

Agenda and Meeting Minutes

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Maintenance & Stewardship - Meeting 2 - Project Updates (virtual meeting)

Thursday, January 27, 2022

1. Project Updates
 - a. Outdoor Classroom [banner](#) printed & ready to be installed - wait until Spring to install
 - b. Fratney Schoolyard Redevelopment video - [link](#)
2. Funding available
 - a. \$5,000 - from Greater Milwaukee Foundation - Reflo holding on behalf of Fratney
 - b. ESSER funding could support additional features and amenities if interested
3. Potential Amenities to Consider
 - a. Gaga ball (2 smaller sized if possible)
 - b. Additional benches
 - i. Near pathway to west Outdoor Classroom area
 - ii. In reading area east of school
 - c. Raised bed garden improvements
 - d. Interpretative signage
 - i. Spot dots on chain link fencing
4. Planned Site Updates
 - a. Contractor to install additional logs to serve a barrier for wood chips around loose parts and nature play areas.
 - b. Modify entryway to schoolyard near soccer field to have bollard
 - c. Temporary fencing to be removed over spring/summer
5. Curriculum Connections & Field Trip Opportunities
 - a. EcoLiteracy Challenge - [Activity Menu](#) -
 - i. Searchable with filter to find lessons, field trip opportunities, class programs, etc.
 - b. MMSD [Environmental Education Initiative](#) -
 - i. Free programs at local nature centers and bussing reimbursement
 - ii. Need to mention "MMSD Environmental Education Initiative" when you call to book programs with nature center
 - iii. Contact [Christina Taddy](#) for bussing reimbursement
 - c. Jones Island Water Reclamation Facility [Tours](#) -
 - i. 5th grade - adults
 - ii. Potential teacher PD trip?

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6. Other Updates

- a. Garden project example from Philadelphia (culinary arts incorporated) - [Uprooted / reRooted Case Study](#)
- b. Teaching in Nature's Classroom (free, online, self-paced course) - January 24th – May 9th - [register here](#)

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Maintenance & Stewardship - Meeting 1 - Project Updates & Outdoor Discovery Cart Delivery (in-person meeting)

Thursday, September 30th, 2021

several construction meetings occurred between May - August 2021

1. Welcome, Introductions & Review Agenda (5 min)
2. Review [Outdoor Discovery Cart](#) (5-10 min)
 - [Supply list and book list](#) (to modify)
 - 3 books yet to be delivered - Lisa to drop off at school office when available
3. Review project timeline/status (10-15 min)
 - Project overview and summary of completed work
 - Payne & Dolan contractor
 - Project documentation - time lapse cameras installed, drone photos throughout construction + other site photos
 - Students to stay off of grass sod until ~October when the fencing will be removed
 - Outdoor Classroom backdrop [design draft](#)
4. Q & A and Stations (10-15 min)
 - Outdoor Discovery Cart
 - Outdoor Classroom
 - Nature play features vs. Loose parts
5. Other Updates (5 min)
 - Cohort 3 Celebration scheduled Wed October 13 @ 11 am at North Division High School - [flyer](#)

Next Steps / Tasks:

- Next meeting: TBD
- Fratney →
- Reflo →
 - Deliver 3 remaining books for Outdoor Discovery Cart when available

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Detailed Design & Construction - Meeting 2 - Project Updates & Curricular Connections (virtual meeting)

Thursday, April 15th, 2021

1. Welcome & Introductions (5 min)
 - [Schoolyard Redevelopment Video](#)
2. Review project timeline/status (10-15 min)
 - ~~100% Construction Documents due: Jan 28th~~
 - ~~Bidding Release: Feb 2nd~~
 - ~~Construction Walk Through: Feb 9th and 16th~~
 - ~~Bids due: Feb 23rd and Mar 2nd~~
 - ~~Construction Contracts Award: March Board meeting~~
 - Construction starts: after last day of school: Fri, June 11th
 - (early start: Wed, May 26)
 - CLC Summer programming - tbd
 - Substantial completion: 2 weeks before school: Fri, Aug 20th
 - (early start: Fri, July 30th)
 - Base bid and all 3 alternates to move forward!
 - Outdoor Classroom
 - Tot lot resurfacing
 - Reorientation of front entrance and expansion of sensory garden
 - Plan updates
 - Soccer field, painted play
 - 2 Banners - English and Spanish
 1. Community outreach - QR code with link to Fratney's project page on Reflo's website
 - Potential need for higher fence line behind ½ basketball courts
 - Justin to follow up with the Greater Milwaukee Foundation funding to see if funding can be used to have a taller fence behind basketball
 - Interest in having one hoop lower height for younger students
 - Can it be adjustable?
 - Can it be locked/removed to prevent dunking issues?
 - Murals, artwork, project signage may occur after major construction
3. Fundraising Updates - Review [Fundraising Tracking Sheets](#) (5 min)
 - Gaga ball pit
 - ~~DonorsChoose Options - School Specialty~~ [Gaga ball kits](#)
 - Milisa Hamley - volunteered to work through Bliffert's to do the wood option and more simply purchase the brackets

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4. Curricular Connections (10-15 min)
 - \$10,000 budget to support equipment/materials purchases and programs related to water-related curricular connections
 - [Outdoor Discovery Cart - supply list and book list](#)
 - [GSCM's EcoLiteracy Challenge](#)
 - [Water Related Educational Offerings](#)
5. Groundbreaking / Celebration Ideas (5 min)
6. Other Updates (5 min)
 - March GSCM newsletter - [link](#)
 - Wisconsin School Garden Day ([newsletter](#) and [activity guide](#)) - May 20

Next Steps / Tasks:

- Next meeting: Thursday May 20 @ 4:30 pm - virtual meeting
<https://zoom.us/j/5060115425>
Meeting ID: 506 011 5425
+13126266799,,5060115425# US (Chicago)
- Fratney → .
- Reflo →
 - Lisa to prep Fratney Curricular Connections section to review in May

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Detailed Design & Construction - Meeting 1 - Bid Updates & Curricular Connections (virtual meeting)

Tuesday, March 2nd, 2021

1. Welcome & Introductions (5 min)
2. Review project timeline/status (10-15 min)
 - ~~○ 100% Construction Documents due: Jan 28th~~
 - ~~○ Bidding Release: Feb 2nd~~
 - ~~○ Construction Walk Through: Feb 9th and 16th~~
 - ~~○ Bids due: Feb 23rd and Mar 2nd~~
 - Construction Contracts Award: March Board meeting
 - Construction starts: after last day of school: Fri, June 11th
 - (early start: Wed, May 26)
 - CLC Summer programming - tbd
 - Substantial completion: 2 weeks before school: Fri, Aug 20th
 - (early start: Fri, July 30th)
 - Base bid and all 3 alternates to move forward!
 - Outdoor Classroom
 - Tot lot resurfacing
 - Reorientation of front entrance and expansion of sensory garden
 - Plan updates
 - Additional painted play markings suggested
 1. Colorful basketball courts
 2. Traffic garden that connects to Beer Line Trail
 3. Agility/sensory paths
 - US map placement?
 - Gaga ball pit - fundraise through DonorsChoose or other
3. Fundraising Updates - Review [Fundraising Tracking Sheets](#) (5 min)
 - Fundraising Targets
 - Raised to date
 - \$12,091 school accounts
 - Donor grant recommendation form to Greater Milwaukee Foundation - \$10,000 from Maas Family to support educational elements
 - Strategy to raise the remaining funds
 - School fundraisers
 - Support from others
 - Phasing option

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4. Curricular Connections (10-15 min)

- \$10,000 budget to support equipment/materials purchases and programs related to water-related curricular connections
- Outdoor Discovery Cart - [supply list and book list](#)
 - DonorsChoose projects to support materials from cart
- Spanish classes - green projects led by Mr. Maldonado
- Bilingual Resources shared with Mr. Maldonado Reyes
 - Haggerty Museum of Art, [Tania Espinoza Bonilla](#)
 1. 4th grade programming - 6 sessions, for each classroom
 - Additional resources from EE in Wisconsin - [link](#)
- [GSCM's EcoLiteracy Challenge](#)
- [Water Related Educational Offerings](#)

5. Groundbreaking / Celebration Ideas (5 min)

- [Virtual tour example](#)
- Facebook live event?
- Banners x 2 - to review in April

6. Other Updates (5 min)

Next Steps / Tasks:

- Next meeting: Thursday, April 15 @ 4:30 pm - virtual meeting
<https://zoom.us/j/5060115425>
Meeting ID: 506 011 5425
+13126266799,,5060115425# US (Chicago)
- Fratney →
 - Provide feedback re: playground painting/markings by April 2021
- Reflo →
 - Share updated plan drawing with pavement markings with Ms. Leshok
 - Prepare draft schoolyard redevelopment banner

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Fundraising - Meeting 8 - Fundraising & Design Plan Updates (virtual meeting)

Tuesday, January 5th, 2021

1. Welcome & Introductions (5 min)
2. Review project timeline/status (5-10 min)
 - 100% Construction Documents due: Jan 28th
 - Bidding Release: Feb 2nd
 - Construction Walk Through: Feb 9th and 16th
 - Bids due: Feb 23rd and Mar 2nd
 - Construction Contracts Award: March Board meeting
 - Construction starts: after last day of school: Fri, June 11th
 - (early start: Wed, May 26)
 - CLC Summer programming - tbd
 - Substantial completion: 2 weeks before school: Fri, Aug 20th
 - (early start: Fri, July 30th)
3. Fundraising Updates - Review [Fundraising Tracking Sheets](#) (10-15 min)
 - Fundraising Targets
 - Raised to date
 - Strategy to raise the remaining funds
 - School fundraisers
 - Support from others
 - Phasing option
4. Curricular Connections (10-15 min)
 - [GSCM's EcoLiteracy Challenge](#)
 - [Water Related Educational Offerings](#)
5. Other Updates (5 min)
 - [GSCM December newsletter](#)
 - [Virtual Tour of Clement Ave. School](#) (1 of 5 in Cohort 2)
 - Cohort 5 schools announced (Conceptual Planning in 2021)
 1. Gaenslen
 2. Kluge
 3. German Immersion
 4. Mitchell
 5. Riley

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Next Steps / Tasks:

- Next meeting: Tuesday, March 2nd, 2021 @ 4:00 pm - virtual meeting
<https://zoom.us/j/5060115425>
Meeting ID: 506 011 5425
+13126266799,,5060115425# US (Chicago)
- Fratney→
 - Talk with teaching staff about curricular connections for water-focused activities and lessons associated with the schoolyard redevelopment (see the conceptual plan's curricular section and the curricular section listed above)
 - Finalize fundraising efforts by Friday, January 15th - Denise Fields from MPS Grants to follow up with the accounting process to make sure funds are placed in the correct accounts for the redevelopment.
- Reflo →
 - For the curricular connection listings, provide call outs for bilingual support
 - At the next meeting provide final fundraising totals and update on bidding process
-

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Fundraising - Meeting 7 - Fundraising & Design Plan Updates (virtual meeting)

Tuesday, November 17th, 2020

1. Welcome & Introductions (5 min)
2. Review project timeline/status (5 min)
 - Construction request for bids released in Feb/March 2021
3. Fundraising Updates - Review [Fundraising Tracking Sheets](#) (10-15 min)
 - Fundraising Targets
 - Raised to date

Fundraising Targets		Applied for (not including "Did Not Obtain")		% of Target	In Progress or Pending	Committed, Pledged, or Money in Account
Any	\$ -	\$ 36,121			\$ 5,000	\$ 31,121
Stormwater Green Infrastructure	\$ 257,000	\$ 257,791	100%		\$ -	\$ 257,791
School Gardens / Healthy Food Access	\$ 2,500	\$ 11,000	440%		\$ 11,000	\$ -
Recreational Improvements	\$ 24,000	\$ -	0%		\$ -	\$ -
Educational Elements	\$ 85,000	\$ 47,000	55%		\$ 47,000	\$ -
Other Site Improvements	\$ 10,000	\$ -	0%		\$ -	\$ -
Total	\$ 378,500	\$ 351,912	93%		\$ 63,000	\$ 288,912

- Strategy to raise the remaining funds
 - School fundraisers
 1. GoFundMe campaign [link](#)
 2. T-shirt sales - <https://fratney.company.site/>
 3. DonorsChoose Projects in progress and potential match
 - Support from others
 - Phasing option
- 4. Review Consultant Detailed Design Plans (10-15 mins)
 - Consultants provide detailed designs for base bids (~75% of project) and 3 alternates
 - Provides engineering designs and cost estimates for whole project
 - Alternates can be accepted if budget allows
 - Pavement markings -
 - Add hopscotch and four square
 - Possibly add tracks/running lanes
 - Interested in traffic gardens if placement works
 - Keep state map over world map
- 5. Other Updates (5 min)
 - Clement Virtual Tour

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Next Steps / Tasks:

- Next meeting: Tuesday, January 5th, 2021 @ 4:00 pm - virtual meeting
<https://zoom.us/j/5060115425>
Meeting ID: 506 011 5425
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- Fratney→

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Fundraising - Meeting 6 - Consultant Meeting & Fundraising Update (virtual meeting)

Wednesday, October 21st, 2020

1. Welcome & Introductions (5 min)
2. Review project timeline/status (5 min)
3. Fundraising Updates - Review [Funding Tracker](#) Spreadsheet (10 min)
 - Fundraising Targets
 - Raised to date
 - Strategy to raise the remaining funds
 - School fundraisers
 1. Mr. Burgos to lead DonorsChoose projects
 2. Fratney to set up Go Fund Me Campaign
 - Support from others
 1. Direct donors to [MPS Foundation link](#) - ask donors to list "Fratney Schoolyard Redevelopment Project" when completing their donation
 2. Outreach efforts with local officials (Senator Taylor, Alderman Kovac, County Supervisor Johnson)
 3. Interview scheduled with telemundo - need campaign set to launch in interview with mini press release - after election (Nov 3)
 4. Grants -
 - a. Honda grant submitted to support outdoor classrooms
 - Phasing option
4. Detailed Design with Engineering Consultant - Stormwater Solutions Engineering and Learning Landscapes Design (25-35 mins)
 - Review priorities and design considerations
 - Green Infrastructure -
 1. Underground cistern and pergola likely not supported by fundraising efforts
 2. Maintain gallons captured in different area on site
 - Snow removal - none removed from playground, only main walkways and entrances, sidewalks
 - Outdoor Classroom - 30+ students
 - [PDF of Planned Curricular Connections](#)

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5. Other Updates (5 min)

- MPS & MMSD Conceptual Planning Grant [Announcement](#)

Next Steps / Tasks:

- Next meeting: Tuesday, November 17th, 2020 @ 4pm - virtual meeting
<https://zoom.us/j/5060115425>
Meeting ID: 506 011 5425
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- Fratney → Fundraising committee meeting to further determine strategy
- Reflo → Lisa to follow up with content, **photos**, and example GoFundMe campaign

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Fundraising - Meeting 5 - First Meeting after Summer (virtual meeting)

Wednesday, October 7th, 2020

1. Welcome & Introductions (5 min)
2. Review project timeline/status (5 min)
 - MPS Detailed Design for Cohort 3 - Request For Proposals
 - Released late August, due September 22
 - Engineering consultant to attend October meeting
Stormwater Solutions Engineering (SSE)
[Learning Landscapes](#)
3. Cohort 2 Construction Project Updates (10 min)
 - [GSCM Newsletter](#)
4. Fundraising Updates - Review [Funding Tracker](#) Spreadsheet (20-25 min)
 - Fundraising Targets
 - Raised to date
 - Strategy to raise the remaining funds
 - School fundraisers
Brick sponsorship - connect with the Brickyard in Bay View
Nathan Leinweber - thebrickyard@att.net
The Brickyard, Inc.
Office: (414) 481-9600 / Fax: (414) 481-2770
3352 S Clement Ave.
Milwaukee, WI 53207
<http://www.thebrickyardwi.com>
 - Grants
 1. \$1200 - Budding Botanist - expanding existing school garden, would need to spend by end of 2020
 2. \$3500 - Quadragech grant - educational elements focus,
 - Support from others
 1. DonorsChoose Projects - contact MPS Grants for support - Denise Fields, Grants Specialist - fieldsdm@milwaukee.k12.wi.us
 - a. **Supplies for Outdoor Discovery Cart** - [Amazon Idea List](#)
- some of these exact items may be out of stock, but you should be able to find similar replacements -- Reflo is physically building the Outdoor Discovery Carts to support garden maintenance and outdoor learning activities, the

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supplies on this list will fit within the actual cart -- more details on the [Outdoor Discovery Cart here](#)

- b. **General raised bed/gardening supplies** *some are the same as in the Outdoor Discovery Cart list* - [Amazon Idea List](#) -
- c. **General rec supplies** - soccer goals, balls, basketball hoops, more tricycles, etc - [Amazon Idea List](#) - this one is very short, but a place to start :)
- d. **Outdoor musical instruments** - Amazon doesn't really have these, but maybe a different supplier supported by DonorsChoose?
- e. **Gaga Ball Pit and Supplies** - you will need to figure out which type of pit you want, figure out the supplies and add to the project list - if you go with wooden, there are a number of boards, hinges, and ground cover mat that could be added to a project - I can connect you with other schools who have installed if interested.

■ Phasing option

Priorities

- 1. Outdoor Classrooms - including stage space
- 2. Moving the fencing for the lunchroom
- 3. Replacing tot lot fencing
- 4. Resurfacing tot lot
- 5. Arbor/pergola
- 6. Entrance pathway

5. Review Outreach Strategy (5 min)

- Coordinate drop off of additional conceptual plan books

6. Other Updates (5-10 min)

- *Exploring Water Education Resources* webinar - [link to recording, slides, digital resource guide](#)
- GSCM EcoLiteracy Challenge [website](#) updates and new [Activity Menu](#)

Next Steps / Tasks:

- Next meeting: Wednesday, October 21st, 2020 @ 4:00 pm - virtual meeting, **engineering consultants to attend**
<https://zoom.us/j/5060115425>

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- Fratney → Continue discussion about priorities of schoolyard features

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Fundraising - Meeting 4 - Fundraising Update (virtual meeting)

Tuesday, May 12th, 2020

1. Welcome & Introductions (5 min)
2. Review Project Timeline/Status (5 min)
 - Possible front entrance adjustments - MPS Facilities raised concerns about material choice and design due to safety and maintenance considerations
 - Approvals for current or adjusted designs required
 - Consider removing pergola, capturing rainwater without the structure
 - Potential to reduce project costs by ~\$200,000 if removed or redesigned with reduced scope
3. Review Conceptual Plan Books and Review Outreach Strategy (10 min)
 - Determine who is going to reach out to whom and when with books
 - 2 pg summary brochure [English](#) | [Spanish](#)
4. Fundraising Updates - Review [Fundraising Spreadsheet](#) (20-25 min)
 - School Fundraisers - review the list of activities and discuss changes/strategy due to school closures and COVID-19
 - Penny Wars and after school food sales were successful before COVID
 - Grants:
 - MMSD GIPP - \$55,291 (!)
 - SOGL
 - 5-Star NFWF
 - Others
 - Additional Support
 - MPS Foundation Account - mission and Board list
 - MPS Grants Department - Denise Fields, Grant Specialist for support - fieldsdm@milwaukee.k12.wi.us or 414-475-8251
 - Reflo webpage and future crowdfunding campaign
 - Phasing Option
5. Other Updates (5 min)
 - 5th Annual [Green Schools Conference](#) Updates - CANCELLED

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- Exploring Water Education Resources webinar in place - offered August 6 @ 2pm
- Status of other schoolyard redevelopment projects
 - [Cohort 1 Schoolyard Redevelopment Summary](#)
 - Cohort 2 raised \$2.8 million to support projects - construction to begin June 2020!

Next Steps / Tasks:

- Next meeting: TBD

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Fundraising - Meeting 3 - Fundraising Update

Tuesday, March 10th, 2020

1. Welcome & Introductions (5 min)
2. Review Project Timeline/Status (5 min)
 - Fundraising throughout 2020
 - Plan includes removal of 15,000 sq ft of asphalt and manages ~30,000 gallons of stormwater
3. Review Conceptual Plan Books and Talk through Outreach Strategy (10-15 min)
 - Delivered 25 printed plan documents!
 - Determine who is going to reach out to whom and when with books
 - Highlight what you will be able to do differently (and positive impacts) after redevelopment is complete
 - Meet at school, show current schoolyard, invite to events, share how the new space will be utilized
4. Fundraising Updates - Review [Fundraising Spreadsheet](#) (20-25 min)
 - School Fundraisers - review the list of activities (see [February meeting notes](#) for brainstorm activity list)
 - Updates:
 1. Penny Wars ran 3 weeks - waiting to count (purchased coin counter to support activity)
 2. Thursday bake sales & other monthly events
 3. Art Club raised \$300! Worked with artist thru Lynden Sculpture Garden to create reusable, silk-screened bags
 4. Green Schools account = \$549
 - New ideas:
 1. Connect with Riverworks (BID) - September community event, participate in the "Dolphin Pool" pitch tank to raise funds
 2. Incorporate Green Team support in planning and running Sabado Gigante
 3. Sponsorship levels - brick, bench, outdoor classroom, raised beds
 4. Donor wall ideas - Ms. Sue?
 - Students excited to participate and help fundraise!
 - Grants: (submitted, not yet awarded)
 - MMSD GIPP - \$55,290.55
 - SOGL
 - 5-Star NFWF - \$10, 000

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■ Others

1. DPW - \$100,000
2. WCMP - \$10,000
3. FFLM - \$20,000 (match challenge grant from other private funders)
4. Carton 2 Garden grant/contest - \$5000 - building greenhouse with local carpenter on the grass area near tot lot (8 x 12 ft) using recycled materials (Art Club & Ms. Sue) - due April 1

○ Additional Support

- [MPS Foundation Account](#) Follow Up - Mission and Board list
- MPS Grants Department - Denise Fields, Grant Specialist for support - fieldsdm@milwaukee.k12.wi.us or 414-475-8251
- Alderman Kovac - Ms. Leshok met with him in February to ask for connection/networking support, will follow up via email

○ Phasing Option

5. Other Updates (5 min)

- 5th Annual [Green Schools Conference](#) Updates
 - Thursday, August 6th @ Longfellow School and Journey House
- Status of other schoolyard redevelopment projects

Next Steps / Tasks:

- Next meeting: Tuesday, April 28th, 2020 @ 4:00 pm - [Virtual mtg via Google Hangouts](#) - **Cancelled**
- Reflo → Continue to build out Fundraising Tracking Sheets

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Fundraising - Meeting 2 - Fundraising Strategy & Curricular Connections

Tuesday, February 4th, 2020

1. Welcome & Introductions (5 min)
2. Review project timeline/status (5 min)
3. Review [DRAFT Feb 2020 Conceptual Plan Document](#) (PDF) -- [Google Doc](#) (10-15 min)
 - + weaving quotes throughout document, + split page for English/Spanish translation
 - Preferred 4 photos on front cover - suggested top left existing conditions, top right kids on green grass, bottom left rendering w/La Escuela Fratney sign, bottom right conceptual design showing transformation → green!
 - Include additional quotes -
 - Ms. Elsi provided at meeting, need photo
 - Mike Marek to provide by 2/14/2020
4. Review updated plan drawings and projected fundraising targets (5-10 min)
 - Fundraising Targets - \$698,000 + \$83,000 in kind
 - Stormwater Green Infrastructure - \$369,000 + \$60,000 in kind
 - School Garden & Healthy Food Access - \$2,500 + \$5,000 in kind
 - Recreational Improvements - \$64,500 + \$13,000 in kind
 - Educational Elements - \$237,000 + \$5,000 in kind
 - Other Site Improvements - \$25,000
 - Discussed maintenance considerations and potential ways to cover cost because it is not included in federal grants
 - CLC works with Victory Garden 1x/week throughout summer - incorporate maintenance into program
 - Mike to possibly donate black locust (!)
5. Fundraising Strategy Discussion (20-25 min)
 - Support from others
 - [MPS Foundation Account](#) Set Up -
 - Review requirements and examples from other schools
 - Identify who will complete the required forms
 - Fund Board Members - 5-9 people, must include principal
 - Mission Statement (general for any future fundraising efforts, not just schoolyard project)

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- MPS Grants Department - Denise Fields, Grant Specialist for support - fieldsdm@milwaukee.k12.wi.us or 414-475-8251
- Phasing option
- School fundraisers - review the list of ideas, create 2020 calendar
 - Upcoming Events -
 - February Penny Wars - Feb 3 - Feb 21
 - Community Night & Board Meeting - Feb 21 → need poster
 - Fundraiser @ Company Brewing - Feb 23 → need poster
 - Discussed -
 - Concession stand at events and weekly - popcorn & nacho sales
 - Bake sales - 3rd Grade - weekly
 - Talent Show & Silent Auction - May 9th
 - Riverwest 24 ticket
 - "Pennies for the Playground" → Monthly (perhaps, need coin counter)
 - Bulletin Board Fundraiser
 - T-Shirts
 - Annual Combined Giving program
 - Gala - September
 - Musicians
 - Emphasis on cultural diversity
 - Rummage Sale - Art Bar Community Rummage - May/June
 - Locust Street Days Tabling - June 14th
 - Clarke Street Festival Tabling (by Riverwest Co-op) - July 18th
 - Riverwest 24 Tabling (school check point at Fratney) - End of July
 - Create an activity (Sue) - day activity so students can participate
 - Have the kids race at Fratney (instead of Gaenslen)
 - Have a Fratney Team
 - Bonus Checkpoint
 - Feb 23rd - Poster
 - Pursuing -
 - Melinda Gray Environmental Grant - \$1500 - pre-proposal submitted
 - Gro More Food Grant - \$500-\$1000 - due Feb 13
 - Carton 2 Garden Contest - \$5000 - due April 1

6. Brainstorm Plan to Implement Curricular Connections in 2020 (5 min)

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- MMSD Water Education Resources details -- provide FREE programs and reimbursement for bus transportation -- [website](#) and [handout](#)

7. Other Updates (5 min)

- Status of other schoolyard redevelopment projects
 - Gauge interest in a tour of Cohort 1's schoolyard redevelopments

Next Steps / Tasks:

- Next meeting: Tuesday, March 10th, 2020 @ 4:00 pm
- La Escuela Fratney → Bring calendar of current/planned fundraisers to meeting
- Reflo → Create poster for 2/21 and 2/23 events
- Mike Marek → quote, logo and content to Reflo by 2/14
- Ms. Elsi → send photo to lisa.neeb@refloh2o.com by 2/14
- Reflo → Send details about MPS Foundation Account Set up
- Reflo → Translate [GSCM 2 pg Flyer](#) to Spanish

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Fundraising - Meeting 1 - Kick Off Meeting

Tuesday, January 14th, 2020

1. Welcome & Introductions (5 min)
2. Review project timeline/status (5 min)
3. Review Specific Sections of Conceptual Plan Doc. -- [Google Doc template](#) (10-15 min)
 - Goal: 99% complete for review at Feb meeting
 - Print 25 copies in first run with total of 100 printed to support fundraising, enrollment activities, etc.
 - [DRAFT Jan 2020 Conceptual Plan Document](#)
 - Review list of Green Team Members & Partners (pg. 2)
 - Quotes/Statements of Support (pg. 12) - additional quotes to be included by 1.17.2020
 - Review/edits of Curricular Connections (including Intro to Planned Curricular Connections) (pg. 27-36) - Ms. Leshok to lead
 - Photos to support Quotes/Headshots/Activities -- [Add to Photos Folder](#)
 - Include Mike Marek's design plan for entrance improvements in Conceptual Plan
4. Review updated plan drawings and projected fundraising targets (10-15 min)
 - Fundraising Targets include the entire scope of Conceptual Plan, scope adjusts based on total funds raised in 2020
 - Reviewed Clement Avenue as example - Cohort 3 fundraising targets are informed by Cohort 1 projects
 - In-kind \$ increases the value of the project and can be used as a match for some grants
5. Fundraising strategy discussion (20-25 min)
 - Goal: school to raise \$10,000 minimum, need to determine strategy to raise \$ and communicate goals with parents
 - Flexible funds to support Outdoor Classroom, Recreational Improvements, Healthy Food Access and Other Site Improvements
 - Focus on personal connections when possible, include MPS Foundation in communications so they are aware
 - Milissa - Greater Milwaukee Foundation
 - School fundraisers - review the list of ideas

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- Sponsorship of bricks (\$50), benches (\$1000), naming rights (\$25-50K for Classroom) etc.
 - ~50% back to school for bricks and benches
- Outreach
 - Greater Milwaukee Foundation (Milissa)
 - Neighborhood Partners (Mike) - Bliffert Lumber, BID District
 - Share with PTO/PTA @ January Mtg; Parents on May 9th
- Concession stand at events and weekly - popcorn & nacho sales
 - Bake sales - 3rd Grade - weekly
- Coffee Fundraisers - Art connection
- Talent Show & Silent Auction - May 9th
 - Riverwest 24 ticket
- Art Activities - Artsonia.com → square art and Mother's Day
- "Pennies for the Playground" → Monthly (perhaps, need coin counter)
- Bulletin Board Fundraiser
- T-Shirts
- Annual Combined Giving program
- City Tins Fundraiser
- Ice Skating → Riverset Peoples Ice Rink (Mike + 2 Parents)
- Blaze Pizza
- Student Activities → Rockin 'Jump (Brown Deer), Sky Zone, Dave & Busters
- Gala - September
 - Musicians
 - Emphasis on cultural diversity
- Rummage Sale - Art Bar Community Rummage - May/June
- Locust Street Days Tabling - June 14th
- Clarke Street Festival Tabling (by Riverwest Co-op) - July 18th
- Riverwest 24 Tabling (school check point at Fratney) - End of July
 - Create an activity (Sue) - day activity so students can participate
 - Have the kids race at Fratney (instead of Gaenslen)
 - Have a Fratney Team
 - Bonus Checkpoint
- Feb 23rd - Poster
- Support from others
 - MPS Foundation Account - mission and Board list
 - MPS Grants Department - Denise Fields, Grant Specialist for support fieldsdm@milwaukee.k12.wi.us or 414.475.8251
 - Title IV Block Grants - Central Office
 - Community Block Grants - Aldermen/women

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- Phasing option - prioritize project elements based on \$ raised at end of 2020, either reduce scope, postpone or remove from plan

6. Other Updates (5 min)

- Status of other schoolyard redevelopment projects
 - Gauge interest in a tour of Cohort 1's schoolyard redevelopments

Next Steps / Tasks:

- Next meeting: Tuesday, February 4th, 2020 @ 4:00 pm
- Fratney → Bring calendar of current/planned fundraisers to February meeting
- Mike Marek → Provide pergola design and estimates to Justin for inclusion in Conceptual Plan

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Conceptual Planning - Meeting 10 - Review Conceptual Planning Document - Draft

Tuesday, December 3rd, 2019

1. Welcome & Introductions (5 min)
2. Review the project timeline/status (5 min)
 - Wrap tot lot with naturalized play/log features and decorative fencing on N/S sides of tot lot
 - Incorporate 3 eco-cells in bioswale, add 2nd path through to help create cells
 - Update text on conceptual plan → improved safety entrance on W side of building by cafeteria, safety barrier with outdoor classroom space, rain garden in W corner
 - Potential Rainwater Harvesting System - buried tank to pump water into raised garden beds (underground cistern w/5,000 gallon capacity)
3. Review Sections of Conceptual Plan Document -- [Google Doc template](#) (25-30 min)

Use full, La Escuela Fratney, throughout document

- Curricular Connections Outline
 - School Story Introduction
 - Curriculum Section Introduction [page 6](#)
 - Curriculum Connections -- [Draft Planned Curricular Connections](#) (PDF) and [pages 8 -15](#)
- Other Needs (5-10 min)
 - List of Green Team and school partners
 - Quotes and headshots (6-8)
 - Activity photos (20-30) -- [Add to Photos Folder](#) -
 1. 1st annual Earth Fair photos on Fratney's MTEA page (private group)
 2. Mike Marek added photos to Drive 12/3/19 - thank you!
- 4. Review updated plan drawings and projected fundraising targets (5 min)
- 5. Brief intro to fundraising phase of development (5 min)

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- Projects range ~\$300 - 600, 000 per school. ~70% is raised by MPS/Reflo and covers Green Infrastructure/Asphalt Removal
- School fundraising goal: \$10,000 + earned through fundraisers, grants and encumbering funds at end of school year
 - Support outdoor classroom, healthy food access and recreational components
- Will review Fundraising Ideas in January and create a fundraising plan
- Work with MPS Foundation to set up account - flexible \$

6. Other Updates (5 min)

- Cohort 4 Schools Selected: Neeskara, Zablocki, Benjamin Franklin School, Hayes Bilingual and Nathaniel Hawthorne

Next Steps / Tasks:

- Next meeting: Tuesday, January 14, 2020 @ 4:00 pm
 - Begin fundraising, review list of FR ideas, start plan, finalize conceptual plan document
- Mike Marek → provide ballpark for Rainwater Harvesting System near entryway
- Fratney → update Google Doc content, add photos by Friday, January 10, 2020
- Reflo → Update DRAFT Conceptual Plan Document for January meeting based on meeting notes and content updates
- Reflo → provide budget estimates for project

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Conceptual Planning - Meeting 9 - Curricular Connections - continued

Tuesday, November 5th, 2019

1. Welcome & Introductions (5 min)
2. Review the project timeline/status (5 min)
3. Shared Folder Update (5 min)
4. Draft Sections of Conceptual Plan Document (30-35 min)
 - Curricular Connections Outline
 - School Story Introduction
 - Curriculum Section Introduction
 - Curriculum Connections
 1. Review Curricular Headings/Themes
 2. Add ideas and activities to theme posters ([Google Doc template](#))
 - a. Brainstormed additional connections on [posters](#)
 3. Share major activities and identify additional unifying themes/connections
 - Other Needs (5-10 min)
 - List of Green Team and school partners
 - Quotes and headshots (6-8)
 - Activity photos (20-30) -- [Add to Photos Folder](#)
 - Early Start Fundraising (optional discussion)
5. Other Updates (5 min)

Next Steps / Tasks:

- Next meeting: Tuesday, December 3, 2019 @ 4:00 - 5:00 pm
- Reflo → Compile brainstorm ideas into [Draft Planned Curricular Connections](#) section in English and Spanish - sent on 11/20/19
- Reflo → Attend Earth Fair on Tuesday, 11/26/19 - table with schoolyard redevelopment materials, Virtual Water Table to engage attendees
- Fratney → Review and provide feedback on Draft Planned Curricular Connections section and continue to add to other sections of the Conceptual Plan Document ([Google Doc template](#))

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Conceptual Planning - Meeting 8 - Curricular Connections

Tuesday, October 8th, 2019

1. Welcome & Introductions (5 min)
2. Review the project timeline/status (5 min)
 - Conceptual Planning (2019), Fundraising (2020), Construction & Detailed Design (2021)
 - MPS doesn't allow swing sets on schoolyards
 - Discussed feedback from Playworks - is there enough room for running around/other organized games?
3. Shared Folder Update (5 min)
4. Draft Sections of Conceptual Plan Document (30-35 min)
 - Curricular Connections Outline - Staff Meeting Scheduled for Thur Oct 17 to identify curricular connections - ideas gathered in [Google Slide Presentation](#)
 - School Story Introduction
 - Curriculum Section Introduction
 - Curriculum Connections
 1. Determine Curricular Headings
 2. Break into groups & work in [Google Doc template](#)
 - a. See template for brainstorm ideas for curricular headers, quotes, etc.
 3. Share major activities and identify unifying themes/connections
 - Other Needs (5-10 min)
 - List of Green Team and school partners
 - Quotes and headshots (6-8)
 - Activity photos (20-30) -- [Add to Photos Folder](#)
 - Early Start Fundraising (optional discussion)
5. Other Updates (5 min)
 - Viewed Cohort 1 before & after photos; discussed construction progress
 - Ribbon Cutting to celebrate Cohort 1 schools - Thur Oct 24 at 10:00 am @ Starns Early Childhood Center

Next Steps / Tasks:

- Next meeting: Tuesday, November 5 @ 4:00 - 5:00 pm

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- Fratney → Schedule teacher work session to populate Curriculum Connections section -
Thur Oct 17 @ 7:40 am - Lisa Neeb to attend/support
- Fratney → Promote Conceptual Plan and gather additional feedback at Parent/Teacher
Conferences
- Reflo (Lisa) → Update [Google Doc template](#) based on ideas shared at meeting
- Reflo (Lisa) → Add pdf of other schools' [Example Conceptual Plan Documents](#)
- Reflo → Provide poster/display board to school

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Conceptual Planning - Meeting 7 - First Meeting after Summer

Tuesday, September 10th, 2019

1. Welcome & Introductions (5 min)

- Ms. Leshok (Principal), Ms. Sandy (School Support Teacher)
- Angeline Koch (MPS Sustainability Project Manager)
- Justin Hegarty, Lisa Neeb (Reflo)

2. Review the project timeline/status (5-10 min)

- Ms. Leshok to organize an intermediate meeting to inform staff/parents about plan adjustments before October 8 meeting

3. Review Conceptual Plans (20-30 min)

- Draft Plan drawings
 - Kickball court shown in new position (aligned to kick southeast away from the school building - see plan) - preserves kickball, maintains bioswales and allows for effective stormwater management
 - Discussed naturalized fencing options around tot lot
 - Soccer field - artificial turf vs. natural grass - ~100 students on playground at once
 - Unsure about adding swings - safety issue?
- Needs from the school to create *Conceptual Schoolyard Redevelopment Plan* book (ex: [Clement Avenue](#)) - supports fundraising efforts, provides clear plan to communicate to all stakeholders (students, staff, parents, community members and partners), used as a recruitment tool for enrollment
 - List of Green Team and school partners = Acknowledgements section
 - 1. Playworks = Partner?
 - 2. Others?
 - School story introduction
 - 1. Narrative that showcases the school culture
 - 2. Dual language school
 - 3. School-wide themes
 - Quotes and headshots (6-8)
 - 1. Show different perspectives and share why the project is a benefit to the school - could include students, parents, staff members,

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community partners, school board members, alderman, regional superintendent, etc.

- Activity photos (20-30) -- [Add to Photos Folder](#)
 1. Photos that show the good things happening at La Escuela Fratney - ideally students outside, showcase what makes your school unique
 2. Could be from field trips or on school grounds
 3. Use photos from the last few years - present
 - Curriculum Section Introduction
 1. Will review and start planning at October meeting → finalized by December
 2. [Examples of Curricular Connections](#) from Clement, Storms and Longfellow, also includes a template word doc to start capturing text
 - Curriculum Connections
 1. Think about how you would use the new space? What concerns or challenges do you have? What are you excited about?
 2. Ideas - align to School Improvement Plan, cultural connections - “hello” in different languages, connect 4 themes,
 3. Include details about UEC Field Trips = pushes and pulls
4. Revisit Communications (5 min)
- Direct communications with Ms. Leshok, Ms. A, Ms. Sand, Ms. Sue, Ms. Annie
 - School to follow up with teachers, parents and others
5. Fundraising (5-10 min)
- Strategy
 - School fundraisers (review ideas) - need all \$ by Dec 31, 2020
 - Support from others
 1. Set up MPS Foundation account for dedicated playground funds
 2. Grants
 - a. Reflo and MPS to help support
 - b. PTO awards mini grants → staff
 - Phasing option
 1. Total \$ raised determines features included in built design
6. Other Updates (5 min)

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- 4th Green Schools Conference Recap - August date was good, inspiring, provided new ideas and inspiration for school year
- New MPS Sustainability Specialist - Angeline Koch
 - Project manager for schoolyard redevelopment project
- Status of other schoolyard redevelopment projects
 - Burdick - watched time lapse of construction, ~1 city block of asphalt removed
 - Starms - (Lake Michigan on playground) example of how to use stormwater management \$ for creative porous pavement options that also support rec and art components of project
 - Longfellow - site of ribbon cutting in July 2019 that announced the start of construction for Cohort 1 schools (Burdick, Hawley, Longfellow & Starms)
- Ribbon Cutting Ceremony celebrating the completion of Cohort 1 Schoolyard Redevelopment Projects @ Starms Early Childhood Center - tentatively Thursday, 10/24/19 at 10:00 am
- Request for Proposal (RFP) for Design Consultants/Engineers released by MPS in August 2019 - due September 24 - chosen consultant will be hired by MPS to create blueprint designs of project based on conceptual plans for Cohort 2 Schools - Clement Ave, Doerfler, Golda Meir, Vincent and Westside Academy

Next Steps / Tasks:

- Next Green Team Meeting - Tuesday, 10/8/19 @ 4:00 pm
- Possibly arrange site tour of completed Schoolyard Redevelopments?
- Compare \$ of turf vs. grass for soccer field
- Resend Green Team Attendance list to Ms. Leshok and Ms. Sandy