

High School GPPSS Remote Learning Schedule

Parent/Student Document

Effective: December 7, 2020

Key changes to the high school remote schedule:

- All students will attend synchronous instruction three days per week for each course.
- All students will attend each of their classes via a compressed schedule on Wednesdays.
- Tutorial attendance is required for all students for the first tutorial of the week (M or T).
- Additional support sessions are available to students who need more support.
- Teachers will prioritize key learning when making instructional decisions.
- Student workload will be managed to support the social and emotional health of students.
- Clear expectations for student camera use within synchronous sessions have been developed.
- Student social/emotional supports have been identified.

Remote Learning Committee Work Summary

The schedule below is the best work of 46 GPPSS teachers and administrators. Key information used as the basis of this recommendation included:

- Student, parent and staff Remote Learning Surveys.
- The GPPSS Learning Guide developed during the summer of 2020.
- The collective experience of teachers, parents and students from March 2020 through now.

The schedule noted below:

- Is compatible with the BOE approved Secondary Hybrid Schedule. This compatibility allows GPPSS (or even individual buildings) to pivot between remote and hybrid learning as necessary.
- Increases student synchronous interactions with each of their teachers, both in terms of total minutes and frequency.
- Increases opportunities for student support relative to the current remote learning schedule.
- Acknowledges that to support the social/emotional needs of students, screen time must be monitored.
- Provides students an opportunity to engage in rigorous content.

HIGH SCHOOL STUDENT SCHEDULE											
STUDENT		MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY	
8:00-8:45	1 / 7	1st hour class		7th hour class		30-MINUTE CLASSES		1st hour class		7th hour class	
						1	8:00-8:30				
8:55-9:40	2 / 6	2nd hour class		6th hour class		2	8:35-9:05	2nd hour class		6th hour class	
						3	9:10-9:40				
9:50-10:35	3 / 5	3rd hour class		5th hour class		20-MINUTE BREAK		3rd hour class		5th hour class	
						4	10:00-10:30				
10:45-11:30	4	4th hour work time	Student Support	4th hour class		5	10:35-11:05	4th hour work time	Student Support	4th hour class	
						6	11:10-11:40				
11:35-12:25	L	LUNCH		LUNCH		7	11:45-12:15	LUNCH		LUNCH	
12:30-1:15	5 / 3	5th hour work time	Student Support	3rd hour work time	Student Support	LUNCH TO 12:50		5th hour work time	Student Support	3rd hour work time	Student Support
						Independent Work Time					
1:25-2:10	6 / 2	6th hour work time		2nd hour work time	Student Support			6th hour work time		2nd hour work time	Student Support
2:20-3:05	7 / 1	7th hour work time		1st hour work time				7th hour work time		1st hour work time	

Student Schedule Key:

Synchronous Learning - Mandatory student attendance via Zoom.
Student Support - Additional opportunities for students to meet with their teachers. These sessions are open to all students, regardless of hour of class, to meet with their teacher(s).
Work Time - A suggested block of student driven time within the day that allows a student to focus on asynchronous work for a particular class.

In addition to this schedule, the Remote Learning Schedule Committee has provided the following guidance that will be followed by students, parents and teachers relative to remote learning.

Student Expectations for Camera Use on Zoom

Using cameras during Zoom enhances the learning experience. Learning increases when students are engaged with their teachers and peers. There is an expectation for students to engage in their learning during synchronous class sessions through having their camera on, participating thoughtfully in a discussion or in the chat, or being involved in small group work. There is a general expectation for students to engage in learning conversations and activities during live Zoom sessions with teachers and/or peers.

With regards to specific camera use, times when cameras will be expected to be turned on and the student appear on the screen include:

- The first several minutes at the beginning and end of the synchronous class
- When the teacher calls on a student to participate in class discussion
- When students are participating in breakout rooms

GPPSS encourages students to have cameras on and for students to be visible at all times during Zoom meetings, remaining aware of and sensitive to the individual circumstances of students and their families. If a student is not comfortable with their camera being on either during the above times or at the request of a teacher, the student and teacher will engage in a private conversation regarding the 'why' the camera will not be on.

When the camera is turned off, if personalized, the thumbnail picture must be a school appropriate portrait picture of your face. Students have the option of choosing a school-appropriate digital background, recognizing this may compromise digital quality of the video.

To ensure synchronous connection and class participation, it may be beneficial - even necessary - for some students to turn off their cameras at times. Students will not be penalized for connectivity issues that are beyond their control.

Student Workload

While GPPSS is committed to providing robust and rigorous content, GPPSS will focus on prioritizing key learning and student mental health during remote learning. Therefore, this will result in teachers amending or eliminating some activities and/or content that they would typically provide when in a face-to-face environment.

At the secondary level, the following individual class workload guidelines are in effect:

- Each HS grade-level class will have a maximum of 1.5 hours of outside work per week.
- Each HS honors class will have a maximum of 2.0 hours of outside work per week.
- Each HS AP class will have a maximum of 2.5 hours of outside work per week.

The above includes *all* work students would do outside of the live synchronous class session, including video lessons, assignments, and assessments.

Due dates: Additionally, all assignments (other than tests) to be completed outside of synchronous learning will be due at 8:00 AM of a weekday (meaning nothing is due on weekends or at a time other than 8:00 AM). Clarity regarding late work submissions will be provided in the near future.

HS Tutorial Support

High school students enrolled in a tutorial will begin to attend and use this course as follows:

- Attendance will be taken at the first meeting of the week (Monday and Tuesday).
- Students do not attend tutorials on Wednesdays.
- Teachers can use their discretion on when to dismiss students from tutorial.
 - Example: A student can leave tutorial after his/her weekly plan is reviewed by the teacher.

- Students will complete [THIS](#) document for their first tutorial of the week. Teachers will review each student's sheet and discuss the weekly plan, including scheduling support time in classes where grades and/or assignments are a concern.
- NHS tutors will be available to help during tutorials.
- Students can still attend tutorial on Thursday or Friday if they want a quiet place to work, but attendance will not be taken. Some students may be required by their tutorial teacher to attend based on their grades and weekly plan.

Support for Students Social/Emotional Needs

GPPSS is committed to the social/emotional needs of all students. A specific email will be sent no later than Friday, December 4th, to all students and parents that highlights the following recommendations and supports for students:

Tips to be successful in a remote setting:

- Create a school **routine** every day from **8:00-3:05**.
 - Get up and get dressed every day.
 - Create a designated work space that avoids distractions.
 - Check the weekly agenda for each class.
 - Create a **daily** "to-do" list for what you need to get done.
 - Be on time to your classes and attend the entire class.
- Participate in class by engaging with the teacher and classmates.
- Follow asynchronous work times **every afternoon** (refer to attached schedule).
- Schedule outside commitments after school hours starting at 3:05.
- Fully commit yourself! Do your best, communicate with your teachers, and stay positive.

Tips for academic help:

- Attend student support - **This is the first step every student should take to talk to their teacher and get help in their classes!**
 - Monday/Thursday 10:45-11:30, 12:30-1:15
 - Tuesday/Friday 12:30-2:10
- Reach out to your counselor
 - To contact your Grosse Pointe North Counselors, click [HERE](#).
 - Grosse Pointe South Counselors click [HERE](#)
- Academic Planning tools - use what works best for you
 - [Weekly Organizer](#)
 - Managing your time - [Daily Organizer](#)
- Parent Recommendations for Supporting Students:
 - Monitor **weekly schoology reports** for student progress - an email is sent every Friday evening
 - Require your student to attend student support when your student is struggling in a class
 - Extra Academic Support website [click HERE](#)
 - Talk to your counselor about tutoring
 - Use the parent portal to check your student's attendance

Student tips for mental wellness:

- Create a **balance** in your day that includes exercise, eating healthy meals, staying connected socially to family and friends, and getting enough sleep.
- Take a **short break** during the day as needed with [Tips for Self-Care](#)
- Schedule an appointment with your counselor to talk.

Parent tips for mental wellness:

- Ask your student about the weekly **Wellness Wednesday** posts with strategies to promote mental wellness. These are posted every Wednesday to the class schoology group pages.
- Visit the [Mental Health Resources](#) page
- Reach out to your student's counselor for mental health referrals