corneille, Dr. Abdirahman Madar	Quorum? yes
Board Members NOT Present:	Professor Ahmed Samatar	
Staff Members Present:	none	
Guests Present:	Adam Myhand, Rachel Pfost, Jonathan Starr	

Submitted by: Renee Corneille

Agenda Item	Consent Agenda					
Motion	To approve consent agenda					
Made by:	Renee Corneille		Seconded	Margaret Meagher		
Discussion	<p>Items in the consent agenda:</p> <ol style="list-style-type: none">1. Agenda2. Minutes from November 30th meeting3. Financial statement4. Policies presented for first reading (Conflict of Interest Policy, Policy Development Policy, Consent Agendas Policy, Equal Opportunity Employment Policy, Harassment Policy, Admissions and Enrollment Policy)					
Voted:	5	Yea	5	Nay	0	Abstain
Action:	Consent agenda approved by unanimous vote.					

Agenda Item	Reports					
Motion	none					
Made by:	n/a		Seconded	n/a		
Discussion	<p>-Discussion about Business/Operational Services</p> <p>-Real Estate: Startup Coordinator and Tom are working on the lease</p> <p>-Website is live!</p>					
Voted:	n/a	Yea		Nay		Abstain
Action:	none required					

Agenda Item	Old Business					
Motion	None					
Made by:	n/a		Seconded	n/a		
Discussion	<p>-990N filed with IRS</p> <p>-paying the architecture firm - will be happening</p>					



Voted:	n/a	Yea		Nay		Abstain:
Action:	None required					

Agenda Item	New Business - Hiring					
Motion	To hire a part-time marketer based in Faribault					
Made by:	Renee Corneille		Seconded	Dr. Madar		
Discussion	<p>-student applications will open on January 1, 2023 and will stay open until March 1, 2023</p> <p>-Part-time marketer would make calls in the community, pass out marketing materials, and help people fill out application form</p> <p>-Interview process discussed</p>					
Voted:	5	Yea	5	Nay	0	Abstain: 0
Action:	Startup Coordinators will begin the job posting and hiring process.					

Agenda Item	New Business - Policy Approval					
Motion	To approve the Admissions and Enrollment Policy					
Made by:	Renee Corneille		Seconded	Tom Wieand		
Discussion	Application for enrollment will open before the next board meeting, so it is important to have the policy approved before applications open.					
Voted:	5	Yea	5	Nay	0	Abstain: 0
Action:	Admissions and Enrollment Policy approved by unanimous vote.					

Additional Notes:

- Listening Session will begin at the January meeting. Documentation surrounding this will be posted on the website.