

Ashland Chamber of Commerce 4th of July Celebration Booth Rules and Regulations

P.O. Box 1360 Ashland, OR 97520 (541) 482-2350

The following rules are to ensure reasonable safety to life and property in the operation of Booths; automobiles; and similar conveyances within the city limits of Ashland. Please read and fully understand these rules.

BY SUBMITTING YOUR BOOTH APPLICATION, YOU ACKNOWLEDGE AND AGREE THAT YOU AND YOUR ORGANIZATION PARTICIPANTS INTEND AND WILL UPHOLD ALL RULES, REGULATIONS AND STANDARDS AS SET FORTH BELOW.

If a Booth Entry violates any of these rules and regulations, the Ashland Chamber of Commerce ("ACC") Board of Directors or its designee reserves the right to refuse a Booth Entry from starting the event, or to remove a Booth Entry after event has started. Furthermore, any material or repeated violation of these rules may be grounds for denial of future participation in ACC events by the applicant organization or any affiliated organization, including any successor applicant sharing common leadership, sponsorship, principal participants, or substantially the same proposed entry, display, or purpose, for the current event year and up to the following two event years, subject to review by the ACC Board or its designee.

1. **DOCUMENTATION.** All Booths will accurately and fully complete a Booth packet that includes:
- a. A completed Application Form
 - b. The full Booth Participation Fee
 - c. All food booths & food trucks must obtain required city and county licenses and permits as outlined on application.

1. Comply with the Ashland Fire & Rescue Event Guidelines and pass Fire Marshal Inspection

2. All Booth Permit Holders agree to adhere to Fire Safety Requirements established by Ashland Fire & Rescue and Health Department Requirements established by Jackson County Public Health. Further, Permit Holders understand failure to follow these requirements may result in their concession booth not being allowed to open. In such a case, Permit Holders understand there will be no refund of any kind from the Chamber of Commerce. Please read the enclosed Fire Safety & Requirements for Special Events.

Incomplete booth packets will be returned to applicants with no action taken.

2. **EVENT MISSION.** The Ashland Chamber of Commerce Board of Directors strongly encourages and prioritizes Booths whose appearance, content and message address the mission of our event which is: **Ashland Chamber's 4th of July Mission Statement:** The mission of the Ashland Chamber of Commerce's 4th of July Celebration is to create and operate a long-standing historic Ashland tradition to celebrate our country's independence, freedom and liberty through this annual event. The Celebration includes the parade, park activities, family activity zone and live music – all being meant for a family-friendly audience and to embrace community building by promoting a welcoming atmosphere for all individuals through encouragement and acceptance of one another without judgment or exclusion as to differences in race, sexual orientation, religion, ethics, beliefs or political affiliation. This is something we embody with each of our events throughout the year. Each year our Planning Committee selects a unique theme to honor in the Parade and through our Grand Marshal(s). Local Dignitaries and Veterans are also honored. All Participants must adhere to this mission when in our event permit areas. To learn more about the Ashland Chamber of Commerce or the annual 4th of July Celebration, visit ashlandchamber.com. The ACC Board of Directors or their designee reserves the right to deny participation of any Booth which it reasonably considers to be contrary, adverse, or subversive to this mission statement.

3. **BOOTHS MUST FOLLOW THE DIRECTIONS OF ALL PARK OFFICIALS.**

- 4. All Booths shall stay in their assigned Booth space.
- 5. No unit shall disband until vehicles have been permitted to re-enter the park for Booth teardown, except in case of emergency and with proper notification to a Park Official.
- 6. **FIRE SAFETY AND LAW.** Fire codes and state and local laws are to be strictly followed. Violators will be expelled from the park and are subject to prosecution of applicable laws.
- 7. There shall be NO SMOKING allowed in any Booth and no person shall cause or permit any open flames upon or within the area of any Booth including open fires, sparklers, torches, matches, flame throwing, fire starters, lanterns, or the burning of any object whatsoever.
 - a. Materials used in construction, decoration, etc. must be flame retardant. Materials such as straw or hay must likewise be treated.
 - b. All entries using straw or other combustible materials, including animal-drawn wagons and other non-motorized conveyances shall be equipped with a fire extinguisher with a classification of at least 2A 10BC.
 - c. And, even if it is not specifically required by Ashland Fire and Rescue for your explicit Booth type, the Chamber is requesting you have a functional A, B, C Rated fire extinguisher (Minimum 2-1/2 lbs., 1A: 10B:C Rated) available.

8. All Booths must comply with the noise level standards set forth in the City of Ashland's municipal code (9.08.170) which addresses unnecessary noise. Booths may be requested by a Park Official to reduce their volume if it is deemed excessive and/ or disturbing to the official and/or the Booth audience. (www.ashland.or.us -

municipal code)

9. The display or discharge of real or facsimile firearms, fireworks or other explosive devices is prohibited, other than active military and uniformed law enforcement.

10. Drinking, displaying or possessing of alcoholic beverages, or other intoxicants or controlled substances, is absolutely prohibited. City ordinances and state laws will be enforced.

11. VEHICLES. Each operator of a motorized vehicle shall have a current Oregon Operators License permitting the operation of such vehicle.

12. Every vehicle, whether motorized or non-motorized, shall be equipped with operating brakes in good working order and shall not emit any "Backfire" or "Explosions" or sparks, flames or combustible gasses. 13. ANIMALS. No animals will be permitted unless under the control of a trainer or experienced handler or rider. All animals must be on a leash, other than horses, which must be reined.

14. No animal shall be permitted to get within ten feet of any Booth spectator or park participant other than a participant in the same Booth Entry as the animal. a. Participants with animals must provide and carry implements for removing animal waste and must clean up their animal waste immediately.

15. Participants with animals must provide a Certificate of Liability. Work with Ashland Chamber staff for details.

16. BEHAVIOR. Booths and behavior will be appropriate for a FAMILY AUDIENCE and consistent with the ACC Fourth of July Mission. Any activity the ACC Board of Directors or its designee reasonably deems is in violation of family appropriate behavior or the following standards can be denied permission of entrance, setup or immediately expelled from the Booth area, including any future Ashland Chamber of Commerce events.

17. Improper use of the American flag is not permitted. Proper use of the American flag is based upon U.S. flag policy set forth in the U.S. Code.

18. A Booth may not display, use or distribute materials containing or depicting nudity, profanity, lewdness, illegal drugs, violence, obscenity, hate, racism, that is of a vulgar or sexually explicit activity or likely to be traumatic for young children to view.

19. Booths are not permitted to menace, intimidate, harass, risk disruption or otherwise exhibit hostile conduct towards any other Booth, person or group of persons that is likely to provoke or stimulate a violent response from those toward whom the conduct is directed, or from those who will likely witness and similarly react to such conduct. Prohibited conduct includes any person participating in any Booth which damages or attempts or threatens to damage any other Booth or harm or attempt or threaten to harm any Park Official or person present at the event.

WAIVER, RELEASE, HOLD HARMLESS AGREEMENT, AND ENFORCEMENT OF RULES AND REGULATIONS

By submitting application, entry "contact" is considered I in the following waiver. I acknowledge that I am a competent adult. I further acknowledge that in consideration of and as a condition to participating in the activities of the Ashland 4th of July Celebration event (the "Event"), I am releasing the Ashland Chamber of Commerce and the Ashland Chamber of Commerce Foundation and the officers, directors, employees, agents and volunteers together and each of them individually (altogether the "Event Organizers"), from any and all claims for damages, injuries or sickness, which may result either directly or indirectly from those activities in the Event). As part of this acknowledgment above, I or my organization agrees to hold harmless and indemnify the Event Organizers, from any such claims asserted by me or on my behalf or by "My Party" (Any of those persons participating in the Event through authority of my or my organization's permit issued pursuant to our application to participate in the Event) or by any other person against me or my party. In addition to the above, I acknowledge receipt of a copy of the Rules and Regulations applicable to my and My Party's participation in the Event and I agree to disseminate a copy of said Rules and Regulations to all persons in My Party prior to the start of the Event with the requirement that they honor and adhere to said Rules and Regulations. I further acknowledge and agree that I will release the Event Organizers, from any and all claims by me or my organization, and I waive my or my organization's right to assert any claims against any of the Event Organizers for any injury, loss, or damage arising from the enforcement of said Rules and Regulations. I further agree to hold harmless and indemnify the Event Organizers from any and all such claims asserted by or on behalf of myself or my organization, or any persons in My Party. I certify and warrant that I am authorized to sign this waiver, release and indemnity agreement on behalf of myself or my organization, and, where relevant, on behalf of any minor as their guardian or through direct permission of their guardian.

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