

Case Conferencing Tally Sheet

	Meeting 1 date:	Meeting 2 date:	Meeting 3 date:	Meeting 4 date:
How many clients were discussed?				
Of the clients discussed, for what percentage was there an action step, with due date?	%	%	%	%
Of the clients discussed, for what percentage was there a target move-in date <i>within the next month</i> ?	%	%	%	%
What percentage of action steps were completed after the last meeting?	%	%	%	%
How many people were housed since the last meeting?				
What changes did we try today?				
For the next meeting, which metric will we try to improve, and what change(s) will we make in order to improve it?				