



PHOEBE GILMAN PUBLIC SCHOOL

145 Harvest Hills Blvd.
East Gwillimbury, Ontario
L9N 0C1 Tel. (905) 235.5136

Principal: Nina Keosongseng
Vice Principal: Jamee Baptiste

Phoebe Gilman School Council Meeting Agenda & Minutes Monday, December 1, 2025 6:30-7:30 pm

2025-2026 School Council Members:

Chair: Sonia Kabir

Secretary: Onika Seenauth

Treasurer: Ida Khalyafutdinova

Parent/Guardian Representatives (Voting Members): Nancy L. Chitra K., Enis K., Darya K.Z., Jenn P., Jennifer T.

Community Representative: None

Teacher Representatives: Jan Gravelle

Meeting Dates:

Monday, October 6, 2025-Elections

Monday, November 3, 2025

Monday, December 1, 2025

Monday, January 5, 2026

Time Allotted	Items
2 mins	Welcome Remarks, Land Acknowledgment- Nina Keosongseng/Jamee Baptiste
	Attendance: Chitra, Shannon, Jenn. P, Ida, Onika, Sonia, Karen, Ashley, Nancy, Daria, Jenn. T.
3 mins	Review and Approval of November 3, 2025 Meeting Minutes -Chair- Sonia Motion to Adopt: Sonia Second By: Ida, Chitra
	New Business- - Discussed international teachers visiting school - Fundraisers for Purdeys and Krispe Kreme - Dance a Thon to be moved to March 12th-Prep night will be March 11'26 - Family Pizza ends December'25



	- We Connect date: June 10'26 -
5 mins	Principal Report- Nina Keosongseng & Jamee Baptiste ● Start Up Forms, Sign up for Edsby, SchoolCash Online, Hot Lunches ● Personal Mobile Devices in schools: Letter to Elementary School Families ● Weekly Gator Gazette (Community Weekly) access on school website ● Follow us on X @GilmanGators, Instagram @phoebegilmanPS, visit our school website ● School Council webpage on the school site ● International Educators from Brazil Visiting Dec. 8 ● Gr. 3 Gifted Screening ● Principal Profile Update ● Principal profile reviewed - Vision reviewed - Covers all areas - No changes recommended - Communication- No changes ● Discussed details about the school's website ● First round of screening completed
5 mins	Teacher Report- Jan Gravelle ● Date of illuminate set for January 21 2026 ● Family and student volunteer needed ● Choir performed at Character Matters ● Junior volleyball tryouts ● Senior basketball tryouts ● Denison concert - Dec. 17th ● Food Drive finished now ● Cookie Sales ● Year 1 observations continuing ● Grade 3 gifted screening last week and Dec 9th/10th ● Teacher's wishlist





	- Scientist in the classroom -motion to approve $\frac{3}{4}$ classes approved by Sonia, Jenn. P, Shannon and Sonia
5 mins	Financial/Treasurer Report- Current Balance : → Bank Account Balance as of Nov 31,2025 \$5,640.63 → Expected income (Domino's fundraiser cheque) \$225 → Expected expenses (Big Box of Cards) \$1,030 → Expected expenses (School tent) \$TBD → Available Funds \$4,835 → Notes: Volleyball Tournament Fundraising results came in lower than expected.This might be a good opportunity for us to revisit the approach/pricing → Suggestion: in the future pre plan pricing and develop a better strategy for next event. Pre order pizza to ensure no over spending/ payment → advertising in advance for any hosting tournaments/ events that will be selling snacks and food. → Ida to show box of cards summary at next meeting
40 mins	General Information Updates & Inquiries ● Principal Profile ● - Principal Profile Update for 2025 - Communication: No changes - Discipline & Safe Schools - Touched on progressive discipline model - Restorative conversations - Principle consult with other partnerships to make informed decisions - Caring in safe schools 2x year where this information is shared with students and families - Instructional Leadership-no changes - Reviewed and adopted December 2025





	● Pro Grant - Looking to apply - Funds will be used towards Illuminate Event - Ministry Grant to create opportunities for community engagement - Reviewed criteria for pro grant ● Community Winter Event - Community Winter Event/Illuminate PGPS Jan. 2026 - Talked about intermediate volunteering @ Illuminate Event - Will invite community partners to participate Motion: - Shammon Second: Jenn P and Sonia
	Date of Next Meeting: Jan. 5, 2026
Adjournment	Adjournment Time: 7:30pm Motion: Shannon Second: Jenn, P and Sonia

