Northern High School

Senior/Junior Open Lunch Pass Contract, 2024-2025 School Year

Juniors and seniors may submit this open lunch pass contract on the same day they register for their parking permit. Open lunch passes should be purchased for $20 online at *this link before coming to school.*

Eligibility Requirements To Purchase Pass

- Classified as a senior or junior at the beginning of the 24-25 school year

What To Bring When Purchasing Permit

-Completed "NHS Open Lunch Contract", found on school website and attached to email sent to your student account. If the form is not notarized, a parent must be present when submitting this form to school staff.

-Receipt of payment of $20, which should be purchased online at *this link* before coming to school to receive your permit

Student Expectations When Using Open Lunch Pass

- When leaving campus, students are expected to display their open lunch pass daily to the administrator on duty in the parking lot. Students **without their pass will be instructed to return to common lunch locations** on campus.
- When a student leaves campus for lunch, they are **expected to return to their following class on time**. If a student does not return to campus, unless they had previously signed out with the office, they will be considered skipping.
- Students that return to campus early after leaving for lunch must report to common lunch locations until the bell rings to begin the next class.
- **Students that leave campus for lunch are expected to eat their lunch off campus. They should not bring any off-campus food back onto campus. Doing so may result in loss of open lunch privileges.**
- **Taking students off campus that do not have a lunch pass is not permitted. Doing so may result in loss of open lunch privileges.**
- Students are not to loiter in the parking lot while transitioning to lunch and reporting back to campus for class.
- All students are expected **to follow safety and traffic laws while in the school parking lot** and traveling to lunch. The school assumes no liability for any accident or injury that occurs while utilizing the open lunch pass privilege.

Open Lunch Pass Suspension and Revocation

The use of an open lunch pass is a privilege that may be suspended or revoked, without refund, in the event that:

- a student is involved in an incident that results in them being suspended
- a student is late an excessive number of times to the same class
- a student does not follow the expectations outlined above
- a student violates any school rule, school parking regulation, board policy, or state law

Missing Lunch Pass

If a lunch pass is lost or stolen, you should:

- report the missing open lunch pass to the main office
- request a duplicate open lunch pass from the main office at a cost of $15, non-refundable
- provide the main office with a note from a parent/guardian requesting a duplicate pass

This contract must be signed by a parent/guardian, either done prior to the date of submitting the completed contract and having it notarized or coming in person on the date of submission in front of staff members. Upon completing the contract and payment of the $20 fee for the open lunch pass, students may pick up passes from the main office the first day of school if passes were not provided on the date of purchase.

Student Signature

I have reviewed the Open Lunch Pass Contract and agree to abide by conditions described within while utilizing the pass. I recognize senior open lunch is a privilege which may be suspended or revoked without refund of pass fees if I violate any of the aforementioned expectations or conditions of the contract.

_____ _____

Printed Student Name Date

_____

Student Signature

Parent Signature

I have reviewed the Open Lunch Pass Contract with my student and understand that his/her violation of the contract may result in the pass being suspended or revoked without refund of the pass fee. I give permission for my student to leave campus during his/her assigned lunch period and recognize the school is not liable for my student when he/she leaves campus.

_____ _____

Printed Parent/Guardian Name Date

_____

Parent/Guardian Signature

For use if utilizing a notary, parent unable to sign with the student at the school:

Sworn to and subscribed before me this _____ day of _____, 2024-2025

Seal

_____

Authorized Notary

Commission expires:_____

For use if parent signs contract in presence of staff member:

_____ _____

Printed Staff Member Name Date

_____

Staff Member Signature