



CITY CONFERENCE MINUTES  
ATHLETIC DIRECTORS & ADMIN DESIGNEES  
TUESDAY, MAY 21, 2024 – 8:30 AM  
CANYON HILLS HIGH SCHOOL

**SAN DIEGO**  
CITY CONFERENCE

**PRELIMINARY  
FUNCTIONS.....**

**.....(ITEMS 1-3)**

Meeting was called to order at 8:37AM.

SDCC MEMBERS PRESENT: .....Listed by school alphabetical order

Y. Liew, J. Pisapia, N. Stevens, T. Anthony, J. Briggs, R. Hoffman, A. Nowak, A. Brooks, K. Butcher, V. Stahley, M. O'Kelley, J. Sachs, A. Quesnell, D. Fai, R. Mabanta, B. Hester, R. Peters, R. Jackson, R. Lardizabal, J. Palacios, M. Lincoln, T. McNair, K. Soares, J. Pacofsky, J. Clark, R. Matuk, M. Diaz, J. Stepner, P. Coover, R. Parra, T. Wilson, M. Haupt, A. Villalobos, D. Asuncion, R. Marquez, S. Giusti, S. Srsic, S. Hopgood, K. Escriba, D. Rogers and J. Stanley

1. President's Message.....Scott Giusti, City Conference President
  - a. CIF Mission Fed Student Athletes of the Year for Spring ([click here](#))
- Shared the spring athletes of the year and asked to send pictures of the student athletes to S. Hopgood to post on social media.
  - b. CIF Student Advisory Council (email sent by S. Giusti on Wed 5/8)
- Reminder was shared that the due date to submit nominations for CIF Student Advisory Council is on Friday.
  - c. Miscellaneous
- N/A

  

2. CIF  
Message.....CIFSDS Representative
  - a. CIF Items
- Section dues will charge \$500 if schools are late. If late, the school won't be able to participate in the sport until payment is made.
- Shared that the October Board of Managers meeting is the voting date for 600.1 that is about additional flexibility.
- Shared that CIF had a conversation with S. Coover and he will get the schedules in by June 1.
- Shared football officials numbers are higher than last year.
- R. Lardizabal asked about the flag football officials assignment, the answer is that CIF is working on it.
- Information was shared that the CIF Student Advisory Council will be made with four members, the challenge is to find a day for all students to participate due to sports schedule, etc.
- Shared that the school name, or school mascot are the only ones allowed to have on the uniforms. Special event uniforms must be approved by the CIFSDS Office.

  

3. Approve City Conference Meeting Minutes from 4/16/24 ([click here](#))
  - 1<sup>st</sup> by R. Lardizabal, 2<sup>nd</sup> by T. McNair, no discussion, no opposition, no abstentions, all in favor, approved unanimously.

**PRESIDENT AND DIRECTOR'S INFORMATION**

**ITEMS.....(ITEMS 4-12)**

4. Quick Hits
  - a. SDCC Spring Smug Mug Photo Link ([click here](#))
- Reminder was shared that free photos are being added onto Smug Mug and asked to encourage the families to check out.
  - b. SDUSD Athletic Physical Event Sat 6/8 at San Diego HS ([click here](#)) & message to share with your families ([click here](#))
- Reminder was shared that the UCSD Physical Event for SDUSD student athletes is on Saturday, June 8 at San Diego HS.
- Asked to share the flier with the high school families and middle school 8th grader families.
- Requested to see if athletic trainers at sites are available to support the event.
  - c. SDUSD Out of Season Sports Approved Programs ([click here](#))
- Shared that the link is updated and principals have received the same message that was sent to ADs.
  - d. SDUSD AD Handbook ([click here](#))
- Shared that the plan is to have the 2024-25 version out by July 1.
- Shared that the calendar for the start of school has moved up, therefore, the timelines may need to be adjusted.

- e. SDUSD Coaching Opportunities ([click here](#))
- Shared that Commissioner Heinz and S. Giusti went to the SD Task Force meeting with the Positive Coaching Alliance and added to one of the topics.
- Asked to email S. Giusti and share ideas on how to help getting quality coaching candidates.
  - f. Miscellaneous
- Shared that the Year End ASB Memo was shared with Finance Clerks, ADs and APs over athletics by S. Srsic.
- Asked to pay special attention to the action items and deadlines on page 6, which are specific to athletics.

5. Calendaring SDCC and SDUSD

*Potential dates and topics to calendar as first days back for 2024-25 athletics.*

- a. SDUSD Athletic Director Calendar (email sent by S. Giusti on Fri 5/10)
- Reminder was shared to submit the 2024-25 calendar to S. Giusti for approval.
- b. SDUSD Meeting Draft July 29, 30, 31 ([click here](#))
- Shared the drafted meeting agenda for the SDUSD meetings in July.
- c. SDCC Official Meeting Tuesday, July 30th
- Shared that the proposed official SDCC Meeting is on Tuesday, July 30.
- d. SDCC Fall Preseason Coaches Meeting Tuesday, July 30th
- Shared that the proposed date for fall preseason coaches meeting is on Tuesday, July 30, however, it can be on Monday, or Wednesday depending on the preference due to having multiple meetings in one day.

6. Sport Specific Items

- a. Spring Postseason Coaches Meeting Concerns ([click here](#))
- Shared that the boxes are color coded for attention.
- b. Cheerleading: SDCC Sponsored Competition
- Shared that the committee will be working on hosting a SDCC Cheer Tournament for all San Diego CIF schools in December 2024.
- c. Tackle Football:
  - i. SDCC Football Schedules ([click here](#))
- Shared that the official due date for entering schedules in the link is June 1.
- ii. SDUSD 2024-25 Riddell Equipment Inventory Management (email sent by S. Giusti on Tues 5/14)
- Shared that all reconditioning pick up to go through the Athletics Department.
- If helmets are found after the three district sponsored pick-ups, the school site will be responsible for paying for reconditioning and notifying the Athletics Department.

7. Facilities

*Status update on facility items.*

- a. SDCC Facility Challenges and Impacts
  - i. 2024-25 Facility Impacts: Lincoln (stadium all year), Scripps Ranch (gym this June/July), UC (stadium this June/July), Clairemont (tennis courts resurface Jan-Feb), Canyon Hills (no track March-July), Mira Mesa (track), Morse (track)
- Softball field at Kearny HS will be redone and not available from June to January and the gym will be overhauled through August. Canyon Hills HS baseball/softball field may also be unavailable during that time.
- b. SDUSD NFHS Pixelot & Hudl Cameras
- Information was shared that all current schools will be getting an upgraded S3 field camera, and the updated S2 camera in the gym for NFHS.
- c. SDUSD Middle School Intramurals HS Facility Usage Data ([click here](#))
- Link was shared to review the final totals for field usage.

8. SDCC Athletic Data

*Status update on ejections, transfers*

- a. SDCC Ejections Through Regular Season ([click here](#))
- Shared that the finalized data through the regular season is in the link.
- b. SDCC Transfers Through 5/14 ([click here](#))
- Shared that the data will be presented in August.

9. 2023-24 Financial Items

*Reminder of next steps and discussion of impacts for the following financial items.*

- a. SDUSD Regular Season Spring Timecards- Status Update ([click here](#)), Reporting Scores (email sent on 3/18)
- Status was shared in the link.
- b. SDUSD CIF Playoff Coach Extended Day Pay Pilot
- Shared that it will be over budget as many teams and student athletes advanced to CIF playoffs, which is great for athletics programs.

- c. SDUSD Athletic Reimbursements ([click here](#))
  - Information was shared that the last day to submit athletic reimbursement for the Finance Clerk is Tuesday, June 11.
  - d. SDUSD Supplies
- Shared that the athletics supplies have been ordered and are being delivered to school sites directly.
- Asked to send in the packing slip to J. Stanley for records and payment.

10. SDCC Meeting Attendance for 2023-24

*Status update on all parties attending the appropriate meetings.*

- Available resource links that are intended to be easy to use when needed.

<a href="#">Athletic Calendar</a> (posted on the websites>Resources)	<a href="#">City Conference Attendance</a>	<a href="#">SDUSD Training Attendance</a>
<a href="#">SDCC Pre/Postseason Coaches Meeting Attendance</a>	<a href="#">Athletic Council Attendance</a>	<a href="#">CIF Training Attendance</a>

11. SDUSD Coaching Education Course Dates for 2023-24 and Part of 2024-25

*Courses are conducted via Microsoft Teams.*

- a. Microsoft Teams @5:00PM: 6/4, 7/12, 8/1, 9/10
- b. If there is a need in addition to the dates above, contact Ron Lardizabal.
- Asked R. Lardizabal if there is any additional information to add, none reported.

12. Resources

*A reminder of available resources to reference when needed, 2024-25 updates are in red/brown.*

- Available resource links that are intended to be easy to use when needed.
- 2024-25 links are available in brown.

<a href="#">SDUSD Athletics Website</a>	<a href="#">SDCC Website</a>	<a href="#">CIF Website</a>	<a href="#">CIF Master Calendar</a>
<a href="#">Athletics Calendar</a>	<a href="#">SDCC Blue Book</a>	<a href="#">CIF Playing Matrix</a>	<a href="#">CIF Advisory Mtg Dates</a>
<a href="#">SDUSD Grading Periods</a>	<a href="#">CIF Green Book</a>	<a href="#">CIF Sit Out Period Dates</a>	<a href="#">CIF Max Contacts</a>
<a href="#">SDUSD Out of Season Sports Request Form</a>			<a href="#">Approved SDUSD Out of Season Sports List</a>

**CONFERENCE COMMITTEE**

**REPORTS.....(ITEM S 13-14)**

13. SDCC Leaguing Committee: Cathedral, La Jolla, Lincoln, Madison, Mira Mesa, Morse, Point Loma, Saints, Athletics Office

- The work of the committee is one of the voting items number 17.

14. SDUSD Human Resources: Crawford, Lincoln, Mission Bay, San Diego, Athletics Office

- a. 2024-25 Process for Hiring Coaches (email sent by S. Giusti on 5/13) shift in roles and responsibilities, fingerprinting, HR point of contact, training(s), etc.
- Information was shared that Athletic Directors will be able to clear returning coaches and volunteer coaches on Coaches Clearance.
- Shared that the district will not be covering the cost of fingerprinting for paid walk on coaches for 2024-25.
- S. Schaefer will be retiring and J. Stover will be the point of contact from HR.

**ACTION**

**ITEMS.....(ITEMS 15-20)**

- 1st by D. Fai, 2nd by B. Hester

15. Renewal of Seasonal Membership for Preuss LAX ([click here](#))

- K. Soares shared that coaches discussed that Preuss must play all games.
- D. Fai shared that the summary is accurate.
- J. Pisapia asked if SDCC can stipulate. S. Giusti shared that SDCC cannot change the field size.
- A. Nowak suggested that Preuss could play only the league games.
- R. Lardizabal shared that SDCC ended up with 15 teams with Preuss folding.
- R. Lardizabal shared that Preuss should not be in the league unless there is a solution Preuss can provide.
- SDCC will have a conversation with Preuss and bring it back to the meeting in July, the item is tabled to the next meeting.

16. 2024-25 SDCC President Election

- R. Lardizabal nominated S. Giusti.

- Approve - 23; Canyon Hills, Cathedral, Christian, Clairemont, Coronado, Crawford, HTHSD, Hoover, Kearny, La Jolla, Lincoln, LMEC, Madison, Mira Mesa, Mission Bay, Morse, OLP, Patrick Henry, Point Loma, San Diego, Scripps Ranch, Saints, University City
- Oppose - 0
- Abstain - 0
- Motion passed unanimously to move to Athletic Council.

17. Leaguering Committee Pilot Proposal ([click here](#))

*The Leaguering Committee votes 6-2 to recommend this pilot proposal for the 2025-26 season.*

- Proposal is only for football, boys and girls water polo and boys and girls basketball.
- A team can petition to be in the Western League and replace a team in the Eastern League.
- 5th place in the Eastern League team will not be playing the cross league games.
- J. Sachs asked if the leagues will end up playing an extra week, R. Lardizabal said basketball will.
- M. Haupt asked if there are five schools in the Western League, does a school need to play a cross league game. A. Quesnell said no.
- Approve - 21; Canyon Hills, Cathedral, Christian, Clairemont, Coronado, Crawford, HTHSD, Hoover, Kearny, La Jolla, LMEC, Madison, Mira Mesa, Morse, OLP, Patrick Henry, Point Loma, San Diego, Scripps Ranch, Saints, University City
- Oppose - 2; Lincoln, Mission Bay
- Abstain - 0
- Motion passed to move to Athletic Council.

18. 2024-25 Winter Leagues ([click here](#))

- A. Brooks asked if Coronado could move to the Eastern League for boys soccer.
- R. Jackson said SDCC should have more equal teams and requested for Madison to go down for soccer.
- D. Asuncion mentioned that the form should be submitted.
- A reminder was provided that if a team would like to move up, the form needs to be submitted.
- M. Haupt shared Canyon Hills should be in the Central League based on the number.
- D. Asuncion asked if LMEC will guarantee to have a team for boys and girls soccer, the answer is yes.
- Vote - if you believe Canyon Hills should be in the Central League for boys soccer;
  - Agree - 16; Canyon Hills, Cathedral, Christian, Crawford, HTHSD, Hoover, Kearny, La Jolla, Lincoln, Mira Mesa, Mission Bay, Morse, OLP, Patrick Henry, San Diego, Saints
  - Oppose - 7; Clairemont, Coronado, LMEC, Madison, Point Loma, Scripps Ranch, University City
- Kearny HS is ok with either the City League or in the Central League for girls soccer.
- R. Lardizabal said Kearny HS is in the Central League to make a 5 team league, and Kearny HS should be in the City League for girls soccer. Vote was 10 for the Central League and 13 for the City League.
- Boys basketball; Approve - 23; Canyon Hills, Cathedral, Christian, Clairemont, Coronado, Crawford, HTHSD, Hoover, Kearny, La Jolla, Lincoln, LMEC, Madison, Mira Mesa, Mission Bay, Morse, OLP, Patrick Henry, Point Loma, San Diego, Scripps Ranch, Saints, University City
- Girls basketball - LMEC will not field boys basketball, LMEC is offering JV for girls basketball.
- Girls basketball; Approve - 23; Canyon Hills, Cathedral, Christian, Clairemont, Coronado, Crawford, HTHSD, Hoover, Kearny, La Jolla, Lincoln, LMEC, Madison, Mira Mesa, Mission Bay, Morse, OLP, Patrick Henry, Point Loma, San Diego, Scripps Ranch, Saints, University City
- Boys soccer; Approve - 23; Canyon Hills, Cathedral, Christian, Clairemont, Coronado, Crawford, HTHSD, Hoover, Kearny, La Jolla, Lincoln, LMEC, Madison, Mira Mesa, Mission Bay, Morse, OLP, Patrick Henry, Point Loma, San Diego, Scripps Ranch, Saints, University City
- Girls soccer; Approve - 23; Canyon Hills, Cathedral, Christian, Clairemont, Coronado, Crawford, HTHSD, Hoover, Kearny, La Jolla, Lincoln, LMEC, Madison, Mira Mesa, Mission Bay, Morse, OLP, Patrick Henry, Point Loma, San Diego, Scripps Ranch, Saints, University City
- Girls water polo
  - Approve - 16; Canyon Hills, Cathedral, Clairemont, Coronado, HTHSD, Hoover, Kearny, La Jolla, LMEC, Mira Mesa, Mission Bay, OLP, Patrick Henry, Point Loma, Scripps Ranch, University City
  - Abstain - 7; Christian, Crawford, Lincoln, Madison, Morse, San Diego, Saints
- Boys and girls wrestling
  - Approve - 19; Canyon Hills, Cathedral, Christian, Clairemont, Crawford, Hoover, Kearny, La Jolla, Lincoln, Madison, Mira Mesa, Mission Bay, Morse, Patrick Henry, Point Loma, San Diego, Saints, Scripps Ranch, University City
  - Abstain - 4; Coronado, LMEC, HTHSD, OLP
- Motion passes, moving to Athletic Council

19. 2024-25 Winter Schedules ([click here](#))

*Approval of league schedules will be considered pending until the approval of winter leagues by AC on 5/23.*

- M. Haupt asked about JV start time for Fridays, R. Lardizabal said it starts at 4:00PM for girls JV and boys JV starts at 5:30PM.
- Approve - 23; Canyon Hills, Cathedral, Christian, Clairemont, Coronado, Crawford, HTHSD, Hoover, Kearny, La Jolla, Lincoln, LMEC, Madison, Mira Mesa, Mission Bay, Morse, OLP, Patrick Henry, Point Loma, San Diego, Scripps Ranch, Saints, University City
- Abstain - 0
- Oppose - 0
- Motion passes, moving to Athletic Council

20. 2024-25 Blue Book Changes ([click here](#))

- A. Quesnell asked about boys and girls soccer and the tie breaker. J. Paracios said it has to go back to Power Rankings. Penalty kick needs to go away.
- Boys and girls tennis
  - Approve - 23; Canyon Hills, Cathedral, Christian, Clairemont, Coronado, Crawford, HTHSD, Hoover, Kearny, La Jolla, Lincoln, LMEC, Madison, Mira Mesa, Mission Bay, Morse, OLP, Patrick Henry, Point Loma, San Diego, Scripps Ranch, Saints, University City
- Boys and girls soccer
  - Approve - 21; Cathedral, Christian, Clairemont, Coronado, Crawford, HTHSD, Hoover, La Jolla, Lincoln, LMEC, Madison, Mira Mesa, Mission Bay, Morse, OLP, Patrick Henry, Point Loma, San Diego, Scripps Ranch, Saints, University City
  - Abstain - 0
  - Oppose - 2; Canyon Hills, Kearny
- Baseball - J. Pisapia asked about the coin flip. M. Haupt shared that coaches decided on the coin flip. Players' competitiveness.
  - Approve - 1; La Jolla
  - Abstain - 0
  - Oppose - 22; Canyon Hills, Cathedral, Christian, Clairemont, Coronado, Crawford, HTHSD, Hoover, Kearny, Lincoln, LMEC, Madison, Mira Mesa, Mission Bay, Morse, OLP, Patrick Henry, Point Loma, San Diego, Scripps Ranch, Saints, University City
- Badminton - YY shared badminton needed to figure out CIF seeding due to not being Power Ranked. S. Giusti shared that one conference was added, therefore, CIF now runs. R. Jackson asked if they'd play again if tied. The answer is yes.
  - Approve - 19; Canyon Hills, Cathedral, Christian, Clairemont, Crawford, Hoover, Kearny, La Jolla, Lincoln, LMEC, Madison, Mira Mesa, Mission Bay, Morse, Patrick Henry, Point Loma, San Diego, Scripps Ranch, University City
  - Abstain - 4; Coronado, HTHSD, OLP, Saints
  - Oppose - 0
- Admission charges
  - Approve - 22; Canyon Hills, Cathedral, Christian, Clairemont, Crawford, HTHSD, Hoover, Kearny, La Jolla, Lincoln, LMEC, Madison, Mira Mesa, Mission Bay, Morse, OLP, Patrick Henry, Point Loma, San Diego, Scripps Ranch, Saints, University City
  - Abstain - 1; Coronado
  - Oppose - 0
- All league selections
  - Approve - 23; Canyon Hills, Cathedral, Christian, Clairemont, Coronado, Crawford, HTHSD, Hoover, Kearny, La Jolla, Lincoln, LMEC, Madison, Mira Mesa, Mission Bay, Morse, OLP, Patrick Henry, Point Loma, San Diego, Scripps Ranch, Saints, University City
  - Abstain - 0
  - Oppose - 0
- Preparation of Schedules
  - Approve - 23; Canyon Hills, Cathedral, Christian, Clairemont, Coronado, Crawford, HTHSD, Hoover, Kearny, La Jolla, Lincoln, LMEC, Madison, Mira Mesa, Mission Bay, Morse, OLP, Patrick Henry, Point Loma, San Diego, Scripps Ranch, Saints, University City
  - Abstain - 0
  - Oppose - 0
- Formatting in Blue Book
  - Approve - 23; Canyon Hills, Cathedral, Christian, Clairemont, Coronado, Crawford, HTHSD, Hoover, Kearny, La Jolla, Lincoln, LMEC, Madison, Mira Mesa, Mission Bay, Morse, OLP, Patrick Henry, Point Loma, San Diego, Scripps Ranch, Saints, University City
  - Abstain - 0
  - Oppose - 0

21. SDCC Luncheon at the Quesnell's- will commence at the conclusion of the meeting (2378 Juan Street, San Diego, CA 92103)  
*ADs and APs are invited to share in the success of the 2023-24 school year (pizza, salad and beverages).*
  - N/A
22. SDCC Next Meeting Date, Time & Location are TBD
  - Information will be shared when it is finalized.
23. Roundtable
  - R. Lardizabal asked if Athletic Directors are clearing returning coaches. The answer is yes, Athletic Directors clear the returning coaches and volunteer coaches. S. Srsic recommended reviewing the Roles and Responsibilities of the SDUSD Coach Hiring Process.
  - D. Asuncion asked how to get GoFan to be used for SDCC tournaments., such as for track. Referred to S. Giusti.
24. Meeting Ends
  - Meeting adjourned at 11:07AM.