



Welcome to Brave Arts Summer 2025

We are so excited to begin our 17th summer! This packet contains important information about your child's **boarding session at Brave Arts** – please read it thoroughly.

If you have not yet, please fill out and submit the required supplemental forms and waivers on your Active account and pay any outstanding balances. Visit <https://campself.active.com/braveartstheatreworkshop> to log in to your Active account.

Please also review our [cell phone policy](#) with your Brave Arts kid(s)! More details regarding our technology policy for our overnight participants are included in this packet.

This year, you will only need to submit the Medication Authorization and Medical Information form if your child needs to receive medication during Brave Arts hours and/or has a medical condition that may affect their participation or needs to be reported to emergency responders during a medical emergency, including food allergies. This can be found on and uploaded [via your Active account](#).

In this packet...

1. What to bring to Brave Arts
2. Directions to Cambridge School of Weston & Map
3. Drop-off/Pick-up
4. Daily schedule
5. Meals and snacks
6. Friday performance info
7. Sick/Absence policy
8. Contact information
9. Recommended packing list

1. WHAT TO BRING TO BRAVE ARTS – please make sure all items are **labeled**

**** see the [complete Boarding Session packing checklist](#) at the end of this packet ****

1. **Water bottles** with name clearly labeled.
2. **Snacks are optional.** Feel free to send food for break times. Non-perishable, easy to clean up, water and juices are best. *Please no nut or sesame products for allergy safety and goldfish, cereal, etc that spill and make a mess!*
3. **Closed-toed shoes** – sneakers work great. No flip-flops, sandals, uggs/boots or slippers will be allowed during rehearsals.
4. **Clothes that are comfortable for dancing and movement.**
5. **Backpacks or a bag** to carry folders/music home and back, safely store electronics, water bottle, etc.
6. **Pencil and highlighter** each day! A few extras are helpful!

7. Sweatshirt or long-sleeved shirt for A/C rooms
8. **Sunscreen, bug spray, and** other sun protection - PLEASE LABEL with your child's name in a plastic baggie.
9. **Hair elastics**, clips, headbands, etc to keep hair off your face and pulled back.
10. We will provide a folder for lyric sheets but some kids prefer to bring a **binder** to keep their lyrics organized.
11. **Medication** if necessary (see note below).

Electronics:

While we don't ban electronics, the less the better. Our time together is about building community and being with each other. Dorm buildings will be locked, but there is no guarantee of security for valuables. Cell phones will be collected during teaching/rehearsal time and redistributed at the counselor's discretion on breaks. We will brief everyone about this during our first night!

Please review the [cell phone policy](#) with your Brave Arts participant prior to the start.

If you need to contact your child please reach out to Sarah at 508-314-1792 or braveartssummer@gmail.com first and then the contact list in this packet. Service is limited so text or email (braveartssummer@gmail.com) is best. Any extenuating circumstances regarding cell phone use can be brought to a counselor's attention. If your child uses music or noise machines to fall asleep at night please make arrangements for this and/or reach out to Sarah **before** the start of the session to make a plan.

Other:

1. There will be break time so feel free to bring arts n crafts, games, sporting equipment, bathing suit & goggles, books, etc. to use during free time. We will provide activities for the whole group to use during these breaks as well.
2. Spending money – Brave Arts will provide meals on campus and a budgeted amount if we go off campus for a meal. In past years \$25-\$30 in cash if we decide to get ice cream, snacks for the theater or movies, etc. This is discretionary by the parents/guardians and Brave Arts will cover all essential expenses for meals, tickets, and transportation.
3. There will be laundry available at the dorm. All participants are responsible for their laundry and detergent. Please contact Sarah at 508-314-1792 or braveartssummer@gmail.com to coordinate a pick-up if you plan to do your child's laundry off-campus.

Medication:

During boarding session drop-off please bring any medication, including inhalers and epi-pens, clearly labeled with the child's name, dosage amount, time of day to be administered, and any special instructions. Please clearly label all epi-pens and the allergy they are administered for. For non-prescribed medication (i.e.: Motrin, Tylenol, Benadryl, etc) please let

Sarah know this is packed at drop-off and whether your child can self-administer.

All Brave Arts participants are strictly prohibited from bringing the following: tobacco, marijuana, vapes/e-cigarettes, alcohol, illegal drugs, and weapons. CSW and Brave Arts reserve the right to search as needed. Possession of any of the listed items will result in immediate dismissal.

**** see the complete packing checklist at the end of this packet ****

2. DIRECTIONS TO CAMBRIDGE SCHOOL OF WESTON:

Main campus GPS address for Mugar Theatre and day sessions- [45 Georgian Road Weston, MA 02493](#)

Warren and Trapelo Dorm GPS address and overflow parking - [85 Lexington Street Weston, MA 02493](#) (immediately bear to the left for dorms, right for parking)

[Additional directions per CSW's website](#)

3. DROP-OFF TIME & LOCATION:

Boarding Session One move-in begins at **4:00** PM on Sunday, July 13

Boarding Session Two move-in begins at **4:30** PM on Sunday, July 20

Our dorm building assignments this year are Warren (#22 on map) and Trapelo (#21 on map). Dorm assignments, traffic flow, and parking locations for the dorms will be emailed out before move-in.

During drop-off we will have counselors available for check-in, to discuss any medical or allergy needs and move-in help. ***A liability waiver will need to be signed at this time. If someone other than a parent/guardian will be dropping off your child, please reach out to Sarah at braveartssummer@gmail.com.***

PICK-UP TIME & LOCATION: For boarding session one (Friday, July 18) move out will immediately follow the performance. For boarding session ½ and session two (Friday, July 25) move-out will immediately follow the performance. **All participants must be moved out by 4:45 p.m. on their final Friday.**

VISITS & PICK-UPS: We ***highly encourage*** boarding participants to stay with us full-time and not leave during weekdays to minimize disruptions to our teaching and activity times. If there is something unavoidable, please email [Brave Arts](#) as soon as possible. If participants need to leave during the weekends, pick-ups/drop-offs need to be planned around activities, including off-campus locations. Please reach out in advance to make these arrangements so we can be as helpful as possible!

In general, we ask that participants are always present during our “day” hours (9:00 AM to 3:00 PM) since we will need to catch them up on missed learning otherwise. Drop-off of needed items from visitors will only be allowed after 3:00 PM with a prearranged time/location.

In emergency circumstances, please contact (508) 314-1792 and then any of the numbers listed in our contact section.

NO Brave Arts participant is permitted to leave campus or the designated campus area(s) we are in without acknowledgment and permission from Keith Greenfield and/or Sarah Clancy. Parents/caregivers will be contacted for confirmation.

4. DAILY SCHEDULE *subject to change

8:20-9:00 Breakfast
 9:05-9:20 Warm-up activities (vocal, physical warm-up, games, etc)
 9:20-10:00 Learn/rehearse music to group musical number(s) with Dan Snape
 10:00-11:00 Learn/rehearse dances to group musical number(s)
 11:00-11:30 Split into smaller group songs & dances
 11:30-12:10 Lunch
 12:10-1:15 Theatre games/activities, “workshop” of the day (i.e.: how to audition)
 1:15-2:30 Small group rehearsal, review dance numbers
 2:30-3:00 Review of material learned & Sharing Circle
 3:00 Day session ends

Boarding Session Only: Please note our schedule in the afternoon/evening is flexible and subject to change, add activities, etc. Saturday and Sunday are usually completely different schedules and have a “special” activity of the day (i.e.: seeing a movie, hike, outdoor games, etc.)

3:00-4:00 Break
 4:00-5:30 Rehearsal and/or outdoor activity
 5:30-6:30 Dinner
 6:30-8:00 Additional rehearsal/workshop time
 8:00-9:00 Group game/activity, arts n crafts, etc.
 9:00-10:00 Hangout, movie/music, get ready for bed
 10:00 Lights out

5. MEALS: Breakfast, lunch, and dinner will be provided for boarding participants this year in CSW’s dining hall.

All allergies, intolerances, and special dietary needs should be filled out on the Allergies/Intolerances section of the registration form on your Active.com registration and returned ASAP. We need to provide this information to the CSW Dining Hall in advance to prepare for meals. The Associate Director will meet with all parents or guardians at the start of each session to collect any medicines, etc.

If your child is sensitive or allergic to any foods that will prevent them from eating in the dining hall please contact Sarah at braveartssummer@gmail.com or (508) 314 1792 to work out an alternative meal plan.

6. FRIDAY PERFORMANCES: Every Friday there is a performance of all of the material learned throughout the session. Each performer will be featured in the show. T-shirts will be handed out on Friday morning. Information about each performance will be emailed out to you throughout the week from braveartssummer@gmail.com Please be sure to check email as we may adjust the performance to a slightly earlier start time to end by 3:00 PM if needed.

Boarding Session 1 – Friday July 18 ; Performance at 1:15 PM, Mugar Center

Boarding Session 2 – Friday July 25 ; Performance at 1:15 PM, Mugar Center

7. SICK/ABSENCE POLICY:

All absences should be reported via braveartssummer@gmail.com or via call/text to 508-314-1792.

- Any participant with a fever must be fever-free without the use of medication for 24 hours and/or have completed any required quarantine period before returning to Brave Arts. [Please refer to the CDC for quarantine periods and mask periods.](#) Please note: Participants who test positive before or during Brave Arts will be required to stay home. Due to the dorm living arrangements if a participant is continuing to test positive on an antigen test post-5-day quarantine they will not be able to stay in the dorms and will be asked to mask. Brave Arts will make case-by-case arrangements as needed. Brave Arts maintains the right to require antigen testing to participate in the boarding program as deemed necessary by the program's directors.

-Participants with a fever of 100.0 degrees or higher, or symptoms of being ill such as, but not limited to, cough, sore throat, nausea, dizziness, aches, or chills, must stay home or will be sent home. COVID test results or clearance by a doctor for other suspected illnesses may be required to return to Brave Arts.

-Brave Arts does not issue refunds for sick days or other absences. If a child misses more than 2 days Brave Arts staff will be in touch regarding Friday performance arrangements.

8. CONTACT INFORMATION:

BraveArtsSummer@gmail.com

www.brave-arts.org/current-performer-info

Primary phone: 508-314-1792

Please check your email throughout the Brave Arts session for important updates. ALL emails should be sent to the Brave Arts email and not the staff's personal email addresses. Please note our day sessions run from 9 AM to 3 PM and we require all hands on deck. Phone service can be limited in the theatre so text/email are the fastest way to reach us. *Please limit phone calls to after 3:00 PM if not time-sensitive. We will return any contact that is not urgent after 3:00 PM.*

Keith Greenfield

Executive Director and Owner
(781) 858-0512

Sarah Clancy

Associate Director and Health Supervisor
(508) 314-1792 – *primary number for calls/texts if you need to reach Brave Arts*

Dan Snape - Music Director

Ben Kaplan

Assistant Music Director/Head Counselor
(508) 314-9234

Emily Rivera, Jordan McLaughlin, Sadie

Vaughn, Dante D'Antonio |

Head Counselors

(781) 898-5023 / (508) 868-8690 / (508)

808-0280 / (508) 848-8277

Ryan Kaplan (all weeks), Steven Sawan and

Alexa Niziak (week 2/3 only) | Counselor

We are honored you have chosen Brave Arts for your child's summer experience. Our entire staff is passionate about teaching and providing exceptional learning and growing experiences on and off the stage for each child.

BOARDING SESSION RECOMMENDED PACKING CHECKLIST:

CLOTHING

- ☐ Sweatshirt
- ☐ Rain jacket, umbrella optional
- ☐ Shorts/Pants – athletic/comfortable for dancing, games, etc.
- ☐ Khaki, jean or solid color/**non**-athletic shorts or pants for the performance
- ☐ T-shirts/Long sleeve shirts
- ☐ Extra socks
- ☐ Extra underwear
- ☐ Sunglasses, hat, sun protection, etc. *we will be outside a LOT this summer
- ☐ Bathing suit, goggles, beach/pool towel(s) for water activities
- ☐ Sneakers, closed-toe shoes
- ☐ Dance shoes (not required!)

SHOWER/BATH

- ☐ Toothbrush, toothpaste
- ☐ Shampoo, conditioner, face wash, soap
- ☐ Deodorant
- ☐ Bath Towels (two are recommended)
- ☐ Shower shoes – i.e.: plastic flip-flops
- ☐ Feminine products
- ☐ Hairbrush, elastics, clips, headbands, etc *we require all hair to be pulled back for the performances on Friday
- ☐ Sunscreen and bug spray

VALUABLES/ELECTRONICS *the less the better!

- ☐ Alarm clock and/or watch recommended *phones will be collected and we will knock on doors in the morning to wake up but some kids prefer an alarm clock
- ☐ Chargers
- ☐ Headphones/speakers
- ☐ Protective cases and locks
- ☐ Extra spending cash for off-campus activities (\$20-\$30 recommended for Boarding Session 1/2 ; Brave Arts will cover the cost of all group activities/meals)
- ☐ Instruments if you feel comfortable using them/storing them
- ☐ Pencils, highlighter, paper

FOOD/SNACKS/WATER

- ☐ Labeled water bottles - recommend at least 2
- ☐ Non-perishable, re-sealable snacks/drinks (microwave available for ramen cups, mac n cheese, etc). **Please do not send food/snacks containing nuts!**

BEDDING/ROOM

- ☐ Sheets for a twin-size bed
- ☐ Pillows
- ☐ Blankets and/or comforter
- ☐ Fans – **highly recommended - Warren dorm has A/C and the Trapelo dorm has limited A/C.*
- ☐ Bag or hamper for dirty clothes

HEALTH/SAFETY RELATED

- ☐ Personal hand sanitizer bottle or wipes if desired
- ☐ Allergy medicine **highly recommend for anyone who suffers from seasonal, dust, etc. allergies*
- ☐ Anything you usually take to keep you, your voice, and body healthy! Our days are long and demanding so some performers like to bring tea, throat lozenges, etc.
- ☐ **if needed Brave Arts will provide masks but *crossing fingers* we will not!*
Participants are always welcome to bring/wear as desired and may be asked to wear a mask if following direct exposure or awaiting test results.

OTHER

- ☐ Games, arts n crafts, gimp, beads, etc. for downtime (bring something you don't mind sharing!)
- ☐ Appropriate DVDs and movies (please label with your name)
- ☐ Books (e-readers ok)
- ☐ Any audition materials, songs, or monologues you want to work on, etc. We want to help you with what you want to work on! If there is a song you've always wanted to learn how to sing or a scene you want to work on – bring those ideas with you
- ☐ Laundry, detergent, dryer sheets (laundry is operated through a mobile app)

[Click for a larger version of this map!](#)

