

# Centre for Digital Innovation in Philanthropy and Fundraising Privacy Notice

This privacy notice applies to individuals signing up for updates from the Centre for Digital Innovation in Philanthropy and Fundraising (CDIPF). It sets out the ways in which the Centre gathers, uses, stores and shares your data when you sign up for information. It also sets out how long we keep your data and what rights you have in relation to your data under the General Data Protection Regulation (GDPR).

For the purposes of this privacy notice, University of York is the [Data Controller](#) as defined in the General Data Protection Regulation. We are registered with the Information Commissioner's Office and our entry can be found [here](#). Our registration number is: Z4855807.

## What data we collect

When you sign up for updates from CDIPF, you will be asked to provide your name and email address and consent to be contacted with news and updates from the Centre.

## Why we need it

The data collected is so that the CDIPF administrator can contact you with information on relevant events and developments, such as publication of reports.

## What we do with it

We will store the information you supplied and use it solely to contact you with updates and information about the Centre.

## Who we share it with

Your data will be shared with Centre staff and the University's Office of Philanthropy Partnerships and Alumni, who send out emails on our behalf.

## How long we keep it

We keep your data in line with legal requirements or where there is a business need. Retention timeframes are determined in line with the University's Records Retention Schedule, see our [retention schedule](#). The University takes information security extremely seriously and has implemented appropriate technical and

organisational measures to protect personal data. Please refer to our [website](#) for further details.

## **Purpose and lawful basis for processing**

We need to collect these data in order to keep you informed about the work of the Centre.

The lawful basis we rely on for processing your personal data is your consent under article 6(1)(a) of the UK GDPR, and because it is necessary for our legitimate interests.

We do not collect or store special category data without your explicit consent.

## **What are your rights?**

We rely on your consent to process the personal data you give us to facilitate the decision-making process. This means you have the right to withdraw your consent at any time. If at any point you want to withdraw your consent please [email](#) us and we'll update our records immediately to reflect your wishes. Additionally, whenever we send you a communication, we will include an option to withdraw your consent from future communications

In addition, under the UK GDPR, you have a right of access to your data, a right to rectification, erasure (in certain circumstances), restriction, objection or portability (in certain circumstances). You can contact us about any of these rights by [email](#).