

Okta - First Time Logging into OIE



You may also view this [video](#) for additional assistance.

1. Go to <https://login.iowa.gov>
2. Enter in your username (this is your current State of Iowa email address)
3. **Optional:** Click the box next to 'Keep me signed in' only if on a trusted device.

NOTE: We've established a 30 day MFA policy as a minimum. Depending on application, agency and risk you may be required to MFA more often.

4. Click 'Next'

A screenshot of the "State of Iowa Workforce PREVIEW Sign In" page. The page has a white background with a blue header containing the "iowa.gov" logo. Below the header, the text "State of Iowa Workforce PREVIEW Sign In" is displayed. Underneath, the "Username" field is labeled "Typically your email address" and has a text input box. A grey arrow points from the text "Type Email" to this input box. Below the username field is a checkbox labeled "Keep me signed in". A large blue button labeled "Next" is positioned below the checkbox, with a grey arrow pointing to it from the right. At the bottom of the form, there are links for "Unlock account?" and "Help".

4. Enter in your password (this is your network (desktop/laptop) password)
5. Click 'Verify'

A screenshot of the "Verify with your password" page. The page has a white background with a blue header containing the "iowa.gov" logo. Below the header, there is a blue circular icon with a white padlock and four stars. The text "Verify with your password" is displayed, followed by the email address "Dana.D. Neill@iowa.gov". Below this, the "Password" field is labeled and has a text input box with a password strength indicator on the right. A grey arrow points from the text "Type Password" to this input box. Below the password field is a large blue button labeled "Verify", with a grey arrow pointing to it from the right. At the bottom of the form, there are links for "Forgot password?", "Verify with something else", and "Back to sign in".

6. You **may** be prompted to Set up Security Question

- Users that have NOT enrolled in a security question will need to set up this authenticator for recovery.
- Users that are enrolled in a security question, go to [step 11](#).



7. **Select** 'Choose a security question' or 'Create my own security question'
8. **Select** your question
9. **Complete** your answer
10. **Click** 'Verify'

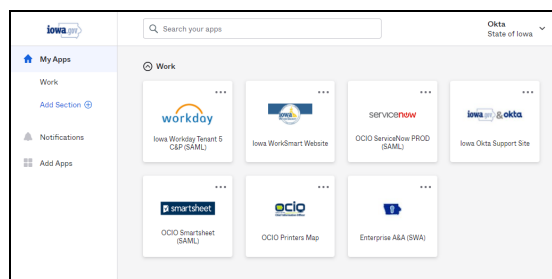
11. You may be prompted to add more security methods. If you want to set up additional authentications follow the instructions in the table below.



Reminder! Phone **OR** Okta Verify (Push Notification) authenticators are required to self-serve (reset password and unlock account). | [Learn More](#).

Authenticator	Instructions	Notes
 Security Question	Instructions Video	Required
 Okta Verify (Push Notifications)	Instructions Video	Strongly Recommend Can be used to access and recover (Self-Service).
 Phone (SMS & Voice)	Instructions Video	Strongly Recommend Can be used to access and recover (Self-Service).
 Google Authenticator	Instructions	Encouraged with limited internet access. Can be used to access .

12. Welcome back to your Okta dashboard (login.iowa.gov). Please note that everyone's dashboard will look different based on your credentials.



If you haven't done so already, **bookmark** login.iowa.gov to use Single Sign-on to access your eligible applications.