

The Montfort & Allie B. Jones Memorial Library
Board of Trustees Meeting Minutes
111 West 7th Ave. Bristow, OK 74010
9:00 a.m., August 13, 2024 (Tuesday)

1. The meeting was called to order at 9:02 a.m. by Marie Womack, Board Vice President.
2. Roll Call: The Library Director, Heather Hutto, Board members Marie Womack, Jamie Braden, Kris Wyatt, and Marina Symcox attended in person. Harold Nobles and Melissa Holderby were absent.
3. Minutes: The minutes from the prior meeting were presented. Kris Wyatt made a motion to accept the minutes and Marina Symcox seconded; motion carried.
4. Reports: Jamie Braden made a motion to accept the financial report and approve the consent items that were physically brought to the Board. Marie Womack seconded; motion carried.
5. Unfinished Business:
 - a. The annual Executive Director goals will be reviewed at the September meeting with an action item vote in October. Motion made by Kris Wyatt and seconded by Jamie Braden; motion carried.
 - b. Marina Symcox was presented with a packet about serving as a Trustee.
 - c. A presentation was made about the possible paths towards capturing county funding by either becoming a flagship library for a county library system or contacting county commissioners about a possible county property tax increase. The Library Director is interested in creating a Creek County Library System of Rural Libraries. No action was taken.
6. New Business
 - a. The board asked the Library Director to define the desired communication procedures with Bristow Library Board Inc. (BLBI). The reported procedure to request funds is to email all of the trust members a fund request form and receive no replies. Recently Kris Wyatt met with BLBI President Debbie Corwin. Kris Wyatt relayed information to the board that if Gary Infield cannot fix the handyman jobs that he would request a vendor to complete the task and the trust would cover the expenses. Communication with Mr. Infield is via call or text.
 - b. The Director reported on an ongoing bed bug issue and the procedures in place for containing a potential infestation. No action was taken.
 - c. The Board asked the Director to contact Debbie Corwin about AeroCreek upgrades for the Annex Building and new printers. The Library Director reported that she is not willing to go to BLBI before applying for grants to fund projects.
7. Comments from President and Trustees: Our next meeting will be Tuesday, September 10, 2024, at 9:00 a.m.
8. Adjourn

Prepared by: Jamie Braden