Magellan Charter School
Board Meeting
May 21, 2024
6:00pm

Board members in attendance: Suzy Allaire, Jessica O'Donovan (non-voting), Sean Witty, Jim Nowak, Ailis Monsees, Jessica Leggett, John Esham

Visitors: Sheri Regan, Tricia Liberatore

The meeting was called to order by J. Nowak at 6:00pm. No conflicts of interest relating to the agenda were declared.

Approve Minutes by J. Nowak @ 6:06pm

J. Leggett moved to approve the 4/16/24 meeting minutes. S. Witty seconded, and the motion passed unanimously.

S. Allaire moved to approve the 5/3/24 special board minutes, J. Leggett seconded, and the motion passed unanimously.

MaP Update, Booster Update by J. Nowak @ 6:12pm

- MaP, Booster and Capital Campaign are meeting to discuss aligned fundraising goals and strategies on 5/30 @ 3pm
- Discussion about approving an in-kind donation to support an Honor Roll Breakfast for students. S. Allaire motioned to approve the Metro Diner in-kind donation. S. Witty seconded and passed unanimously.

Staff Update by T. Liberatore @ 6:17pm

- Staff members are excited about results from the Capital Campaign
- Katie Popowksi has been selected as the new Board liaison for next year. Board members expressed gratitude for T. Liberatore's contributions throughout the 2023/2024 year.
- A question was posed by teachers on whether the same board committee members would remain for the upcoming 2024/2025 school year. Committee involvement and planning will be included in the June 2024 Board Meeting.
- Overnight voyages continue to be a concern for some teachers. The Board and Administration are discussing MCS's continued Mission and Vision, which includes discussion on voyage participation.
- Some staff have expressed concerns about the possible MCS Navigator role. Concerns include the roles' ability to provide academic support, and ensuring staffing the position wouldn't adversely impact other critical positions.

Financial Update by S. Witty @ 6:38pm

- The Finance Committee recommended a $500 year-end bonus for full-time staff and a prorated amount for part-time or half-year with a minimum of $250.
- S. Witty moved to approve staff bonuses of $500 for full-time staff and a minimum of $250 for part-time staff. A. Monsees seconded, and the motion passed unanimously.
- Discussion around the potential Middle School Navigator role, to provide additional support to the Middle School staff and students. Lengthy conversation about the structure of the role, with some concerns with how it aligns to the MCS academic mission. Additional conversation about how the funds used for the role could adversely affect the operating budget.
- J. Nowak motioned to approve moving forward with the Middle School Navigator position. S. Witty seconded the motion. The motion did not pass with 3 votes affirmative, and 3 in abstention.
- J. O'Donovan proposed renewal of staff 2024/2025 contracts (with the exception of the potential Middle School Navigator role). S. Witty motioned to approve the FY25 contracts as is. J. Nowak seconded and the motion passed unanimously.

Closed Session @ 8:30 pm

- On proper motion by J. Nowak and seconded by A. Monsees, the board unanimously approved to enter Closed Session pursuant to G.S. 143-318.11(a)(6) to discuss a personnel issue.
- On proper motion by S. Witty and seconded by J. Esham, the board unanimously approved to leave Closed Session.

Open Session Voting Items @ 9:26pm

- J. Nowak motioned to approve a part-time Instructional Assistant role for Middle School support at 50%. A. Monsees seconded, and the motion passed unanimously.
- A. Monsees moved to renew Jessica O'Donovan's one-year contract for Head of School, and a discretionary bonus. S. Allaire seconded, and the motion passed unanimously.
- S. Allaire moved to approve the Fit and Fun contracts as they are currently written. J. Esham seconded, and the motion passed unanimously.
- S. Allaire motioned to approve the purchase of two storage containers for Fit and Fun, and Athletics. One of the containers is being funded 50% by Booster, the remaining comes from MCS's operating budget. J. Leggett seconded and the motion passed unanimously.

Next board meeting is scheduled for 6/11.

S. Allaire moved to adjourn, and J. Esham seconded. Meeting adjourned at 9:41pm.