**DISPUTE RESOLUTION CENTER**
**MINUTES OF THE BOARD OF DIRECTORS MEETING**
**1/22/24**

Bettye Benten, President, called the meeting to order.

**ATTENDANCE:**

**Board Members Present by Zoom:** Bettye Benten, President; Belinda Herrera, Vice President; Katie Tousignant, Secretary/Treasurer; Susan Bergen Hart, Donna Holt, Renita Sanders, Kent Caperton, Fred Hawkins, Jeff Jury, Catherine Mauzy, Nadia Bettac, Deven Desai and Karl Spock.

**Staff Present by Zoom:** Erin Patterson, Executive Director and Lisa Weger, Finance Director.

**ACTION TAKEN:**

Susan moved and Fred seconded to adopt the 9/23 minutes. Fred moved and Susan seconded to accept the 990. Karl moved and Renita seconded to change the Bylaws to state that eligibility for the volunteer mediator position requires 6 months activity as a volunteer mediator at the DRC (instead of 12 months). Kent moved and Catherine seconded to streamline and simplify the ED annual performance form. **The above motions passed unanimously.**

**Minutes**: Bettye presented the 9/25/23 minutes.

**Executive Director Report**: Erin presented the 1/24 ED report.

**Committee Reports**:

**Legal/Finance Committee**:

Katie presented the December 2023 financials, ASC 842 Implementation, FY2023 Audit and Form 990.

**Executive Committee:**

The Strategic plan discussion was moved to the May 2024 meeting. There was discussion and voting on the Bylaws and ED Performance review format.

**Old Business**:

Nadia and Deven received their board orientation from Erin in November, 2023. The Holiday party took place in December, 2023, with an introduction to Erin and goodbyes to Kris.

**New Business**:

There was no new business.