

WMHS Reminders

Acronyms	<p>BAC - Tarver (B210)</p> <p>CCMR - College, Career, Military Readiness</p> <p>DAEP - Challenge - Learning Center</p> <p>DC - Dual Credit</p> <p>DCP - District Checkpoint</p> <p>EB - Emerging Bilinguals (formerly known as ELL)</p> <p>ETIP - Excellence in Teaching Incentive Program</p> <p>IEP - Individual Education Plan</p> <p>IGC - Individual Graduation Committee</p> <p>ILT - Instructional Leadership Team</p> <p>ISIP - In School Intervention Program (Outside in Portable.....minimum is 5 days).</p> <p>IS - Instructional Specialists</p> <p>ISS - In School Suspension (Indoors between basketball locker rooms....Max is 5 days)</p> <p>PFK - Pay for Knowledge</p> <p>PL - Professional Learning</p> <p>PLC - Professional Learning Community</p> <p>PTA - Parent Teacher Association</p> <p>SOP - Standard Operating Procedures</p> <p>SSC - Student Success Coordinators (G209)</p> <p>Student Services - Administrators (discipline and attendance)</p> <p>TELPAS - Texas English Language Proficiency Assessment System</p> <p>T-Tess - Teacher evaluation and support system</p>
Attendance	<p>3 Ways to Take Attendance</p> <ul style="list-style-type: none"> - Present (default) - Absent (Not in class at all) - Tardy (Late) <ul style="list-style-type: none"> - 1A/5B In class by 8:50 - 2A/6B;3A/7B,4A/8B up to 10 min into Period - L Code (Present at least 50 minutes of class) <p>2A/6B are funding Periods - take attendance at 10:30! A bell will sound to remind you.</p>

Cell Phone Policy	<p>Campus Expectations</p> <ul style="list-style-type: none"> - All cell phones are put away completely during <u>instruction</u>. - Cell phone breaks should be no longer than 3 to 4 minutes at a time. - When students are using their chromebook, their cell should be put away. <p>Teacher Expectations</p> <ul style="list-style-type: none"> - All campus expectations should be followed. - Campus expectations for cell phones and technology should be reviewed and posted (either in the room or in Google Classroom - if floating teacher). - When students are using chromebooks, teachers should be circulating and actively monitoring. <p>Recommendations</p> <ul style="list-style-type: none"> - <u>Choice Card (Found on the SITE)</u> <ul style="list-style-type: none"> - Redirect: Ask to put phone away (your choice of how many times) - If student refuses or continues to break policy; give choice card - Send communication to parents regarding your expectations/policy (Example) - You don't want to "take" a student's phone from their hand or desk. If you would like a student to turn in their phone, ask them to hand it to you, place it on your desk, or in a designated place
Discipline Escalation	<p>WMHS Guidelines for Discipline Escalation.docx (Found on the SITE Under Student Services)</p>
Dress Code	<ul style="list-style-type: none"> - Admin will check dress code at doors each day - Admin will conduct weekly dress code sweeps in parts of the building - Teachers may send students to offices that are out of dress code. Call Biddle to let her know that student is coming
Grading	<ul style="list-style-type: none"> - 4 grades each 3 weeks - 12 grades for the 9 weeks - Cannot submit all 12 grades the final week - 60% daily, 20% quizzes and tests, 20% summative assessment - Must document parent contact of failing students well prior to failure
Instructional Reminders	<ul style="list-style-type: none"> - TEK/Objective Posted Daily

SPED	<p>Teacher Input Forms</p> <p>Be on Time to Ards</p> <p>Notify Herbert if you are scheduled for an ARD and will be absent</p>
SUBS	<p>SUB Folder</p> <ul style="list-style-type: none"> - Flores will be sending an email about what this contains <p>Notify T-Tess admin, Flores, and Slaughter when absent</p> <p>Put Absence in AESOP</p>
Tardy Policy	<p>1st and 2nd Tardy = Teacher/Student Conversation</p> <p>3rd Tardy = Teacher Consequence</p> <p>4+ Tardy = Office Referral</p>