## Mike Lundstrom - Director of Facilities

The Director of Facilities is responsible for the following aspects of Wild Rose School Division:

- Oversight of operations related to Division owned facilities including caretaking and facility maintenance staff
- Grounds maintenance such as snow removal and grass cutting
- Prepares and administers annual plans for facility repairs and updates utilizing IMR and CMR funding
- Prepares and administers annual operational budget
- Capital planning with regards facility renewal and replacement in conjunction with Associate Superintendent, Business & Finance
- Financial reporting as required by governing bodies

For a more detailed role description for the Director of Facilities, see <u>AP 457 Role of Director of Facilities</u>.

**Email** the Director of Facilities