

## How to Create a Revision Plan to Manage Feedback

### Overview

Strong writers seek, and use, feedback. How do you make sure you address each piece of feedback? How do you meet your deadlines? As a student writer, you can create a revision plan to manage feedback and stay organized.

### Revision Plan Example

It's easy to make a revision plan. Create a table with four columns, like so. Next, create a row for each piece of feedback. Finally, assign yourself due dates, track your progress, and reward yourself as you complete revisions.

Feedback	My Thoughts	My Plan	Due Date/Status
Overall: Your paper lacks structure. Make sure you have just one idea per paragraph.	I see where this perspective is coming from. I need to review my draft and figure out what ideas are in it.	1- Reread paper and write down each main point.  2- Use the list of main points to create an outline.  3- Rewrite the paper so it fits the outline.	1- Today/Done.  2- Thursday/Started.  3- Friday/Not started.
Sentence 2; This sentence is a fragment.	What is a fragment?	Google fragments and figure out how to fix.	Done. Revision complete!