



## Academy of Health Sciences Charter School COVID-19 REOPENING PLAN 2020-2021

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### **Status Update Beginning Feb. 22, 2021:**

AHS is providing a choice of hybrid or remote-only instruction for all students.

#### **Preface**

This plan details how Academy of Health Sciences Charter School (“AHS” or “the school”) plans to reopen for the 2020-2021 school year and provide education safely during the ongoing coronavirus pandemic. This plan is subject to change as the local health conditions (e.g. infection rate) evolve, as new information about the virus is gathered, and as local and state regulations are updated. *Current as of: April 19, 2021 including new updates to social distancing guidelines*

This plan designates Wanda Perez-Brundge, Principal, as the Coronavirus Safety Coordinator charged with ensuring continuous compliance with all aspects of this plan and other applicable federal, state, and local regulations; and as the Covid-19 Resource Person identified as the main contact upon the identification of positive covid-19 cases. The Principal may designate some responsibilities to other staff as needed.

This plan is subject to initial approval of the AHS Board of Trustees, with discretion to make minor updates in accordance with new state and local guidelines granted to Principal Wanda Perez-Brundage. *Approved: July 27, 2020. Modifications approved: Nov. 6, 2020.*

Upon approval, this plan will be submitted to the New York Department of Health and New York State Education Department. In addition, the plan will be posted on the school website.

#### **Instructional Model: Two Options**

Based on parent and teacher survey results, AHS may organize teaching and learning in one of two options, as outlined below. AHS will reassess weekly if it should change its current option. Reassessment will take into account county and regional data reports on cases as well as health department recommendations. In addition, stakeholder input will also drive reassessment and determination of the best option at any given time. Option 1 will be possible only when the Finger Lakes Region meets [Governor Cuomo’s infection rate criteria](#) (below 5% using a 14-day average).

<p style="text-align: center;"><b>Option 1</b></p> <p style="text-align: center;"><i>Maximizes safety while providing parents with flexibility and choice*</i></p>	<ul style="list-style-type: none"> <li>● Parents may choose: <ul style="list-style-type: none"> <li>○ (1) remote-only instruction</li> <li>○ (2) in-person instruction for 1-5 days, with remote instruction on other days</li> </ul> </li> <li>● Class size will be capped at 50% of room capacity every day. If more than 50% of parents opt for in-person learning, AHS will assign days for in-person learning to limit the number of students in each class.</li> <li>● Students will remain in one classroom with contact with only their cohort and limited teachers.</li> <li>● All remote learning is conducted synchronously via Zoom.</li> <li>● Chromebooks will be provided to all remote and hybrid students for at-home use; Chromebooks will be available at school for in-person students</li> </ul>
<p style="text-align: center;"><b>Option 2</b></p> <p style="text-align: center;"><i>Full remote-learning for all students</i></p>	<ul style="list-style-type: none"> <li>● Teachers will teach from their classrooms, if possible</li> <li>● All learning is conducted remotely</li> <li>● Chromebooks will be provided to all students for at-home use</li> </ul>

*\*Parent choice and classrooms at <50% capacity is possible based on parent survey results which indicate that a majority of parents will choose remote-only instruction until better health outcomes exist.*

For the start of the 2020-2021 school year, AHS plans to provide option 1. Option 1 is ideal in terms of providing students with an optimal learning environment in-person while providing parents’ choice of days if they do not wish for their child to be in-person full time. AHS will strongly discourage parents from sending students to daycare settings where they will be in contact with students who are NOT in their learning cohort at AHS. This will only increase exposure for the students and teachers at AHS as well as families. If parents cannot do remote learning without the assistance of a daycare, AHS believes full in-person learning within their cohort is the safest option. Day care is defined as a setting where students are with other children of any age and or non-parent caregivers, including relatives not already living in their home.

Option 2 will be automatically triggered for at least two weeks if any of the following criteria are met:

- 2 or more staff test positive for COVID-19 within the same 2-week span; or
- 5 or more students who have attended in person at least 1 day test positive for COVID-19 within the same 2-week span; or
- The Finger Lakes region’s 2-week average positivity rate reaches 5.0% or above; or
- The Monroe County Department of Public Health advises or requires ceasing in-person instruction.

In addition, the school reserves the right to choose Option 2 as needed based on specific circumstances.

**I. Communication and Community Engagement During Plan Development and Ongoing Plan Implementation**

Information gathering: As part of the process for developing the school reopening plan, the school leaders attended multiple information sessions with the Monroe County Public Health Commissioner

and representatives of the New York State Education Department. School leaders will continue to review information from the CDC, state and local health officials, the school Nurse, and other expert sources via regular email updates and conference calls.

Stakeholder involvement: While developing the plan, the school sought feedback from parents via a survey and multiple invitations to share questions and concerns with the Principal. Several parents shared detailed comments. In addition, the school sought feedback from staff via a survey, and a teacher representative attended a meeting about the plan in order to share her perspective. Finally, in anticipation of potential changes to the plan as the situation evolves, the school will continue to seek formal and informal parent, staff, and student feedback throughout the year via surveys and other means.

Ongoing communication: Once approved by the Board of Trustees, this plan will be posted on the AHS website. Parents will be notified via text, robo-call, and email. Staff will be notified via newsletter. In addition, meetings will be held virtually and in-person to train and orient parents, students, and staff on each component of the plan prior to the start of the school year. During the school year, the school will use training and signage (further details in Section II) to communicate information about the plan. Furthermore, the school will communicate reminders about and updates to the plan via parent and staff newsletters, website and social media posts, texts, robo-calls, emails, and letters home. These communications will include clear information about how parents and staff can provide feedback on the plan.

## II. Health & Safety

*Key guidelines: All employees, contractors, students, and visitors will be subject to health screenings daily; will be required to maintain social distancing unless safety or the core activity requires a closer distance; and will be required to wear a cloth face covering at all times except during meals and mask breaks.*

A. Capacity considerations: In developing this plan, school leaders assessed available facilities and feasibility of maintaining social distance. AHS determined that proper social distancing could not be maintained if the school is at full capacity, and there are no alternative spaces to use as additional classrooms. Therefore, AHS will limit class sizes to 18 students maximum per room. Because transportation is provided by students' sending districts, AHS relies on those districts to assess their capacity to transport students safely.

B. Health screening: Following NYSED guidance, AHS will not conduct or require coronavirus tests for employees or students.

The following outlines the specific procedures for temperature and verbal symptom screenings for staff, students, and visitors and contractors. The Director of Operations will train the Principal, Assistant Principal, Office Manager, and Operations Assistant on procedures to conduct temperature checks and verbal health screenings. Staff conducting temperature screenings will be required to wash their hands prior to the screening; wear a face mask and disposable gloves during screenings; and clean the thermometer with an alcohol wipe between each screening. Records will not include staff or students'

temperatures. The Operations Assistant will scan all past records (staff and visitor sign-in logs and students' written health screening questionnaires), which will be stored electronically in a secure location.

- Staff screenings: Daily, all on-site staff will be required to stop in the main office immediately upon entry (main office open for staff arrival from 7:00-8:00 am). While they stand on a social distance marker on the floor, the Office Manager will take their temperature via no-contact thermometer and give them a verbal health screening (with questions about symptoms, test results, travel outside of New York, and close contact with Covid-positive individuals). If they have a temperature of 100.0 degrees Fahrenheit or greater or give a positive response to any of the screening questions, the Office Manager will instruct them to return home for follow-up with a healthcare provider. The office staff will record staff members' responses to the screening questions and temperature result (above or below 100 degrees Fahrenheit) on a written log. Daily, the Director of Operations will review the response log and sign. In addition, staff are required to notify the Principal and Director of Operations via phone or text if they develop symptoms or if their answers to the verbal health screening change outside of school hours.
- Student screenings at home: The school will encourage parents to screen their child each day, and require parents to keep students at home if they display any symptoms of Covid-19. In addition, parents will be required to call the main office or the Principal if their child develops symptoms outside school hours. The school may send periodic reminders of this requirement to parents. In addition, the school will offer specific families the option for at-home questionnaire screenings in place of students completing the written health questionnaire at school on a case-by-case basis.
- Student screenings at school: Daily, all on-site students will be required to have their temperature checked before entering the building. A trained staff member will use a no-contact thermometer to take the student's temperature and make a visual inspection of the student at the entrance to the building. During these screenings, students will be required to stand in line three feet apart in order to ensure social distance and confidentiality for the student being screened. (In order to limit close contact between entering students, the school will be utilizing two entrances during arrival.) In addition, teachers will administer a written health screening weekly during advisory, and submit the written log to the Principal for review. Finally, all staff will be trained during August orientation on how to observe students for signs of illness throughout the day. All potentially ill students (any individual with a temperature of 100.0 degrees Fahrenheit or greater, signs of illness, and/or a positive response to the screening questionnaire) must be sent to the isolation area for immediate screening by the Nurse.
- Visitor screenings: All visitors will be required to stop in the main office immediately upon entry. While they stand on a social distance marker on the floor, the Office Manager or Operations Assistant will give them a verbal health screening (with questions about symptoms, test results, travel outside of New York, and close contact with Covid-positive individuals). If they give a positive response to any of the screening questions, the office staff will not permit them to enter. The office staff will record visitors' responses to the

screening questions on a written log. Daily, the Director of Operations will review the response log and sign. (Exception: Individuals delivering mail or packages will not be subject to screening, provided it is a brief, contactless delivery.)

- Contractor screenings: Custodial staff (contracted by AHS or employed by the building landlord) will be required to be screened by their supervisor daily, and will not be permitted to work in the building if they have a fever or a positive response to a screening question.

**C. Social distancing:** All adults (employees, contractors, and visitors) will be required to stay 6 feet apart from all other adults and from students whenever possible. Students will be required to stay 3 feet apart from other students, or six feet apart when eating/drinking or projecting the voice (e.g. singing). This requirement shall be prominently posted at the main entrance, main office, and in school hallways.

In order to limit exposure to potentially infected individuals, the school will temporarily suspend its “open door policy” for family members to visit classrooms. Visitors shall be limited to essential contractors and family members required to visit in person (e.g. to pick up remote learning materials or a sick student). Non-essential meetings (e.g. school tours for prospective parents or community partners) shall be conducted via Zoom.

In order to limit students’ exposure to different individuals, students shall be kept in “cohorts” with no intermingling during the school day. These cohorts will be similar to the class groups practiced already at AHS as part of the school’s middle school design; however, advisory groups will be reassigned so that they include students from only one cohort. In order to decrease the size of the cohorts, AHS may make class assignments that include remote-only and in-person students.

In order to minimize hallway transitions and contaminated surfaces, at the beginning of the year, cohorts will remain in one classroom for the duration of the day, and subject-area teachers will rotate between classrooms to teach different cohorts. Note that later in the school year, the school may allow cohorts to rotate to different classrooms for different subjects; this determination will be made on a weekly basis based on data about the local infection rate, input from parents and staff, and the feasibility of cleaning between transitions. Transitions in the hallway (if/when the school has students rotate between classrooms) will be staggered so that only one class of students is in a given hallway/area at a time.

In order to facilitate social distancing within classrooms, small group tables will be removed so that individual desks can be spaced farther apart. Desks will be turned to face in the same direction rather than facing each other, to reduce transmission of droplets from talking.

In classes where students are singing or participating in aerobic activity, students will be required to stay twelve feet apart.

AHS will not hold in-person assemblies, performances, or family events of more than 25 people at a time. This group size limit will be reevaluated periodically based on local infection rate data.

Finally, in order to minimize exposure to potentially contaminated surfaces, AHS will take steps to limit shared school supplies. For instance, each student will only use their assigned Chromebook.

D. PPE and face coverings: All employees, contractors, students, and visitors will be required to wear a cloth face covering whenever social distancing cannot be maintained; and at all times in hallways, restrooms, and other congregate settings such as buses. This requirement shall be prominently posted at the main entrance, main office, and in school hallways.

Staff members will be provided with a reusable face mask and encouraged to launder it regularly, or will be permitted to wear their own face mask. Students, staff, and visitors will be provided with a disposable face mask anytime they arrive at school without a mask, and will be permitted to wear their own face mask if desired. In addition, all instructional staff will have a supply of spare disposable face masks in their rooms in case a student needs an immediate replacement. Spare masks will be available from the main office or Director of Operations. (See Section III for details on procuring face masks.)

Face masks will not be required for: staff with healthcare-provider documentation stating they are not medically able to tolerate face coverings; students where such covering would impair their health or mental health (as documented by a physician), or where such covering would present a challenge, distraction, or obstruction to education services or instruction; anyone who has trouble breathing or is unconscious; or anyone who is incapacitated or otherwise unable to remove the face mask without assistance.

Teachers will be permitted to give students “mask breaks” at their discretion. Mask breaks must be no more than 5 minutes long. During mask breaks, students must be separated by a physical barrier and windows must be open.

As PPE and other supplies for the Nurse will be provided by BOCES, and no other staff will be in high-intensity contact with students or handling waste materials, AHS does not anticipate any need for other PPE such as disposable gowns or eye protection.

E. Hygiene: As traditional hand washing is the preferred method for hand hygiene, AHS will encourage staff and students to wash their hands frequently and require staff and students to wash their hands after sneezing, wiping or blowing their nose, or coughing into their hands. There are signs about hand hygiene in all student and staff restrooms. Staff will be trained on proper hand hygiene during August orientation, and will train students on hand hygiene starting on the first day of school.

In addition, hand sanitizer will be freely available for use at any time in the classrooms and in the main office. In addition, teachers will administer hand sanitizer to each student twice daily at minimum, immediately prior to breakfast and lunch. (See Section III for details on procuring hand sanitizer.)

Staff will be trained on proper respiratory hygiene (i.e. covering the mouth and nose with a tissue or the inside of the elbow when coughing or sneezing, and washing hands after a cough or sneeze), and will train students on respiratory hygiene starting on the first day of school. Tissues will be freely available in every classroom.

F. Training:

- All staff: During August orientation (or on first date of work for employees hired after Aug. 1), the Director of Operations and Principal will train all staff on the following: how to

recognize signs of covid-19 illness and multisystem inflammatory syndrome in children, per the most recent list of symptoms available from the Centers for Disease Control; the procedure for sending a symptomatic student to the isolation area; the procedure for staying home and notifying the school if the employee has a fever, symptoms, or has been in close contact with someone with a positive case; requirements for social distancing, including how to promote and enforce this in classrooms, hallways, etc.; the requirements for face masks, including how to obtain spare masks, how to don and doff masks, how to discard disposable face masks, the importance of routine cleaning of reusable face masks, the importance of not sharing face masks, and the protocol for student mask breaks; proper hand and respiratory hygiene, as well as how to instruct students in such hygiene; and how to conduct weekly verbal health screenings of students.

- Students: On the first day of school and throughout the year as needed, teachers will teach students about the following: social distance and face mask requirements; and hand and respiratory hygiene.
- Parents: The Principal will disseminate information to parents prior to the start of the school year and periodically throughout the year as needed via parent newsletters, emails, texts, robo-calls, and letters home. Communication home will include information about: signs of illness, per the most recent list of symptoms available from the Centers for Disease Control; requirement to keep symptomatic children at home and what to do if a child is sick; and information about requirements for on-site students, including screenings, social distancing, and masks.
- Signage: Signs will be posted at the entrance, main office, classrooms, hallways, bathrooms, and staff workroom/breakrooms. Signage will include reminders to: stay home if you feel sick; wear face masks; adhere to social distancing requirements; report symptoms of or exposure to covid-19; practice hand hygiene; and follow respiratory hygiene and cough etiquette. For example, signs illustrating proper hand-washing technique are in all staff and student restrooms.

G. Accommodations for vulnerable populations: AHS will comply with the Americans with Disabilities Act, Families First Coronavirus Response Act, and other applicable federal and state regulations to ensure that students and staff with special health needs will be treated equitably. Based on enrollment

The staff have been asked to inform the Director of Operations if they have an underlying health condition identified by the CDC as high-risk. In order to understand the employee's needs, the Director of Operations will request documentation from the employee's physician, and then have an individual conversation with the employee to determine what accommodations are reasonable. Reasonable accommodations may include: a face shield, gloves, or other additional PPE, or additional barriers around an employee's desk.

Parents will be asked to notify the school if their child has an underlying health condition identified by the CDC as high-risk. In addition, the Principal will consult with the Nurse to identify high-risk students. In order to understand the students' needs, the Principal may request that the parent provide

documentation of the underlying health condition. The Principal will then have an individual conversation with the student's family to determine reasonable accommodations. Reasonable accommodations may include: a face shield, gloves, or other additional PPE; additional barriers around a student's desk; and/or a completely remote learning plan.

#### H. Management of ill/potentially ill persons

- Isolation area: AHS has identified room 118B, the conference room adjacent to the nurse's suite, as the designated isolation area. Students will be supervised by the Nurse. This room is accessible by the nurse via a door, has access to a restroom, and is close to the school main office for parents to pick up sick children. The main nurse's suite (rooms 118A and C) will be used for healthy students to receive medication, seek treatment, etc. In addition, AHS staff will be trained in first aid during August orientation in order to respond to simple cuts/scrapes, nosebleeds, etc. without sending students to the Nurse; staff will be provided with disposable gloves and instructed to avoid contact by having students hold gauze to stop bleeding, apply their own bandages, etc.
- Procedure for potentially ill students: If a student has a symptom of covid-19, temperature of 100.0 degrees Fahrenheit or greater, and/or a positive response to the screening questionnaire, he/she will be sent to the designated isolation area for assessment by the Nurse, who will determine whether the student must be sent home; if the Nurse is not available, the student will be sent to the isolation room to wait for a parent to pick them up as soon as possible. Students waiting for transport home will remain in the isolation area. The Nurse will be required to wear a face mask while assessing symptomatic students. When the parent picks up the student, they will be instructed to call their health-care provider and given information about local sites for testing.
- Procedure for potentially ill staff: If a staff member has a temperature of 100.0 degrees Fahrenheit or greater, a positive response to a screening question, and/or symptoms of covid-19 not explained by a chronic health condition, the staff member will be sent home for follow up with a health care provider.
- Return to school: Per [guidance from the New York State Department of Health](#), staff and students who were sent home with possible symptoms of Covid-19 must provide one of the following forms of documentation before being permitted to return to the building: copy of negative Covid-19 test result; signed doctor's note explaining an alternate diagnosis of a chronic or acute illness; or doctor's note (or parent's note in case of student) attesting that the individual has been fever-free for at least 72 hours, symptoms have improved, and at least 10 days have passed since the onset of symptoms. If a student or staff member who showed symptoms of Covid-19 does not get tested, does not see a health care provider, and cannot provide evidence of an alternative diagnosis within 48 hours after symptom onset, the Director of Operations will contact the Monroe County Department of Public Health to determine when he/she may return to the building.

- Confirmed cases of Covid-19: When school leadership is made aware of any confirmed case of Covid-19 among staff, students, or any contractors/visitors that visited the building, they will immediately report the case to the Nurse and Monroe County Department of Health. When the Monroe County Department of Health has confirmed the case, school leaders will then notify the staff, parents/guardians, and designated coronavirus resource person at Exploration Elementary (with whom AHS is co-located). (For each communication, AHS will follow applicable regulations regarding privacy, such as FERPA.) AHS will then follow guidance from the local health officials in determining whether a partial or full closure of the school is necessary to disinfect and to quarantine exposed staff and students. In addition, AHS will cooperate with contact tracing efforts by the local department of health by: keeping accurate attendance records of staff and students and a log of visitors; providing requested information (in accordance with privacy regulations); and disseminating information to staff and students who may have been exposed to coronavirus using multiple school communication channels. The local health department will determine who is required to quarantine and contact those individuals.

I. Cleaning & disinfection: AHS will ensure that custodians follow CDC guidance for cleaning and disinfecting schools. Contracted custodians will complete training on CDC guidance for cleaning and disinfecting schools. In addition, custodians will maintain logs that include the date, time, and scope of cleaning and disinfecting in each area, which will be reviewed by the Director of Operations to ensure compliance.

Because AHS will be taking steps to minimize staff and students' exposure to contaminated surfaces (such as reducing the use of shared supplies and keeping students within one room all day), disinfection continuously throughout the day is not recommended. Instead, CDC research-based guidance states that "normal routine cleaning with soap and water will decrease how much of the virus is on surfaces and objects, which reduces the risk of exposure". Based on this guidance, trained custodians will implement a thorough cleaning procedure daily with approved cleansers, as well as disinfection of high-touch surfaces (including doorknobs, light switches, toilets, and faucets/sinks) daily with approved disinfectants. All areas of the school, including the main office, nurse's office, restrooms, hallways, and the cafeteria will be cleaned according to CDC guidance daily.

In the event of school closure after an outbreak (as recommended by local health officials; see II-H), trained custodians will use steam cleaning to disinfect all exposed areas of the school.

### **III. Budget & Fiscal Matters**

Funds: AHS will prioritize spending for PPE, hand sanitizer, barriers, thermometers, signage, technology, and other purchases required to implement this plan by cutting spending in discretionary budget categories as needed and seeking out opportunities for additional funding and donations.

Supplies: The Director of Operations has identified multiple sources for disposable and reusable face masks and disposable gloves, including some that supply via next-day delivery or where items can be picked up in person. Based on recommended quantities and the expected time to procure additional

supplies, the Director of Operations will monitor the available supply of face masks daily and ensure that there is always a minimum of 250 spare face masks available for staff and students who forgot their masks as well as visitors who do not have a mask.

The Director of Operations has also identified multiple sources for hand sanitizer (at least 60% alcohol) and soap, as well as containers and refill packs, including some that supply via next-day delivery or where hand sanitizer can be picked up in person. The Director of Operations will monitor the available supply and ensure that there are always at least 4 spare containers and 128 ounces of hand sanitizer available.

The Director of Operations will also monitor the supply of tissues, no-contact thermometers, cardboard barriers, and other equipment included in this plan.

Supplies for the Nurse (such as PPE, thermometers, etc.) will be provided by BOCES.

## **IV. Facilities**

A. General health and safety assurances: AHS will follow all guidance related to health and safety per the NYSED Re-Opening Guidance.

B. Fire code compliance: AHS has no plans to change or add facilities.

C. Doorways: AHS has no doors with automatic hold opens.

D. Emergency drills: AHS will conduct the standard required minimum number of fire/evacuation and lockdown drills. Depending on the number of students in the building during a scheduled drill, AHS may choose to stagger drills (i.e. drill one class at a time) in order to ensure social distancing.

E. Inspections: AHS will submit all required inspections.

F. Lead testing due in 2020: AHS will conduct all required testing for periods when the building is normally occupied.

G. Other modifications to facility use:

- Drinking fountains: AHS will prohibit staff and students from drinking directly from water fountains. Instead, AHS will supply each student with a reusable cup and each classroom with water pitchers for periodic water breaks.
- Playground: AHS will not utilize the playground until further notice.
- Meals: Students will eat breakfast, lunch, and snacks in the classrooms, with an individual barrier on each student's desk. If the co-located school is not offering in-person instruction, AHS may modify its schedule so that only one class eats lunch at a time, and the school could then use the cafeteria with students spaced more than six feet apart.

## **V. Child Nutrition**

AHS is not a School Food Authority.

The Director of Operations will coordinate with Rochester City School District nutrition services to provide breakfast, lunch, and snack daily for students attending in person, in accordance with health and safety guidelines. At this time, meals will be eaten in classrooms instead of the cafeteria. The school will coordinate delivery of food to classrooms; require students to wash hands or use hand sanitizer before each meal; require each student to sit behind a barrier while eating; and prohibit sharing of food and beverages.

For students attending remotely, AHS will periodically share information with families about community meal sites.

## **VI. Transportation**

Students attending in-person part or full-time will be eligible for transportation provided by their sending district, per existing eligibility requirements.

The Director of Operations will coordinate with the transportation departments of sending districts to provide transportation for students attending in person. AHS will provide masks for students to wear on the bus; ensure students practice social distancing when loading and unloading; and provide hand sanitizer as students enter classrooms in the morning.

## **VII. Teaching & Learning**

Teaching and learning will be synchronous for all AHS students. Students learning remotely will be required to use their AHS-provided Chromebook to access the Zoom video conferencing platform and Google Classroom, and will attend the same lessons, learning experiences, and tutoring support that students learning in-person are provided.

Teachers will provide daily independent practice and standards aligned daily formative assessment via Google classroom making it equally as accessible for students learning in-person as students learning remotely.

Students with IEPs will be provided with full services regardless of their learning location. Special Education teachers will teach and support students using AHS' resource room model for in-person and using Zoom video conferencing. Social distancing and mask mandates will be adhered to in the resource room. Any parent who would like their student to participate in the teaching and learning in-person for special education services, while remaining remote for general education, will be given the option to do so. This will be facilitated on a case by case basis in response to student needs and parent requests.

## VIII. School Schedules

AHS will maintain its school schedule of classes as originally designed with during the school day modifications for safety. These modifications ensure equal access and opportunity for learning during the 2020-2021 school year while maximizing safety. These schedule modifications are valid for options 1, 2, and 3.

Schedule Modification 1	Until reassessment at a future date, students will remain in one classroom instead of going to separate classrooms for ELA, Math and all other enrichment classes. They will be exposed in person to only 1-2 teachers all day. Other teachers will teach each cohort of students via Zoom. This will require strategic scheduling of the content blocks. The schedule is located below. Students with IEP resources services for part of the day, will only do so with students from the same classroom cohort.
Scheduled Modification 2	Until reassessment at a future date, students will not participate in school clubs. Clubs are interest based and would require disruption of the learning cohorts. Instead, students will participate in cohort only choice time.
Schedule Modification 3	Advisory groups will be made up of the same cohort students. There will be two advisory groups per class.
Schedule Modification 4	The small group block will be used for individual tutoring which students can receive from the teacher in their classroom or the teacher live on Zoom.

	GRADE 5 MONDAY-THURSDAY			
Time	5A	5B	5C	5D
8:50-9:00	Arrival			
9:00-9:15	Breakfast in Class			
9:20 –10:00	PE (Day1) SET (Day2)	SET (Day1) PE (Day2)	MUSIC (Q1+Q3) ART (Q2+Q4)	ART (Q1+Q3) MUSIC (Q2+Q4)
10:05 -10:45	ADVISORY	ADVISORY	ADVISORY	ADVISORY
10:50 - 11:30	ELA Live	ELA Live on Zoom	ELA Live	ELA Live on Zoom
11:35 –12:15	ELA Live	ELA Live on Zoom	ELA Live	ELA Live on Zoom
12:30 – 12:50	Lunch in Classrooms			
1:05 – 1:45	Individual Tutoring	Individual Tutoring	Individual Tutoring	Individual Tutoring
1:50 – 2:30	MUSIC (Q1+Q3) ART (Q2+Q4)	ART (Q1+Q3) MUSIC (Q2+Q4)	PE (Day1) SET (Day2)	SET (Day1) PE (Day2)
2:35 – 3:15	MATH Live on Zoom	Math Live	MATH Live on Zoom	Math Live

3:15 - 3:55	MATH Live on Zoom	Math Live	MATH Live on Zoom	Math Live
3:55-4:00	Dismissal			

6th	GRADE 6 MONDAY - THURSDAY			
Time	6A	6B	6C	6D
8:50-9:00	Arrival			
9:00-9:15	Breakfast in Class			
9:20 -10:00	MATH Live on Zoom	Math Live	MATH Live on Zoom	Math Live
10:05 -10:45	MATH Live on Zoom	Math Live	MATH Live on Zoom	Math Live
10:50 - 11:30	PE (Day1) SET (Day2)	SET (Day1) PE (Day2)	MUSIC (Q1+Q3) ART (Q2+Q4)	ART (Q1+Q3) MUSIC (Q2+Q4)
11:35 -12:15	MUSIC (Q1+Q3) ART (Q2+Q4)	ART (Q1+Q3) MUSIC (Q2+Q4)	PE (Day1) SET (Day2)	SET (Day1) PE (Day2)
12:20 – 1:00	Individual Tutoring	Individual Tutoring	Individual Tutoring	Individual Tutoring
1:10 – 1:35	Lunch in Classrooms			
1:50 – 2:30	ADVISORY	ADVISORY	ADVISORY	ADVISORY
2:35 – 3:15	ELA Live	ELA Live on Zoom	ELA Live	ELA Live on Zoom
3:15 - 3:55	ELA Live	ELA Live on Zoom	ELA Live	ELA Live on Zoom
3:55-4:00	Dismissal			

5 AND 6	Grade 5 and 6 FRIDAY			
Time	All Classes			
8:50-9:00	Arrival			
9:00-9:15	Breakfast in Class			
9:20 -10:00	COMMUNITY MEETINGS and CLASS MEETINGS on Zoom in Classrooms and Remote			
10:05 - 11:00  All students will do assessments on Google Classroom	5AC Week 1 ELA Assessment (10:05-10:30) MATH Assessment (10:35-11:00)  Grade 5 Week 2 School Store (10:05-10:30) Cohort Incentive (10:30-11:00)	5BD Week 1 MATH Assessment (10:05-10:30) ELA Assessment (10:35-11:00)  Grade 5 Week 2 School Store (10:05-10:30) Cohort Incentive (10:30-11:00)	6AC Week 1 ELA Assessment (10:05-10:30) MATH Assessment (10:35-11:00)  Grade 6 Week 2 Cohort Incentive (10:05-10:30) School Store (10:30-11:00)	6BD Week 1 MATH Assessment (10:05-10:30) ELA Assessment (10:35-11:00)  Grade 6 Week 2 Cohort Incentive (10:05-10:30) School Store (10:30-11:00)

11:00 - 11:30	Lunch (bagged lunches in class)
11:35 –12:15	Class Choice & Tutoring Time
12:30	Dismissal

## IX. Attendance & Chronic Absenteeism

Attendance will be a priority for AHS regardless of learning location. Attendance will be taken at the start of the ELA, Math, Advisory, SET (Science, Engineering, Technology), Music, Physical Education, Community Meeting, Friday Biweekly Assessment and Art. Individual tutoring time is optional for students learning remotely, but strongly encouraged. Incentive and choice times are optional but again students learning remotely are strongly encouraged to participate in order to maintain social connections at school. Students learning remotely will be counted as present for the school day if they are present for learning sessions. There are five learning sessions from Monday through Thursday and two learning sessions on Friday. Attendance will be taken in AHS' Schoolrunner platform and all state attendance reporting will be fulfilled as expected.

As a result, students' attendance will be monitored closely by the operations and academic teams. In collaboration with our school counselor and deans of students, interventions to address regardless of a students' learning location before it achieves a chronic status will be utilized. Per the school's existing attendance policy, parents will receive letters of concern after 5, 10, 15, and 20 unexcused absences. AHS will work diligently and collaboratively with parents in order to improve attendance.

## X. Technology & Connectivity

- Every student will be provided a Chromebook for instructional and communication use (either kept at the school for fully in-person students, kept at the student's home for fully remote students, or traveling back and forth for hybrid students). AHS will provide hotspots for families that do not have an internet connection.
- AHS staff will use Go Guardian for monitoring and supporting students using chromebooks for remote learning at all times. Go Guardian allows teachers to control which sites students are able to access on their Chromebook and to offer direct technical support by remoting into a students' laptop software and internet.
- AHS staff will use Zoom for synchronous teaching of in-person and remote students.
- AHS staff will use Google Classroom for independent work and formative assessment in order to create equal access and equity to learning assignments, tools, and assessments regardless of learning location

## **XI. Social-Emotional Well-Being**

AHS will offer all students regardless of learning location supports and experiences that strengthen their social development and emotional well-being. Emotional well-being and character development is a key focus of the daily advisory block and curriculum. Students will have an opportunity to meet with the smaller advisory groups (less than 12 students) daily and discuss topics of importance to them as well as learning key socio-emotional skills. The advisory curriculum is aligned to CASEL competencies which support overall emotional development.

In addition, all students will be able to participate in wellness checks via a Google form that serves as an efficient and private method of communication between students and our school counselor. The school counselor provides regular and temporary counseling to students based on IEP services and other needs. Any student can request a counseling check in. Parent consent and collaboration is always obtained prior to any ongoing counseling.

## **XII. Athletics & Extracurricular Activities**

AHS will not facilitate or sponsor any athletic or extra curricular activities during the 2020-2021 school year.