

[Kimberly Elementary School]

Date: [February 13, 2025]

Time: [5:00-6:30 pm]

Location: [Virtually/ YouTube]

I. Call to order: [5:00 pm]

II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Kristy Reese	Present
Parent/Guardian	Jillian Dixon	Present
Parent/Guardian	Sherita Murrian	Absent
Parent/Guardian	Genny Goodridge	Present
Instructional Staff	Lockett Amey	Present
Instructional Staff	Dana Dixon-Martin	Present
Instructional Staff	Sharon Heckstall	Present
Community Member	Leanne Patterson	Present
Community Member	Katherine Carter Smith	Present
Swing Seat (chair)	Tamieka Grizzle	Present
Student (High Schools)	N/A	

Quorum Established: [Yes]

Action Items *(add items as needed)*

- a. **Approval of Agenda:** Motion made by: [Tamieka Grizzle]; Seconded by: [Lockett Amey]
Members Approving: Sharon Heckstall, Jillian Dixon, Leanne Patterson, Catherine Carter-Smith, Dana Dixon-Martin, Genny Goodridge
Members Opposing: NA
Members Abstaining: NA
Motion [Passes]
- b. **Approval of Previous Minutes:** *List amendments to the minutes:*
Motion made by: [Dr. Tameika Grizzle]; Seconded by: [Leanne Patterson]
Members Approving: Sharon Heckstall, Genny Goodridge, Dana Dixon Martin, Lockett Amey, Catherine Carter-Smith, Dana Dixon-Martin

Members Opposing: NA
Members Abstaining: NA
Motion [Passes]

Discussion Items

A) Discussion Item 1: [\[Budget Development Presentation\]](#)

Step 1: Data Review

Step 2: Strategic Plan Review

Step 3: Budget Parameters (Strategic Priorities)

Step 4: Budget Choices

B) Overview of GO Team Budget Process

Step 1- Update Strategic Plan and Rank Priorities

Step 2- Principals Workshop FY 26 Budget (January 15th)

Step 3- GO Team Initial Budget Session (January 15th-31st)

Step 4- Principals Cluster Sup Discussions

Step 5- GO team Feedback Mtg. (February 10th-14th)

Step 6- Cluster Sup Review (February 17th-21st)

Step 7- Principals HR Staffing Conferences begin (February 24th-27th)

Step 8- Final Budget Approval Meeting (March 14th)

C. Budget Feedback Meeting

Action 1- The principal will share the 25-26 Strategic Plan and overdraft of the school's draft budget with the GO Team.

Action 2- The Go Team has the opportunity to discuss the principal's proposed budget.

Action 3- The Meeting will be held between the dates February 10th-14th before the Cluster Superintendent review.

D. Review of Signature Turnaround Program Funding

As we evaluate our school's priorities, it is clear that our pressing need is strengthening student proficiency in literacy and numeracy. Based on our recent performance data, the target focus is foundational reading and math skills to ensure our students are equipped for long-term academic success.

Our GO Team ranked IB 7 out of 8 in our strategic priorities, an indication that other areas, such as literacy and math, required immediate and intensive attention.

By discontinuing the IB program, we can:

- Allocate more resources to Core Instruction
- Increase Targeted Support for students
- Streamline Instructional Focus

- Improve student outcomes

The district is piloting a zero-based budgeting process for Signature and Turnaround Program funds this year.

The ZBB is based on program efficiency and necessity rather than budget history.

The initial allocation for these programs at all schools will be \$0.

E. Teacher Survey Results

The survey was sent to all 16 teachers with homeroom classes and these are the results:

- Teachers desire more independent planning time.
- Teachers desire support from an additional adult during small groups.
- Teachers desire access to more instructional materials.
- IB and others came in last for priorities on the survey ranking.

F. Plan for Leveling Reserve for FY26

Seventy-four percent of the budget will be tied to student instruction. It is a possibility that holdback money will be available to us from the reserve next school year. **(\$71,705)**

Action Requests from Reserve if available:

Action 1-Add an instructional paraprofessional to support targeted small group instruction.

Action 2- Create more attendance incentives (raffles, prizes, class parties, attendance wall resources).

Action 3- Parent-Teacher Conference Days.

Action 4- Extended PLC days for teachers to engage in unit planning.

Action 5- Title 1 Holdback (\$18,825), if available, will hire an additional part-time tutor.

Summary Tab Overview (FY26)

Kindergarten is funded for three teachers and has a staff of 3 teachers.

First Grade is funded for two teachers and has a staff of 2 teachers.

Second Grade is funded for two teachers and has a staff of 3 teachers (-1) difference.

Third Grade is funded for two teachers and has a staff of 2 teachers.

Fourth and Fifth Grade is funded for two teachers and have a staff of two teachers.

Special teachers are funded for .60 and are staffed at a full (1). I propose to use the special teachers next year in the capacity of pulling small groups and working with students on reading and math skills (.40).

Our Gifted and ESOL teachers are split between two schools.

Summary of Position Changes to Support the FY26 Budget

Action Step #1- Create 2 Master Teacher Leaders.

Action Step #2- Change Signature Teacher World Language to Teacher World Language.

Action Step #3- Change Signature Teacher Band to Teacher Band.

Action Step #4- Specials will use .40 for small groups.

Positions Removed

2 Instructional Coaches

1 RAL Coach

1 IB Coach

1 Non-Instruction Para

2- Reading Specialists

1- Math Specialist

1- Teacher

1- Teacher Tutor

Information Items

A. Principal's Report

- The school is facing significant budget cuts, including the removal of several staff positions such as instructional coaches and specialists.
- The school is proposing to add two master teacher leaders to support instruction and student growth.
- The school is discontinuing its IB program to focus resources on core instruction in literacy and numeracy.
- The school has a 40% student mobility rate, which impacts student performance.
- The budget includes allocations for various web-based subscriptions and field trips.
- The proposed budget includes significant cuts due to a \$1.3 million deficit from the previous year.
- The school's strategic priorities are literacy and numeracy improvement.
- Non-staffing budget items include allocations for subscriptions, field trips, and teaching supplies.
- The budget aligns with the school's strategic plan, focusing on improving literacy, math skills, attendance, and parent-community partnerships.
- New positions of master teacher leaders are proposed to support instruction and teacher development. A final budget approval meeting is scheduled for March 13th.
- Go team elections are open until February 28th for parent/guardian and non-supervisory instructional staff positions.

Approval of Budget: Motion made by: [\[Katherine Carter-Smith\]](#); Seconded by: [\[Lockett Amey\]](#)

Members Approving: Sharon Heckstall, Jillian Dixon, Leanne Patterson, Dana Dixon-Martin, Genny Goodridge, Tameika Grizzle

Members Opposing: NA

Members Abstaining: NA

Motion [Passes]

Announcements

Budget Feedback (February 14, 2025)
Winter Break (February 17-21, 2025)
Staffing Conferences (February 24, 2025)
Black History Program (February 28, 2025)
Final Budget Approval Meeting (March 13, 2025)
Sneaker Ball (March 14, 2025)

Public Comment (No comments)

Adjournment

Motion made by: [Tameika Grizzle]; Seconded by: [Lockett Amey]

Members Approving: Sharon Heckstall, Genny Goodridge, Jillian Dixon, Dana Dixon Martin, Leanne Patterson, Catherine Carter-Smith

Members Opposing: NA

Members Abstaining: NA

Motion [Passes]

ADJOURNED AT [6:30 pm]

Minutes Taken By: [Lockett Amey]

Position: [Secretary]

Date Approved: [March 13, 2025]