ASB Notes and Quick Links 2023-24

Links:

https://sites.google.com/apps.nsd.org/innovationlabstudentpages/home

FOLDER!!https://drive.google.com/drive/folders/1-cNY9weClMUN_WIRf0vOshi-jumcEBoU?usp=drive_link
SEMESTER TWO MEETING NOTES: S2 | ASB 2023-24 Notes
Event Process
All About ASB (AAASB)
ASB email list
2023-24 ASB Clubs with Budgets
Welcome Back to School Video
ASB Run Wednesdays
Passwords and Sign-ins for ASB Executive Board
Suggestion box code 812

Resources from Last Year:

Spirit Days 2022-2023
club sign-up sheets
ASB Maker Space Draft/Ideas
2022 Class Council Election Packet
list of all clubs and who I believe to be their leaders + advisors + their meeting time on flex…
ASB Committees Nexus 2022-23
Suggestion Box Guidelines
ASB Suggestions Box: Requests and Archive
Student Forums 2022-2023
All other documents:
https://drive.google.com/drive/folders/1swMq3A9xuD4Eo4GcSI5iv1H5ZAZa8m6f?usp=sharing

Calendars:

ASB Meetings and Committee Meetings:
https://calendar.google.com/calendar/u/0?cid=aW5ub3ZhdGlvbmxhYmFzYkBnbWFpbC5jb20

Events:
https://calendar.google.com/calendar/u/0?cid=cDR1b2VuanR2bm1rbmczbmw5aWYyaDlyajRAZ3JvdXAuY2FsZW5kYXIuZ29vZ2xlLmNvbQ

General All-School Ultimate Calendar: 2023-24 ILHS Primary Calendar

Who uses this document?

President, VP, Secretary. It is the secretary's responsibility to print out paper copies of each meeting and file it.

This Document should include the following for every meeting:

- ☐ Date of meeting
- ☐ Attendance
- ☐ Agenda (check off what was covered)
- ☐ Accomplished

Template

Date and Time of Meeting start and End	Agenda/Objectives ☐ [Agenda/Objective Item]
[Any Additional Notes]	Attendance Executive Board ☐ Kai Endicott ☐ Mary McCorbias ☐ Tyler Neal ☐ Victoria Tchervenski ☐ Fenris Gibbons ☐ Katie Chiodo ☐ M Sul Note Taker: Advisor Present:

	Guests: ☐
Notes:	
Votes:	
Assignments:	
Action Plans: (Things for next time)	
Summary:	

July 28th 3:00pm-5:00pm	Agenda/Objectives https://brenebrown.com/resources/dare-to-lead-list-of-values/ ☐ Welcome! What has your summer been like so far? ☐ Guests ☐ Determine systems, expectations, and responsibilities ○ ASB email list ■ Maybe ASB table every Wednesday so ppl can come up to us ○ Determine reasonable amount of meetings that you miss before you lose your position ○ Nexus Document? Make a copy: Nexus ASB Committees 2022-23 ○ Is this notes format good or should we change it? ○ Student Web Page Maintenance! - document links need updating ○ Time logs? S2 ASB Time Log Template ■ Colleges ask for hours ■ Reminds you that it's a commitment ○ **ACTIVITY**: What are your expectations or asks of the group? What are your boundaries? ○ IDEA: How to choose which projects to pursue, pause, or pack away. ■ Pursue projects means you'll go all-in and do it! ■ Pause projects when you want to do it, but don't' have time right now, or want to do it later

	■ Pack-away projects in meeting minutes if they don't feel like a priority but could sprout even better ideas in the future ☐ Determine and Create Values, Goals (What does success look like? Be specific), and a mission Statement for ASB ○ **ACTIVITY**: sticky notes then share, write some core values on one sticky note, goal on another, and mission statement on another ○ Ideas: get 100+ people at each big event, attend Board meetings once a month with school updates. ○ Then we narrow down to 10 and then to 3 core values. ☐ Determine Values for us as a team ○ **ACTIVITY**: sticky notes then share ☐ Go through feedback form and last year's suggestions ○ ASB End of Year Feedback Form and Suggestions B… ○ https://forms.gle/R3EC1zh7pPbTSqGs5 ☐ Confirm calendar and plans ○ Including study sessions!!!!! ○ Including spirit weeks ○ Including fundraisers ○ Include all events ○ Class Council Elections!! **(form committee)** ☐ Confirm Committee Meeting dates and times ○ When does each planning committee start? ☐ Event ticket prices ○ Pay-it-forward idea where people can pay for someone else's ticket ☐ Flex Wednesdays ○ Check the calendar! See Dr. H's comment. 2023-24 ILHS Primary Calendar ☐ **Create** Summer To-Do's ☐ Reading "Dare To Lead" ○ Will highly highly benefit ASB ○ Victoria can bring paper copies ☐ ASB Photos ○ Group photo ○ Individual portraits
[Any Additional Notes]	Attendance Executive Board ☑ Kai Endicott ☑ Mary McCorbias ☑ Tyler Neal ☑ Victoria Tchervenski ☑ Fenris Gibbons ☑ Katie Chiodo

	☑ M Sul Note Taker: Advisor Present: Clare Lunceford Guests: ☑ Maddy Porter
Notes:	Keeping the old ASB room (yay!) Guest contributions: Nothing to really say, just sitting in ASB email list → ASB email list has been added to: Name, position, what to contact you for -> Collaborate to determine what should be added to roles in the email list → Committee chair role update: checking in on committees every week might be too much, but if a committee is falling behind they should be checked in on more → If notes template should be changed, send a new template idea to Victoria (needs to include date, time, who was there) No updates on 12th grade crews & no OFFICIAL updates on schedule (we can't share it yet) Katie, Fen, and M can all help with the student page Later: Find old club leaders/info list for Mary [done] Have a student-principal meet and greet? Answer questions, get to know the new principal, etc. Possibly grade by grade so that it's not the entire school all at once? Document for ASB members including information about who our school can/has fundraise with + how (currently: qdoba, menchie's, MOD pizza) → Aim for more community connections Missing meetings without plausible reason or in an emergency situation counts against you; if you don't show up you could be kicked out of your position. **Can't miss 3+ meetings per quarter** Check-ins with the rest of ASB when you miss two meetings "Do your job and show up to as many meetings as you can" -Katie TL;DR tell people if you can't go to an ASB meeting and don't skip ASB meetings without a valid reason Highly recommend that all ASB members use a time log to track how many hours they put into ASB; not required but they help with college applications!

	→ Template for time log available in ASB noted doc Activity: Establish boundaries and expectations with sticky-notes **Expectations and boundaries** - Respect each other, reflect before you react, consider and respect all ideas - Respect the amount of work that people choose to take on (as long as they get the required work done) - Fostering respectful communication even if you disagree - Don't fight (verbally or physically) - Respect others' workloads and be aware that other people have other things (they're still people), communicate issues - Don't give out last-minute work and give people a reasonable amount of time to get things done - Ask for help when you need and respect when other people need help **Team values** - Respect all ideas, be understanding, be kind, help others, reach out for help - Respect ideas (even if they suck), take on only stuff we know we have the time and energy for, help each other so noone is confused, communicate ideas and concepts to everyone - Respect, teamwork, productivity, quality of work time/space - Openness, courage, kindness, support, uplifting - Be kind to all, communicate, accommodate, include - Respect, transparency, work ethic, compassion/motivation for ILHS - Induce school spirit, cooperation, organized Meeting schedule - August 6th: 2-5 pm at Diva Espresso - August 7th: 4-6 pm at Böba
Votes:	*Approve ASB expectations as seen on email list* ☐ All approved
Assignments:	**Katie** - share calendars with Ms. Chiodo and PTSA **Victoria** - fill out mod pizza fundraising form and tshirt selling form and tshirt request for purchase, prepare proposal for not-hoco **Everyone** - consider ASB values, goals, and mission statement for next week
Action Plans: (Things for next time)	Folder or shelf system to keep ASB papers in the ASB room (so Ms. Clare doesn't need to hold onto all of them) - Urgent, two months out, two weeks out, etc Make a document for fundraising info and partners/businesses Refine ASB Team Values (get to top 10 then top 3)

	All the forms
Summary:	

POSTPONED

2:00pm-5:00pm

Agenda/Objectives

- [ ] Determine Values for us as a team
  - **From the last meeting!** Narrow down to 10, then to 3.
  - Team Values ASB 2023-24
- [ ] Determine and Create Values, Goals (What does success look like? Be specific), and a mission Statement for ASB
  - **ACTIVITY**: sticky notes then share, write some core values on one sticky note, goal on another, and mission statement on another
  - Ideas: get 100+ people at each big event, attend Board meetings once a month with school updates.
  - Then we narrow down to 10 and then to 3 core values.
  - Our Values, Goals, and Mission Statement - ASB 20…
- [ ] Go through feedback form and last year's suggestions
  - ASB End of Year Feedback Form and Suggestions B…
  - https://forms.gle/R3EC1zh7pPbTSqGs5
- [ ] Confirm calendar and plans
  - 2023-24 ILHS Primary Calendar
  - Including study sessions!!!!!
  - Including spirit weeks
  - Including fundraisers
  - Include all events
  - Things like dress drives
  - Class Council Elections!! **(form committee)**
- [ ] Confirm Committee Meeting dates and times
  - When does each planning committee start?
- [ ] Event ticket prices
  - Pay-it-forward idea where people can pay for someone else's ticket
- [ ] Flex Wednesdays
  - Check the calendar! See Dr. H's comment.
    2023-24 ILHS Primary Calendar
- [ ] **Create** Summer To-Do's
- [ ] Reading "Dare To Lead"
  - Will highly highly benefit ASB
  - Victoria can bring paper copies
  - **Create** reading timeline
- [ ] * Qdoba Fundraiser on August 29th
- [ ] * Rescheduling of Mod Pizza Fundraiser
- [ ] * Class of 2023 Gift to the school purchase request (Outside plaque, tree, and frame with print)
- [ ] * WASBO membership to purchase (1)
- [ ] * Spirit Gear online option purchases

	☐ * Screenprinting before Raven Day (August 28th) - Purchase request for Michael's T-Shirts ☐ * Other Raven Day prep (I have been meaning to make a graphic...) ☐ * Food Truck requests for Raven Day update ☐ * Helium Tank purchase? ☐ * Full Budget Update (Hopefully Kelly will have this ready for me to present on August 21st) ☐ Prep student and new principal meet-up/Q&A
[Any Additional Notes]	Attendance Executive Board ☐ Kai Endicott ☐ Mary McCorbias ☐ Tyler Neal ☐ Victoria Tchervenski ☐ Fenris Gibbons ☐ Katie Chiodo Note Taker: Advisor Present: Guests: ☐
Notes:	
Votes:	
Assignments:	
Action Plans: (Things for next time)	
Summary:	

August 7th	## Agenda/Objectives ☐ Team build! Boba! ☐ Approve paperwork
[Any Additional Notes]	### Attendance ### Executive Board ☑ Kai Endicott ☑ Mary McCorbias ☑ Tyler Neal ☑ Victoria Tchervenski ☑ Fenris Gibbons ☑ Katie Chiodo ☑ M Sul ### Note Taker: Fenris Gibbons ### Advisor Present: ### Guests: ☐
Notes:	Recommended reading: Dare to Lead by Brene Brown ASB work week meetings are going to be held at ILHS so we can better assess the area & plan Raven Day MOD Pizza fundraiser on August 24 -> Marketing opportunity: Do we want to put a flier with a QR code going to the ILHS webpage next to the cash register at MOD pizza? Signed off on MOD pizza fundraiser forms Team building!
Votes:	MOD pizza ASB fundraiser form APPROVED ☐ All approved
Assignments:	
Action Plans: (Things for next time)	
Summary:	

August 9th 10:20 am - 1:00 pm	## Agenda/Objectives ☐ Reviewing Paperwork
[Any Additional Notes]	### Attendance ### Executive Board ☑ Kai Endicott ☑ Mary McCorbias ☑ Tyler Neal ☑ Victoria Tchervenski ☐ Fenris Gibbons ☐ Katie Chiodo ☑ M Sul ### Note Taker: Fenris Gibbons ### Advisor Present: ### Guests: ☐
Notes:	Mod Pizza Fundraiser link: https://modpizza.force4good.com/event/1a9e10bb-9ef5-44f4-8f78-6ea47061e7b9 QDOBA Fundraiser Link: https://qdoba.force4good.com/event/27cbae67-b335-4977-afe5-235cd84edf78 School Merch store link: https://apparelnow.com/innovation-lab-high-school-apparel
Votes:	QDOBA Fundraiser Form APPROVED ☐ Approved by Victoria, Tyler, M, Kai ILHS Seniors Plaque Request for Purchase APPROVED ☐ Approved by Victoria, Tyler, M, Kai Engraved Pencils from Pencil.com ☐ Approved by Victoria, Kai, ☐ Disapproved by Tyler, M Selling T-Shirts ASB Fundraiser Form APPROVED

	☐ Approve by Victoria, Kai, Tyler, M Purchasing t-shirts and screen printing ink for fundraiser Purchase Form APPROVED ☐ Approved by Victoria, Kai, Tyler, M WASBO Membership Request for Purchase APPROVED ☐ Approved by Kai, Tyler, Victoria, M School Store (School merch, https://apparelnow.com/innovation-lab-high-school-apparel) Fundraiser form APPROVED ☐ Approved by Victoria, M, Tyler, Kai Online Donations to ASB General Funds APPROVED ☐ Approved by Victoria, Tyler, Kai, Mary
Assignments:	
Action Plans: (Things for next time)	
Summary:	

August 21st 1-4pm	## Agenda/Objectives ☐ Greeting/warmup ☐ Permission slips ☐ Approving Hoco Plans and Purchase and Fundraising request ☐ Confirm calendar and plans ○ 2023-24 ILHS Primary Calendar ○ Move the Costume Carnival (FNAF and Taylor's version of 1984 or something)✅ ○ Decide on meeting days ■ **THURSDAYS** ○ Movie nights✅ ○ Study sessions ○ Spirit weeks✅ ○ Fundraisers✅ ○ Include **all** events ○ Things like dress drives or costume drives (can we team up with the Clothes Closet BWD group??) ○ Class Council Elections!! **(form committee)** ☑ ~~Maker Space~~ ☑ ~~Cashier forms~~ ○ Everyone fill them out! ☑ ~~PENCILS~~ ☑ ~~**Budget!!!!!!!**~~ ○ 2023-24 ASB Initial Transfers Club transfers (Money from ASB card purchases) - Agreed on budget transfers ☐ Opportunity Board Updating: Who's responsibility?
[Any Additional Notes]	## Attendance ### Executive Board ☑ Kai Endicott ☑ Mary McCorbias ☑ Tyler Neal ☑ Victoria Tchervenski ☑ Fenris Gibbons ☐ Katie Chiodo ☑ M Sul Note Taker: Victoria Tchervenski/Fenris Gibbons Advisor Present: Ms Clare Guests: ☐

Notes:	Updates
	- Summer hangout maybe not at Duvall anymore (too far)
	
	Make sure:
	- We get masquerade masks (have a design and decorating stand)
	
	Student retention:
	- Students trash talking
	  - Our classes seem less vigorous
	  - Making sure ppl know that this school is as good as you make it
	
	We went through the Hoco plans and decided on pizza, salad bar, drinks, and boba catering!
	
	Going to do Raven Day planning on Tuesday
	ASB Calendar- We have a google calendar! Updated by Tyler
	
	Maker space:
	- Waiting for the stuff to move
	  - Need the cubicle situation to be figured out
	  - Want to move maker space stuff to the third floor
	  - Need to move maker space supplies to next to Kirby room
	
	Took a quick break to look at new campus setup
	
	ASB Budget
	- ASB budget + ASB clubs budget = $300 per club
	- Total for general student body (INCLUDING) asb cards: 10k
	- 4,580 dollars needed to give clubs their money; we can make that off of ASB card sales
	- How do we make sure club members know they have that money?
	  - Survey: Tell the ASB if your club needs funds (like a purchase/funds request)
	  - Clubs can fundraise; interest groups can’t
	  - Mary can make survey for clubs (see assignments section of notes document)
	- WASBO conferences: How do people typically use ASB funds?
	- General student body funds: $1,780
	- ASB cards: $7,112
	- Dances: $1,407
	
	Pencils
	- How are we getting pencils? Who’s going to make 250-300 pencils?
	- Need to fill out request for purchase
	- Too late to order anything (especially custom)
	- Mix of ILHS and funny stickers? Pins?
	  - Exclusive enamel pins?

	- School store (up all year); ASB gets 12% commissions
	- Optional passport activity?
	  - Stamps for every class you go to? “You went to math class, here’s your math class stamp”
	- Tyler can possibly engrave pencils
	
	Finalizing Calendar
	- Move costume carnival date (it’s the night the FNAF movie comes out on October 27th)
	  - Could we have a FNAF movie night?
	  - People want more movie nights
	  - Survey for interest in a FNAF movie night
	  - Moving the costume carnival to October 28th
	- Meeting days for ASB
	  - Can’t do Wednesdays, Tuesdays, or Fridays because Ms. Clare isn’t available
	  - Reevaluate meeting time at the end of the quarter with schedule change/evaluation
	  - **Meeting days: Thursdays**
	- Study sessions
	  - Little to no money needed
	  - One on October 23rd-25th?
	  - One in week of Jan. 15th
	- Movie nights AFTER the end of quarter (celebrate!)
	  - Movie night November 17th
	- Spirit weeks
	  - At least four
	  - NOT one per event, schedule them around major events
	  - Yearbook club needs spirit week photos
	  - We want a spirit week the week of October 2nd & Oct. 30th into november
	  - Winter spirit week before winter break
	  - Some sort of game night, chili cook-off
	
	Do we want to do anything for heritage months? (Uplift voices of students in those communities, guest speakers on Wednes., etc.)
	
	Holiday type enamel pins

Votes:	
Assignments:	**Victoria** - send discord invites, link to student page, link to calendars, make stickers, get pencils, post survey on feedback on facebook **Mary** - Link to boba options, 75 drinks, up to 3 flavor options, make form for clubs (Request for purchase or request for fundraising? How much money did you need? How will this benefit your club?) **Kai** - Make the name things for alien! **Ms. Clare:** How Many ppl left per crew, confirm costume carnival date (Saturday October 28th) - CONFIRMED

	Everyone: Have your cashier form signed by parents! Spirit Weeks Deciding!
Action Plans: (Things for next time)	Student Retention Plan
Summary:	

August 22nd
1-4pm

Agenda/Objectives

- [ ] Check-in on tasks
- [ ] Confirm calendar and plans
    - 2023-24 ILHS Primary Calendar
    - Move the Costume Carnival (FNAF and Taylor's version of 1984 or something)✅ approved - kelly needs an email
    - Decide on meeting days
        - **THURSDAYS**✅
    - Movie nights✅ Study Sessions
    - Study sessions ✅
    - Spirit weeks✅
    - Fundraisers✅
    - http://www.davidboxley.com/about performance on Oct. 11th ✅
    - Include **all** events
    - Things like dress drives or costume drives (can we team up with the Clothes Closet BWD group??)
    - Class Council Elections!! **(form committee)** **https://drive.google.com/drive/folders/1nyK3anFK51Bwk-ytm3rQq8bU4ghGZ0qK?usp=drive_link**
- [ ] Raven Day Plans!!!! RAVEN DAY 2023
    - Screenprinting (56 t-shirts)
    - Set up maker space before (Rope off area/Labels on bins/Drawers) Buy bins
    - Club Booths
    - What we want at our booth (make a trifold, what info should we have?)
        - What ASB cards fund/pay for
    - Paint isle for holding hoco poster
    - Looking for hoco volunteers (sign up sheet)
    - Do we want a tent? How will we decorate?
    - Each ASB member should have a role
- [ ] Getting Cashier forms turned in!

[Any Additional Notes]

Attendance

Executive Board

- [x] Kai Endicott
- [x] Mary McCorbias
- [x] Tyler Neal
- [x] Victoria Tchervenski
- [x] Fenris Gibbons
- [x] Katie Chiodo
- [ ] M Sul

	Note Taker: Fenris Gibbons Advisor Present: Ms Clare Guests: ☐

Notes:	Got an OK for the costume carnival to be on Saturday! Ms. Clare will send her a reminder email
	
	Task progress
	- Mary made progress on the club funds request form and boba flavors
	- Kai- let students submit name ideas for the alien (hoco)?
	- MAKE SURE CASHIER FORM IS SIGNED
	
	Confirming calendar plans
	- Set up 2 movie nights (November, February)
	  - Third movie night: April 19th
	- Study sessions around the end of third & fourth quarter
	  - Collaborate with Dr. Crisp: Bring snacks!
	  - March 18th, March 29th, April 3rd
	  - January study sessions: January 22nd, January 24th, January 17th, January 19th
	  - More likely for teachers to be willing to volunteer on Wednesdays near the end of the quarter
	  - End of the year study sessions: June 12th, 13th, 17th
	  - Parents are able to supervise! Contact PTSA
	- Movie nights: Good amount for now, add more if popular
	- Dress drives for homecoming: Victoria can talk to her sibling's BWD group
	  - Create committee for dress drives
	
	Class council elections
	- Needs a committee
	- Mention class council BEFORE homecoming (birdcall, etc), officially introduce class council on ASB wednesday
	- September 20th, school is doing a grade bonding thing; we could introduce class council elections then
	- Start campaigning on the 11th (ASB Wednesday)
	  - Wouldn't be able to have voting day on PSAT day
	  - Election day should be during a Crew day so students can vote during crew
	  - Applications due on the 29th
	- **Announce on Sep 20th, applications until Sep. 29th, campaign week from Oct 9th to Oct 19th, voting day on the 19th, announce results on October 20th**
	
	Recognition assembly
	- Most high schools have one for student of the month

	- How would we choose a student? - Maybe show off projects instead of “employee of the month” - Project spotlight! Project recognition every season - Bulletin highlighting cool student projects - Added to calendar tentatively Empty board = Project help finder board - People can add their project and contact info - Get more people to help with/be interested in project - Up and running in the first week of school Camp Campus - Ms. Baker volunteered to make plans with ASB - Introduce new principal, “Meet ASB”, etc - Dedicated time to meet with your crew? Raven Day plans - Building might not be ready for building tours - Raven day document RAVEN DAY 2023 - ASB booth: nexus document, discord server, “what does asb do?”, upcoming events/calendar, instagram and contact info, About ASB posters (photo and bio), homecoming marketing, building maps - ASB stand shifts (see raven day document) - Booth to explain mastery transcript? Change fund: Signed by Ms. Clare and Kai Endicott (Treasurer)
Votes:	Approved pencils purchase:
Assignments:	**Victoria** - send discord invites, link to student page, link to calendars, make stickers, get pencils, post survey on feedback on facebook, cashier form! Project Board!! (make slips!!!), SEND MS CLARE EVENT POSTERS (all last years events and THIS YEARS HOCO), fix student page dnd, get sticker designs ready **Mary** - Link to boba options, 75 drinks, up to 3 flavor options, make form for clubs (Request for purchase or request for fundraising? How much money did you need? How will this benefit your club?) **Kai** - Make the name things for alien! **Katie**: Cashier form! **Tyler**: Add Thursday meetings to ASB google calendar **M**: Create nexus document for committees (class council committee (whole asb), homecoming committee, and dress drive committee, camp campus project (whole asb), project board project, raven day project) **Everyone**: Spirit Weeks Deciding! Come back with your ideas for goals and priorities for ASB (like student retention, marketing, belonging, school spirit, district recognition) or more specific
Action Plans: (Things for	Fill in study session info and talk to PTSA

next time)	
Summary:	

August 23rd 1-4pm	## Agenda/Objectives ☐ Posters sent to Clare? (Printing Spirit Gear poster and Qdoba fundraiser poster) Sign for screen printed shirt sales? Selling at booth - Yes ☐ Determine and Create Values, Goals (What does success look like? Be specific), and a mission Statement for ASB ○ **https://brenebrown.com/resources/dare-to-lead-list-of-values/** ○ **ACTIVITY**: sticky notes then share, write some core values on one sticky note, goal on another, and mission statement on another ○ Ideas: get 100+ people at each big event, attend Board meetings once a month with school updates. ○ Then we narrow down to 10 and then to 3 core values. ○ Our Values, Goals, and Mission Statement - ASB 20… ☐ Student Retention Meeting!!!!!!!! ○ Go through feedback form and last year's suggestions ■ ASB End of Year Feedback Form and Sugge… ■ https://forms.gle/R3EC1zh7pPbTSqGs5
[Any Additional Notes]	## Attendance ### Executive Board ☑ Kai Endicott ☑ Mary McCorbias ☑ Tyler Neal ☑ Victoria Tchervenski ☑ Fenris Gibbons ☐ Katie Chiodo (Drs. appt) ☑ M Sul ### Note Taker: Fenris Gibbons ### Advisor Present: Ms Clare ### Guests: ☐ Denitza Deltcheva
Notes:	Determining values - Values: What we hold ourselves to - Adaptability, commitment, community, being authentic/honest (transparency), respect, self-discipline, teamwork, responsibility, success/learning, accountability (recognizing and accepting mistakes), accessibility, stability, competence, pride, focus, resilience

- **ASB values: Stability, resilience, accountability**
    - Are you about to make an A.R.S. of yourself in the ASB room? Remember our values!

Determining priorities
- Priorities: When making decisions
- Community, democracy, legality, good school image, positive representation,
- **ASB priorities: Community, legality, positive representation, communication, accessibility**
    - Accessible-com-com-leg-PR

Determining goals
- 150 students at an event
- Stable, working ASB constitution
- Event that goes smoothly (no last-minute changes, everything turned in on time, no arguments, meets all goals etc.)
- At least two people running for class council per grade
- Getting through entire meeting agenda with all ASB members present
- More community outreach (eventually)

Think about ASB mission statement asynchronously

ASB feedback form responses
- Events responses
    - Mystery masquerade had the most negative feedback
    - Mystery masquerade and soccer game had least attendees
    - Soccer game was well received! Lots of people want it again this year
    - “After thirty minutes there wasn’t much to do”
    - “Didn’t go because they didn’t sound fun”
    - People get event info mostly from the Birdcall, ASMs, and posters around the building
- 50% thought that they were well-represented by ASB
- 63% though that ASB represented ILHS well
- 47% didn't need to talk to ASB, 8% thought ASB was unapproachable/distant
- 41% recognized some ASB members, 26% recognized no ASB members, 27% recognized all ASB members
- Most people thought that school spirit activities were boring or annoying-- they weren’t very well-received (21% thought they were cool though!)
- Most people don’t use any form of ASB communication, but were most comfortable with Instagram

Student retention

- If the school doesn't fit someone, it's good that they're leaving
  - Some people coming to ILHS just to try it
  - If the environment doesn't work for them we can't change that
- Some people leave because it's not like "move high school"; it's not up to their expectations
  - School dances, schools, cliques, drugs
- Exit survey? Figure out what's making people leave?
- Stop telling people about the raffle so people don't keep the school a secret? We've never used it anyway
- Could language classes from other schools meet up? Especially ASL
- Day in the life videos
- Try writing to other high schools to ask if we can advertise ILHS?
- Highest retention rate from students who transferred from other high schools
- Welcome back video?

First day back to school ILHS First Day!
First Day Schedule:

A	B	C	D	E	F
Wednesday					
Greeting and Crew (50 mins) 8:10 - 9:00	What's new? Come down to designated area to meet with grade level. Buddy crew meet up				
ASB ASM (P.E Space, 1hr5m) 9:05 - 10:10	Come down by grade level? Kahoot about teachers				
Nutrition Break (10 mins) 10:10 - 10:20					
1st Period (30 mins) 10:25 - 10:55					
2nd Period (30 mins) 11:00 - 11:30					
3rd period (30 mins) 11:35 - 12:05					
Lunch 12:10 - 12:40					
4th period (30 mins) 12:45 - 1:15					
5th period (30 mins) 1:20 - 1:50					
6th period (30 mins) 1:55 - 2:25					
Crew (30 mins) 2:30 - 3:00					

Votes:

Assignments:

Everyone: Think about ASB mission statement, make bios
Victoria: Send prompts for bios, make banner for student page, Tea Corner rules/expectations signage and mini flyers to handout when asking for donations on Raven Day
Tyler: Make QR code for suggestion box
Fenris: Make exit survey questions, draft Camp Campus schedule

Action Plans: (Things for next time)	
Summary:	

August 24th 1-4pm	## Agenda/Objectives ☐ **Finish T-shirt printing!** ○ 14 red and black ones with gold and light bulb design ○ others? ☐ **First Day** ○ ASB part of ASB on first day ○ Make all plans, slide shows, and games with descriptions and ready for approval ☐ **Campus Camp** ○ Plan activities for Camp Campus days ○ Create descriptions ○ https://www.icebreakers.ws/team-building ○ Camp Campus 2023
[Any Additional Notes]	## Attendance ### Executive Board ☑ Kai Endicott ☑ Mary McCorbias ☑ Tyler Neal ☑ Victoria Tchervenski ☑ Fenris Gibbons ☑ Katie Chiodo ☑ M Sul ### Note Taker: Fenris Gibbons ### Advisor Present: Ms Clare ### Guests: ☐
Notes:	Started with screen printing for t shirts - Finished printing on all shirts - Need to wait for them to dry before ironing Looked over exit survey questions: Exit Survey Questions [ASB] First day of school - Ninth graders should have ASM before school tour - Scavenger hunt - North vs. South stairwell - Opportunity board, project board, suggestions box - Maker space - Library - The art room (Bjorn)

	- Ms. Mo's room - Main office (and Mr. Cohn) - Quiet room - Nurse's office - ASB room/Tea corner - Find principal? - East entrance sign in/sign out - First day ASM - Introduce Ms. Rodriguez - Introduce ASB members - (Somewhat guided) questions - Questions for Ms. R - ASB plans for the year - The school (flex Wednes., schedule, etc.) - Quick birdcall - Ninth grade tours - Split up, some ASB members in ASM and some running building tours - Four groups (split up by Crew) - One ASB member per 9th grade group - Fenris, Kai, Katie, M [stairs accommodations] Camp Campus - All physical activities should have non-physical alternatives - Camp Campus Days Full doc 2022 Last year's Camp Campus
Votes:	
Assignments:	**Everyone**: Think about ASB mission statement, make bios **Victoria**: Send prompts for bios, make banner for student page, Tea Corner rules/expectations signage and mini flyers to handout when asking for donations on Raven Day **Tyler**: Make QR code for suggestion box **Fenris**: Make exit survey questions, draft Camp Campus schedule
Action Plans: (Things for next time)	
Summary:	

August 25th 1-4pm	## Agenda/Objectives ☐ Assign tasks! Layout all the stuff we need to do ☐ Camp campus days time blocking ☐ Raven Day prep work time
[Any Additional Notes]	### Attendance ### Executive Board ☐ Kai Endicott ☐ Mary McCorbias ☑ Tyler Neal ☑ Victoria Tchervenski ☑ Fenris Gibbons ☑ Katie Chiodo ☑ M Sul ### Note Taker: Fenris Gibbons ### Advisor Present: Ms Clare ### Guests: ☐

Notes:	Raven Day
	- Needs to get done
	  - ASB booth
	  - Calendar
	  - Trifold
	  - Fliers and QR codes
	  - Set up for club booths (clipboard, paper, maybe little posters if club leaders don't show up)
	- People working on it
	  - Victoria: Stickers, tea corner fliers, discord server link, student resources list, class council information, last years events, over the summer activities
	  - M: Make ASB calendar for S1
	  - Fenris: Make and print volunteer sign-ups
	  - Katie: Make other leadership opportunities, when ASB meets and open-door policy, instagram/contact information, club sign-up sheets
	  - Tyler: Set up t-shirts, "What does ASB do?", "How does ASB support you?"
	
	First day
	- Needs to get done
	  - Put categories on wheel (for questions)

	- Scavenger hunt questions - Tell crew leaders how the scavenger hunt will work - Tours prep - ASM slides - Meeting with Ms. R and seeing what she wants to say in her introduction - Gave her editing access for a slide 👍 - People working on it - Fenris: Tour prep, scavenger hunt - M: Bird call slides, ASM slides Camp Campus - Needs to get done - Block out schedule - Decide meeting date(s) Club fair - Needs to get done - Put up tables and sign-up sheets - Maybe posters
Votes:	
Assignments:	**Victoria:** ☑ ~~Tea corner fliers~~ ☑ ~~Student page and store QR code stickers~~ ☐ Opportunity board ☑ ~~Discord server link for trifold~~ ☐ Student resources for trifold ☐ Class council info for trifold ☑ ~~Print "over the summer" photos~~ ☑ ~~Print posters and photos of last years events~~ ☐ Email first day Birdcall information to M ☑ ~~Set up trifold for ASB table~~ ☑ ~~Print volunteer sign ups~~ **Tyler:** ☑ ~~T shirts for sale sign~~ ☐ "What does ASB do?" information for trifold ☐ "How does ASB support you?" information for trifold **Katie:** ☑ ~~Make and print club sign-up sheets and posters~~ ☑ ~~Other leadership opportunities information for ASB table~~ **Fenris:** ☑ ~~Volunteer sign-ups for Costume Carnival, Hoco, and study sessions~~ ☑ ~~Tour prep (print locations)~~ ☐ Help Ms. Clare set up scavenger hunt

	☐ Email ASB notes to Ms. Kelly **M:** ☑ ~~Make calendar and hoco poster for ASB table~~ ☐ Make Birdcall slides ☐ Make ASM slides
Action Plans: (Things for next time)	Raven Day: 12pm- Victoria, Katie Meet with Ms. Carpenter to talk about district compost policy
Summary:	

August 30th 3-5pm Unofficial meeting	## Agenda/Objectives ☐ Camp Campus day planning Camp Campus 2023 ○ A successful meeting looks like…? ○ Send to keelie and quetzally
[Any Additional Notes]	### Attendance ### Executive Board ☐ Kai Endicott ☑ Mary McCorbias ☐ Tyler Neal ☑ Victoria Tchervenski ☐ Fenris Gibbons ☑ Katie Chiodo ☐ M Sul ### Note Taker: ### Advisor Present: ### Guests: ☐
Notes:	- Descriptions and thorough plans for all activities - Rough schedule for each of the camp campus days We asked ms amy to add the feedback/aproval for the camp campus days thing.
Votes:	

Assignments:	Mary ☑ ~~Enter crews into the Crew Tug of war tournament document~~ ☑ ~~Draft societies game ideas~~ ☐ Charades prompt cards ☐ Draft shark tank ideas Victoria ☑ ~~Email ms amy about feedback time on thursday~~ ☐ Draft societies game ideas ☐ Draft Shark tank ideas ☐ Draft email from asb asking district accounting people for a card reader for ASB and office manager
Action Plans: (Things for next time)	
Summary:	

August 31st 11-1pm Not-Homecoming Planning Committee Meeting	## Agenda/Objectives ☐ What does a successful meeting today look like? ☐ All paperwork turned in! ☐ All paperwork approved by ASB! ☐ All plans are descriptive and complete and awaiting final approval by ms. kelly and Ms. clare!
[Any Additional Notes]	## Attendance ### Executive Board ☑ Kai Endicott ☑ Mary McCorbias ☐ Tyler Neal ☑ Victoria Tchervenski ☐ Fenris Gibbons ☐ Katie Chiodo ☐ M Sul ### Note Taker:

	Advisor Present: Guests: ☐
Notes:	
Votes:	
Assignments:	
Action Plans: (Things for next time)	
Summary:	

August 31st 8:30-9:30 pm	Agenda/Objectives ☐ Reviewing Not-Homecoming plans and paperwork
[Any Additional Notes]	Attendance Executive Board ☑ Kai Endicott ☑ Mary McCorbias ☑ Tyler Neal ☑ Victoria Tchervenski ☑ Fenris Gibbons ☑ Katie Chiodo ☑ M Sul Note Taker: Advisor Present: Guests: ☐
Notes:	
Votes:	Request for Purchase 1-6 for Party at the End of the Universe ☐ Approved by all present members Requests for Fundraising for Party at the End of the Universe ☐ Approved by All present members
Assignments:	
Action Plans: (Things for next time)	
Summary:	

September 5th 12-2pm	Agenda/Objectives ☐ [Agenda/Objective Item]
[Any Additional Notes]	Attendance Executive Board ☐ Kai Endicott ☐ Mary McCorbias ☐ Tyler Neal ☐ Victoria Tchervenski ☐ Fenris Gibbons ☐ Katie Chiodo ☐ M Sul Note Taker: Advisor Present: Guests: ☐
Notes:	
Votes:	
Assignments:	
Action Plans: (Things for next time)	
Summary:	

September 7th 3:05-4:05	## Agenda/Objectives ☐ Raven Day Reflection (30 minutes) ☐ First Day reflection (15 minutes) ☐ Reviewing Camp Campus Day plans (15 minutes) ☐ If time permits: Forum planning? ☐ If time permits: ASB Mission statement and description?
[Any Additional Notes]	## Attendance ### Executive Board ☑ Kai Endicott ☑ Mary McCorbias ☑ Tyler Neal ☑ Victoria Tchervenski ☑ Fenris Gibbons ☑ Katie Chiodo ☑ M Sul Note Taker: Fenris Gibbons Advisor Present: Clare Lunceford ### Guests: ☐ Ms. Amy Baker

Notes:	Raven Day reflection
	- What went wrong?
	  - "Be there", lol
	  - Everything that we were responsible for went smoothly but there was some confusion about what we had planned
	  - A parent might have pulled their kid(s) out of the school because they were so unhappy with the line situation
	  - More detailed plan for selling the t-shirts
	  - Difficult to make sure everything was working while also getting everything figured out as students, get photos taken early
	  - Expect lines
	- What should we do next time?
	  - Maybe put out schedules based on last name so that there's less of a line?
	  - Better pacing throughout (staggered)
	  - "A through D come at this time"
	  - "If you're going into ninth grade come at this time"
	  - Multiple lines or better organization for lines (spreading them out)
	  - "I need my schedule line", "Mr. C why can't I

	change my classes line", photos line, and paperwork line all merged - Pay here signs/links to online paperwork/pass out paperwork packets CASH OR CHECK signage or get card reader - Principal introduction/ giant pin or indicator - T-shirts for ALL volunteers or staff (bright) - Collecting forms, dropping off forms, questions - Separate lines for payments and schedules - Outdoor games; fun things to do while they wait - Tables and chairs to eat at First day reflection - No one could hear the instructions for the activity outside - ASM went scuffed but the tours went well - The 9th graders liked that it was scuffed; relatable and not daunting - Slides were not in sync (make sure the presenter is not bothered/distracted!!!) - Questions were good, need more time! - Rest of the day went fast for a lot of people (also not a lot to do during the classes; "too many introductions" -Unnamed Freshman) - Other grades besides freshmen don't need to do introductions in crew Camp Campus Camp Campus 2023 - Feedback forms - More alternative activity choices - Move club fair planning to earlier in the day (for running start) - Club fair - Set expectations for how to plan/what to be doing - Make sure teachers who are absent have someone watching their space/their clubs can meet somewhere - Map out where the clubs meet
Votes:	
Assignments:	??? - Talk to Ms. Kelly about Fundraiser changes (like on raven day selling t shirts) ????- Ask crew design team to allow 10th,11th, 12th to not need to introduce names (unless new people) **Fenris:** add raven day reflection list of things to do next time **Katie:** Find out who card reader contact is M: Send link for megaphone **Victoria** - Make club fair expectations slides (for ASM) Ms amy - make map of club spaces and new club spaces
Action Plans:	Schedules to be easy to access/on studentVUE

(Things for next time)	Payments online early. When asking for feedback, make sure to ask for ideas and not just crit
Summary:	

September 14th 3:05-4:05	## Agenda/Objectives ☐ **Establish norms: be focused during meetings** ○ Sticky note thing ○ Also for staying on track, maybe we could have a “vote to table or move on?” norm where if one of us feels like the conversation is steering away from the agenda or could be discussed over discord, we take a vote right away to move on. “Table to discord?” or “Table to committee meeting?” and we can vote and move on. ☐ **Camp Campus Days reflection** ○ Crews Feedback Document - CC23 ○ Day 1 sorted: Camp Campus Days feedback CC23 ☐ **Write ILHS Updates speech (3 minutes long) for school board meeting** ○ Should be about what we are doing in school, expeditions, school spirit events, projects, ASB initiatives, good news, or things we need ○ Include: ■ Camp campus days (tug of war, societies game, shark tank, club planning time) ■ Club fair is coming up where students will get to choose 2 clubs to get involved in ■ Note Climate Action Club resuming their work on WA.D.E. and planning their second March 4th for climate Community Event at Bothell City Hall Plaza ■ Note The Lab Report has its first paper of the year released ■ Note E-sports club is preparing teams to compete ■ Note our Battle of the Books club is looking forward to ■ Homecoming coming up themed “Party at the End of the Universe” entirely planned and designed by ASB students ○ Victoria, Katie, Fenris, Kai, ☐ **Short film competition and film festival committee** ☐ **Can Whale Scout Borrow our spin wheel on Saturday?** ☐ **October 12th (does this date work?) MOD Fundraiser?** They give $1000 additional to any school-related fundraiser that is between Sept 4th and Nov 19th!!!!!!!!!!!!!!!!!! Senior Fundraiser? ☐ **MOD Fundraiser Form Approval for Senior Class Fundraiser** ☐ **ASB Supply PO (see email from ms. kelly)** ☐ **Costume Carnival Committee formation and meeting dates!** ☐ **Class Council Elections Committee formation and meeting dates** ☐ **Flex A and B 9:50-11:25 (Mary 10th grade, Clare 9th grade, ?? 11th grade, ?? 12th grade)**
[Any Additional Notes]	### Attendance ### Executive Board ☑ Kai Endicott ☑ Mary McCorbias ☑ Tyler Neal

	☑ Victoria Tchervenski ☑ Fenris Gibbons ☑ Katie Chiodo ☑ M Sul Note Taker: Fenris Gibbons Advisor Present: Clare Lunceford Guests: ☐

Notes:	Establishing norms
	- What does being focused look like?
	  - Actively listening
	  - Asking clarifying questions
	  - Not multitasking
	- Sticky note activity: Thinking of norms
	  - Ask clarifying questions, active listening, avoid working on homework, avoid side conversations
	  - One person talking at a time, don't multitask, food is good, table off-topic stuff [see agenda]
	  - Pay attention to important stuff, work hard to a reasonable degree
	  - Hear out all ideas (even if they seem bad), use common sense, look at things from others' perspectives
	  - Respect one another's time, opinions, and efforts, care about others' mental health and stress level, allow for failure and aim for success next time
	  - Active listening, share what that looks like for you, mutual respect in general
	  - Listening and contributing to the meeting
	  - Bring a computer, give a warning before you leave early
	
	Camp Campus Reflection
	- Day 2 had positive/neutral responses, Day 1 had very mixed responses
	- Societies game
	  - A little confusing; stricter rules? Clearer explanation?
	  - Needs refining but fun
	- Being outdoors; generally positive
	  - Going inside-outside over and over was very overwhelming/tiring
	  - Maybe smaller activities?
	- Physical activities, limitations, and alternatives
	  - Too much physical activity
	  - People felt forced to do the activity
	  - Need clearer alternatives
	- Charades was mostly good

	- 9/11
	  - Handle it better
	  - Mark it on calendar
	- Tug-of-war was REALLY GOOD
	- Crew minigames had a mixed response
	
	ILHS updates speech
	- Victoria can write a draft
	- Board meeting on Sep. 25th
	
	Whale scouts is borrowing ASB's spin wheel; it's going to be returned Monday
	
	Costume carnival committee
	- Meet on Saturday mornings?
	- Members: Victoria, Fenris, Tyler not on Saturday
	
	Class council committee
	- No committee
	- Working on it as an ASB
	
	ASB supply PO
	- Get office supplies from KCDA
	- Open purchase order! Purchase anytime!
	
	Flex A and B
	- Going to tell people about class council
	- DOESN'T need to be 90 minutes
	- Use slides from last year as a base?
	  - Change dates
	  - Change links
	- 2 representatives per grade

Votes:	MOD pizza fundraiser: APPROVED ☐ Unanimous yes Open PO for ASB supplies for $100 to KCDA: APPROVED ☐ Unanimous yes
Assignments:	**Victoria:** ☐ Make pizza survey for Hoco ☐ Refine societies game with Mary ☐ Write ILHS updates speech draft ☑ ~~Make a costume carnival committee group chat~~ ☑ ~~Email this letter: Letter for Marketing in other High Schools~~ ☑ ~~Email Ms. Clare ticket graphics (front and back as separate PDFs)~~ ☐ Make map for Club Fair (2023-24 Clubs and Time Slots) ☑ ~~Get physical copies of dare to lead and prep reading plan for asb~~

	Sul: ☐ Make ASB norms poster ☐ Add short film committee to nexus document (Victoria, Mary) ☐ Add costume carnival committee to nexus document (Victoria, Fenris, Tyler) **Katie:** ☑ ~~Fix the dates on the class council slides/document~~ ☐ Slides? Which one? I couldn't find one. ☑ ~~Links?~~ **Fenris:** ☐ Organize ASB folder ☐ List of "hooks" for class council (what will get people interested?) ☑ ~~Reformat assignments in notes document~~ ☑ ~~Email meeting minutes to Ms. Duhamel~~ **Ms. Clare:** ☑ ~~Print 5 11x17 posters and 3 18x24 posters~~ ☐ Find out how much money printing tickets at FedEx will cost
Action Plans: (Things for next time)	Ask people if they will be eating at Hoco in Boba interest form Organize ASB meeting note documents by quarter?
Summary:	

September 21st
3:05 - 4:05pm

Agenda/Objectives

- [x] Go Over agenda
- [x] Welcoming guests
- [x] Budget and stuff: Purchases through KCDA
  - Fall 2023 KCDA ASB POs
    - All purchases and profits for event on same sheet
- [x] Wasbo Workshop in Tacoma Link (2 or 3? Travel?)
- [x] FedEx Tickets update from Clare
- [x] Email Volunteers
  - Study hall
- [x] ASB help on Curriculum Night Schedule
  - Is that our job?
  - Clare has advocated that they shouldn't make ASB do this. I was asked twice by the Principal and then PTSA.

- Curriculum Night Schedule 9/28/2023

Period	Time
Crew	6:15 - 6:30
1	6:33 - 6:43
2	6:46 - 6:56
3	6:59 - 7:09
4	7:12 - 7:22
5	7:25 – 7:35
6	7:38 - 7:48

- [x] ~~Class council~~
  - [x] ~~Getting 10th grade class information~~
  - [x] ~~Encouraging 12th grade~~
- [x] ~~Sees candy approval~~
- [x] ~~Project board~~

[Any Additional Notes]

Attendance

Executive Board

- [ ] Kai Endicott [OUT SICK]
- [x] Mary McCorbias
- [x] Tyler Neal
- [x] Victoria Tchervenski
- [x] Fenris Gibbons
- [x] Katie Chiodo
- [ ] M Sul [OUT SICK]

Note Taker: Fenris Gibbons
Advisor Present: Ms. Clare

	Guests: ☑ Liliella Eaton [2007642@apps.nsd.org] ☑ Julien Wong [1117125@apps.nsd.org] ☑ Leah Fawcett [1118653@apps.nsd.org]

Notes:	Welcoming guests
	- All have interest in student council
	- Thinking about having clubs “intervene” with how school works; tech club takes care of tech club, etc.
	  - Send email to Lea and Liliella about this
	- Proposal: Help Julian with food drive for Woodin (elementary) Food Bank
	  - Julian will do prep work, reach out to Woodin
	  - ASB helps collect food donations, promote, ask for volunteers
	  - Volunteers to make boxes, make posters, and sort food
	  - Would need an empty room to operate from
	
	ASB and curriculum night
	- Not ASB’s responsibility
	- Ms. Clare strongly advocated for us
	- Have a presence but not mandatory?
	- Some people want to go to promote class council + homecoming
	
	FedEx tickets update
	- Pretty cheap
	- Fedex is simple and good quality
	- Ms. Clare approved
	- Latest we’ll get the homecoming tickets: Monday
	
	Purchases through KCDA
	- Reformat Homecoming budget so everything is in one place
	- Need to talk with Kai
	- Need to make a list of things we need to restock on
	  - Blue tape
	  - Poster paper? Trifolds?
	  - Club materials? What do clubs need?
	  - Make official list next meeting
	
	Wasbo workshop
	- $50/student
	- Find out more about accounting
	- Seems very serious and professional
	- Kai should go because he’s treasurer
	  - Who should go?

	- Need to register by November 3rd - Transportation? How can students get there? Volunteers for study hall - Need to email study hall volunteers with information - Need to make a sign-up genius Class Council - 10th grade class: Not much of an update, the information was misleading and we're unsure if the 10th graders got the information that they needed - Can we give the crew leaders a slide deck? - Give slides to crew design team - 11th grade: Information was clear, there was some interest - 12th grade: Didn't seem like there was much interest but we can voluntell people - Need to send out class council application Sees candy - Give the money to seniors? - Responsibility of the senior class to advertise it f Project board location - Outside the ASB room/in the Tea Room? WE NEED TO CHECK THE SUGGESTIONS BOX NEXT WEEK!
Votes:	ASB involvement in curriculum night - "ASB has been cordially invited to volunteer" ☐ Volunteer to be there: 2 ☐ No involvement: 3 Sees Candy fundraiser for the senior class - APPROVED ☐ Unanymous
Assignments:	**Victoria:** ☐ Reach out to Liliella and Lea about tech club and updating website ☑ ~~Make sign up sheets/digital form~~ ~~☑ Sign up to Volunteer for the Woodin Food Drive Project~~ ☐ Send email to study session parent volunteers ☑ ~~Add class council stuff to student page~~ **Food Drive stuff - October** ☑ ~~Find room~~ ☐ Dark room ☐ Tea corner area ☑ ~~**TYLER and CLARE:** Getting donation boxes (one in each crew~~

	~~classroom)~~ ☐ Getting volunteers ☐ Bird call slide ☐ Volunteers decorating boxes (using butcher paper specific color) ☐ Poster making ☐ 1 hour for boxes and posters (20 volunteers) - Oct. 12 (and Oct 13 if not enough time) ☐ **Oct. 16th-20th** ☐ 1 hour for sorting/checking (20 volunteers) ☐ 1 hour for transport (PARENT/DRIVING STUDENTS) **Katie** ☑ ~~Social media post and bird call slide for food drive~~ **Sul** ☐ Add Food Drive committee to Nexus Document (Julian Wong, Katie, Victoria, Tyler, Leah, Liliella-- In planning stage) **Leah and Liliella** ☐ After victoria gives forms, go around during lunch to get volunteers **Katie and Victoria** ☐ Brochure for the curriculum night **Kai** ☑ ~~Copy ticket sales tracker into budget sheet~~ ~~ILHS "I Can't Beleive It's Not Homecoming" 2023 Event Pla…~~ **Mary** ☐ Draft email about class council slides to send to Ms. Mo **Fenris** ☐ Make slide for suggestions box ☑ ~~Make slide for how to add slides to the birdcall~~ ☐ Make a new slidedeck for birdcall vs. ASM slides
Action Plans: (Things for next time)	• Make KCDA needs/materials list ☐ Wasbo Workshop in Tacoma Link (2 or 3? Travel?) ○ Who? Kai and ? ○ Transportation?
Summary:	

September 28th	## Agenda/Objectives
	☑ ASB Elevator Pass
	  ○ Top right drawer
	☐ Mystery Masquerade Committee forming
	☑ Need people handing out flyers at end of the day on Oct. 12th and at the MOD from 5-6:30
	  ○ After school: Kai, Victoria
	  ○ At Mod: Tyler, Clare
	☑ Make KCDA needs/materials list
	  ○ Poster boards
	  ○ Blue tape
	  ○ Hot glue gun (x2?)
	  ○ Hot glue sticks
	  ○ Adjustable wrench
	  ○ Set of screwdrivers
	  ○ Nice paintbrushes
	  ○ glue sticks (giant!)
	  ○ Roll of black butcher paper
	  ○ Blue green red yellow paper for paper cutter
	☐ Wasbo Workshop in Tacoma Link (2 or 3? Travel?)
	  ○ Who? Kai and Tyler and Victoria and M and Fenris (maybeeeeee) (IF VAN!)
	  ○ Transportation? (Clare getting license for van)
	  ○ Purchase form
	☑ ASB Club Transfers - Approval
	☑ Maker space rules created on Campus Camp day - Give to Dr. Crisp
	☐ Tea Corner chaos during nutrition break (9th graders mostly, how do we handle this?)
	  ○ Crowding
	  ○ Kitchenette is a mess
	  ■ Water everywhere, things not put back,
	  ○ Tea corner should be quiet!
	☐ Hoco pizza form change 4 -> 6

[Any Additional Notes]	## Attendance ### Executive Board ☑ Kai Endicott ☑ Mary McCorbias ☑ Tyler Neal ☑ Victoria Tchervenski ☑ Fenris Gibbons

	☑ Katie Chiodo ☐ M Sul Note Taker: Fenris Gibbons Advisor Present: Clare Lunceford Guests: ☐

Notes:	We have an elevator pass now!
	
	Need people to hand out fliers on the 12th and at the MOD (for the fundraiser)
	- Kai can go after school
	- Tyler can hand fliers out at MOD, Ms. Clare might be able to
	- Possibly have our ASB meeting there? Or a debrief for Hoco?
	
	KCDA Materials List
	- List made in meeting agenda
	- Also need white and black butcher paper, blue/green/red paper
	- Do they have plain t-shirts?
	
	Sports Survey
	- People like air hockey
	- Maybe put an air hockey table in the empty space next to the tea corner? Are those available on KCDA??
	
	WASBO workshop
	- We can have as many students as we want
	- Ms. Clare is trying to get a license for a van but will probably need transportation
	- ASB members who want to go: Kai, Tyler,, M, maybe Fenris
	  - Ms. Clare's ideal is that all ASB members could go
	- Will WASBO be separating students?
	  - Find that out ASAP
	
	ASB Club transfer approval
	- Clubs who signed up last year want $4,500
	- We have 12k in ASB card money
	- Do we want a "new club startup" fund?
	  - Have a good chunk of money so that new clubs can have a budget
	  - Make sure we have money
	- Have clubs give more detail; what do they want to use the money for?
	
	Tea Corner Chaos
	- Mostly 9th graders being rowdy
	  - Mess, crowding, volume

	- Put the tea corner in multiple corners? 2nd + 3rd floor?
	- Cups need to be put back IN TEA CORNER, not kitchenette
	- Do 9th graders know they can take the cups out of the tea corner?
	- Remind students that the tea corner is a calm space
	  - Volume meter?
	- Solutions for the mess
	  - Crack down on misuse of supplies
	  - Randomly assign 9th graders to take care of the tea corner?
	  - Rule posters (no mess is already a rule)
	  - Need to teach students how to wash cups…
	  - Use video we already had, put in Bird Call
	- Solutions for the crowd
	  - Alternative layout? Make the area smaller?
	  - Tables in the rest of the space?
	- Solutions for the volume
	  - Flex wednesday slot about volume control, stewardship
	  - Mandatory for 9th graders?
	-

Votes:	Club Money Transfer - APPROVED ☐ Unanymous ASB New Club Startup - LEAVE AS IS ☐ Unanymous
Assignments:	tyler : mr fung mr fung mr fung mr fung mr fung --- **Fenris** ☐ Send video clips to Victoria **Mary** ☐ Make rule posters for the tea corner (18x24) **Victoria** ☐ Stitch tea corner video clips together **Ms. Clare** ☐ Look for tables on Facebook Marketplace
Action Plans: (Things for next time)	Get tables-- where can we get free tables? Make 9th graders not sit in hallways at lunch
Summary:	

October 5th	## Agenda/Objectives ☑ Approving costume carnival forms ☑ Approving boba forms ☑ Class Council! ☑ Mystery Masquerade Committee ☑ Updates on Nexus Document ☑ Ticket sales update - Homecoming ☑ Volunteer form filling out if you'll be at hoco and can help with set-up
[Any Additional Notes]	## Attendance ### Executive Board ☑ Kai Endicott ☑ Mary McCorbias ☑ Tyler Neal ☑ Victoria Tchervenski ☑ Fenris Gibbons ☑ Katie Chiodo ☑ M Sul ### Note Taker: Fenris Gibbons ### Advisor Present: Clare Lunceford ### Guests: ☐

Notes:	Class council elections
	- Not enough publicity?
	- Responses:
	  - No responses from 10th grade
	  - At least two for each grade
	  - 11th and 12th reps are basically guaranteed
	- Flex slots next week are used up; can't have a flex slot
	  - Perseverance time on tuesday? Make the 10th graders sit and learn about class council?
	  - Separate election for 10th grade?
	  - Make a quick slide about elections for the 10th graders
	  - 6 day extension with specific countdown
	- Weekly announcement using the PA system
	  - Good alternative to weekly ASM
	
	Mystery Masquerade
	- M wants to set up the MM

	We've sold a lot of homecoming tickets! 116 tickets sold Sign up on sign up genius to volunteer at homecoming
Votes:	Selling Boba at Party at the end of the universe Fundraising form **APPROVED** - Approved by: Victoria, Katie, M, Fenris Buying boba to re-sell at Party at the End of the Universe Purchase form **APPROVED** - Approved by: Victoria, Katie, M, Fenris Selling tickets for Costume Carnival: **APPROVED** - Approved by: Victoria, Tyler, M, Fenris Costco Purchase request for the Costume Carnival **APPROVED** - Approved by: Victoria, Tyler, M, Fenris
Assignments:	**M Sul** ☐ Add Mystery Masquerade committee to nexus document **Ms Clare** ☑ ~~Make slide bird call 10th grade~~
Action Plans: (Things for next time)	
Summary:	

ASB 2023-24 Meeting Minutes

Mod Fundraiser FLyer.pdf

October 12th @ Mod Pizza 3:30-4:30	## Agenda/Objectives ☐ Debrief Homecoming (Clean, organize, and return carts) ☑ Which Witch fundraiser forms and plans ○ Assign someone to make graphic ○ Assign someone to put up posters ○ Print posters ○ Make sure we have costume ☑ Spirit Week Oct 30 - Nov 3 ○ Monday: pajama day ○ Tuesday: costume day ○ Wednesday: anything but a backpack day ○ Thursday: high school cliche day ○ Friday: stuffed animal day ☐ Class Council ☐ Veterans Day ☑ Bring your friend to school day? (Suggested by Vicky - who is Vicky?)
[Any Additional Notes]	## Attendance ### Executive Board ☑ Kai Endicott ☑ Mary McCorbias ☑ Tyler Neal ☑ Victoria Tchervenski ☑ Fenris Gibbons ☑ Katie Chiodo ☑ M Sul Note Taker: Fenris Gibbons Advisor Present: Clare Lunceford Guests: ☐
Notes:	Cleaning the room has been postponed Homecoming went well! Lots of people had fun and said it was our best event in the history of the school - Homecoming committee already did reflections - The balloons were stressful; try not to put the balloons on the floor in future events

	Which Witch fundraiser
	- TEACHERS CANNOT VOTE. NO. NEVER AGAIN.
	  - Teachers can only vote one time
	- Fundraiser form needs to be filled out
	- Need to wash the witch costume & make paper cut-outs
	- Put the Witch Which where we sold boba for Homecoming
	
	Halloween spirit week!
	- Monday Pajama day
	- Tuesday Costume day (Halloween!)
	- Wednesday Anything but a backpack day
	- Thursday Funny hat day? High school cliche day? Monochrome day?
	  - 3:4, high school cliche day
	  - Keep funny hat day up our sleeve for next spirit week
	- Friday Stuffed animal day
	
	Class Council
	- Two more candidates for 9th grade
	- New interview for the people who weren't at the first one
	
	Veterans' Day
	- Ms. Clare was supposed to be here to explain what we would be doing but she isn't here :(
	- We have about a month to sort things out, not high priority at the moment
	
	"Bring your friend to school day"
	- Who is Vicky?
	- We didn't write that
	- What
	
	Clare notes from notes:
	- We should buy a helium tank
	- How are we announcing which witch?
	- Talking to 9th grade ELA and History classes today about Class Council
	- Vet Day will need guest speakers, so an email will need to go out asap with visitor perm form - Clare can send this in parentsquare after approval from ASB
	- Wasbo email - register soon after (type 2 driver license in route)
	- Vicky is the woman roaming around the school(older lady that subs as principal, she is here mon, wed, thurs). Bring a friend apparently is an after school thing

Votes:	SPIRIT DAY - HIGH SCHOOL CLICHE ☐ 3 votes for funky hat day ☑ ~~4 votes for high school cliche day~~

	Costume Carnival cotton candy machine and decor APPROVED - APPROVED
Assignments:	**Fenris** ☑ ~~Which Witch graphic~~ ☑ ~~Which Witch birdcall slide~~ ☐ Email teachers and ask who wants to participate in Which Witch ☑ ~~Email meeting minutes to Ms. Kelly~~ **Victoria** ☑ ~~Make paper cut-outs for Which Witch~~ ☑ ~~Update student page with class council info~~ ☑ ~~Copy/Paste old assignments into today's assignment list please!!~~ ☐ Email students about student page **M Sul** ☐ Spirit Week posters **Katie** ☑ ~~IG posts for spirit week~~ ☑ ~~Update class council packet~~ ☑ ~~Send class council packet to Ms. Clare to post~~ **Mary** ☐ Make rule posters for the tea corner (18x24)
Action Plans: (Things for next time)	
Summary:	

October 19th
3:05-4:05

Agenda/Objectives

- ☑ Disqualifications? Class Council Elections
- ☑ Send a representative down to meet with Flex Wednesday team in Gallo's Room
  - Which days are our days
  - What are the expectations or parameters for planning?
- ☑ CLASS COUNCIL VOTES COUNT
  - Who is doing this and when? (Might have already happened, how did announcing go? Any issue?)
- ☑ Which Witch prep
- ☑ Spirit week (10/30 starting) slides update - for birdcall
- ☑ Update Costume Carnival Slide and Graphic with which food trucks present (Sugar and Spoon 5-6:30, Jessica's Unique Bites, and the mexican food truck that tyler acquired)
  - DJ plans for Costume Carnival? Email
- ☑ Study session prep
- ☑ Veteran's day planning - voting to approve Keelie as committee lead!! (she's doing it! :))
  - Add to nexus document
  - Add to votes
- ☑ Cotton candy event later in the year?
  - Cotton Candy machine is here!!
- ☑ Costume carnival tickets printed
- ☑ Wasbo register update
- ☑ Club transfers have happened
  - New Club Startup info
  - Form sent to new clubs
  - When do we send the current clubs their request for funds form?
- ☑ Chili Cook-Off December 1st?
- ☑ Wednesdays update
  - Asb slot how to fundraise
  - How to spend club money
  - How to use the student page

[Any Additional Notes]

Attendance

Executive Board

- ☑ Kai Endicott
- ☑ Mary McCorbias
- ☑ Tyler Neal
- ☑ Victoria Tchervenski
- ☑ Fenris Gibbons
- ☑ Katie Chiodo

	☐ M Sul Note Taker: Fenris Gibbons and Tyler Neal Advisor Present: Clare Lunceford Guests: ☐ Spencer Borgen ☐ Kevan Evans
Notes:	Class council disqualifications - Mixed bag - Not enough people to disqualify? - Make people pick a co-representative? - Don't disqualify people who didn't make it to the interview - Talk to peoples' teachers and try to communicate that way? Maybe some teachers didn't have time to fill out the forms? - Wait and see; who comes to the meeting(s)? Sending Tyler to be the ASB rep at the flex wednesday committee Which days are asb nov 22 maybe early release but we don't know what time we get out on that day jan 10 MLK assembly we are planning that one poetry out loud feb 14 valentines day asb should run that mar 13 april 24 two wks after spring break may 22 I asked for this one on a whim What is expected on those days at least 5 activities per slot What do you need from us keep in touch misc student forums can be run on non asb wednesdays ms gallo is asb contact thursday before deadline for activities chris devidal is planning a blm thing on feb 7 that we can dip our toes in Victoria will announce the election winners over the intercom during lunch on the 20th Which Witch Prep - Fenris will help with which witch - Sell which witch and costume carnival tickets in the same place?

	- Need to give Ms. Kelly notice; we need two cash boxes with change (one for which witch, one for costume carnival) - See comment on meeting agenda for shifts (who does what when) Slides and post for Halloween spirit week are done! Post those next week Study session prep ☐ Already emailed people ☐ Need snacks - Nut bars, popcorn, fruit platter ☐ Make post about study sessions Cotton candy event? ☐ Sell cotton candy and make money ☐ Kevan can bring his cotton candy machine WASBO ☐ We're on the waitlist ☐ Highly likely ☐ At least one adult and at least one student Club transfers have happened - Every single club can now do fundraisers - Announcement/birdcall slide? See's candy fundraiser from now until December 1st Bird call is on Mondays-- latest deadline is Sunday night Chili cookoff discussion has been postponed, waiting for feedback Ms. Clare might take over **WITCHES:** - Clare - Carpenter - Emmy - Berutti - Fung - Mo - Gallo - Storey - DeVidal
Votes:	Appoint Keelie as head of Veterans Day- APPROVED ☐ All approved
Assignments:	Tyler - Add study sessions to google calendar

	~~- Add poll about movie night fnaf~~ Victoria ☐ Reach out to volunteers and study session - Make posters/flyers about study session - Make and send bird call slides - Get snacks ☑ ~~Show how to fundraise slide deck~~ ~~https://docs.google.com/presentation/d/1AUJW3iA0H5nCi1ypW0gHMvySOGbShCXSsfpf8OnV9ys/edit?usp=sharing~~ Fenris - Email notes to Ms. Kelly - Ask Ms. Kelly for cash boxes Mary ☑ ~~Do you want to fundraise? Not sure if you can yet? You can! Fundraise! Learn how ot fundraise here~~
Action Plans: (Things for next time)	☐ Chili Cook-Off December 1st?
Summary:	

October 26th
3:05 - 4:05 pm
	## Agenda/Objectives
	☑ Costume Carnival Update from Committee
	☑ Class Council Introductions
	  ○ Norms for new members!
	  ○ Understanding agenda and monitoring time
	☑ ASB toy drive?
	  ○ Fenris
	☐ Tables for tea corner
	☐ Song Board suggestion

[Any Additional Notes]	## Attendance ### Executive Board ☑ Kai Endicott ☐ Mary McCorbias - Excused ☑ Tyler Neal ☑ Victoria Tchervenski ☑ Fenris Gibbons ☐ Katie Chiodo - Excused ☑ M Sul ### Class Council: ☑ Liliella Eaton ☑ Azure Huang ☑ Ollie Tchervenski ☐ Eduardo Carrillo ☐ Sarah Zimberg - Excused ☑ Charlie Yarnell ☐ Himani Soni ☐ Annaleis Kleven - Excused ### Note Taker: Fenris Gibbons ### Advisor Present: Clare Lunceford ### Guests: ☐
Notes:	Class council norms - Class council and executive board check-in on the last Thursday of the month & before major breaks - Fundraising Paperwork Pathway - ASB folder shared with new class council

	- Nov. 22nd proposed schedule - **Club A: 8:10 - 8:35 (25 min.)** **PT: 8:40 - 9:10 (30 min.)** **Flex A: 9:15 - 9:45 (30 min.)** **Crew: 9:50 - 10:20 (30 min.)** **Club B: 10:25 - 10:50 (25 min.)** **Lunch: 10:55 - 11:25** Costume carnival update - 38 tickets sold so far ASB toy drive - Yes - Collect toys; make it into a crew competition - Fenris call dibs on organizing it
Votes:	ASB toy drive - APPROVED ☐ All approved
Assignments:	M Sul ☐ Make suggestions box slide for the Birdcall ☐ Add ASB toy drive to nexus document Fenris ☐ Send notes to Ms. Kelly ☑ Put suggestions into suggestions doc Victoria ☑ Ask Ms. D to take class council photos Misc. tasks ☐ Announce Which Witch and Costume Carnival sellings
Action Plans: (Things for next time)	
Summary:	

November 2nd 3:05 - 4:05 P.M.	## Agenda/Objectives ☑ please guys please let me throw a holiday party it will be so worth it we will make millions of dollars please just give this to me I need this ☑ Joining and inviting student to committees ○ Luke wants to join Mystery Masquerade committee! ○ Make poster for joining Mystery Masquerade and film festival committees of opportunity boards and put Bird call slides ☑ Clean up ☐ Tables for tea corner ☐ Song Board suggestion ☐ Updates ☑ Talking to Flex Team about o ☑ Budget update** on the primary calendar
[Any Additional Notes]	## Attendance ### Executive Board ☑ Kai Endicott ☑ Mary McCorbias ☑ Tyler Neal ☑ Victoria Tchervenski ☑ Fenris Gibbons ☐ Katie Chiodo ☑ M Sul ### Note Taker: Fenris Gibbons ### Advisor Present: Clare Lunceford ### Guests: ☐ Kevan Evans ☐ Jane Chiodo
Notes:	Issues with the budget - Innovation Lab is IN THE RED - Is there an interest rate on that - Change fund is in the negative but that's an easy fix (transfer money) - Our budget never rolled over from last year - Starting with $0 because they haven't moved our money - Club money should roll over into the clubs' budgets - Need to make sure Yearbook money is transferred correctly - Make sure MOD fundraiser $$ is put into class of 2024 fund

	- Ask Yan Li for fundraiser breakdown; how did we make $1k? - Take budget form to WASBO to ask how to read it AUGUST BUDGET NOTES: - No encumbrances (what are they?) - Eneing budget is over $13k ALL flex slots need to have a work time option - Spreading out flex time isn't working for many students - - PTSA CAN OFFER CANDY CANES (candy coco pick-me-up) Next week: Add "raven of the month" (project highlight) to agenda
Votes:	ALL APPROVED: - Making sure Flex Wednesdays has worktime options EVERY TIME SLOT - Many ppl requesting work time are ppl who need extra time, and ppl who want to use work time
Assignments:	Kai: ☐ Email Yen asking if ASB gets a budget line breakdown ☐ CC Ann rolf Victoria ☑ ~~Email Odin~~ ☑ ~~NEar opportunity board theres a board~~ ☑ ~~Allowed to use the PTSA Board (take off the school stuff and putting in music stuff)~~
Action Plans: (Things for next time)	
Summary:	

November 9th 3:05 - 4:	## Agenda/Objectives ☑ New popcorn machine? ☑ Whatever happened to the hotdog machine ☑ Begin new notes document (or move this quarter's notes to a archive document) ☑ Create promo material for wrapping paper ☑ Hear Tyler's presentation about why we should remove the door from its hinges ○ Vote on whether to remove the door from its hinges ☑ Suggestions box ☑ Flex Wednesdays Overview ☑ SDLT Meeting Prep ☐ Presenting to next school board meeting ☑ Budget meeting update (District debt details from Clare) ☑ Holiday Party Committee? Mondays? How do we involve PTSA and Liliela (winter market)? Moving Raven Claus fundraiser to end Wed the 13th? ☑ Our budget update and pass out. What's an encumbrance, transfer $ to supplies and where? ☑ Chess club funds needed for tournament ☐ WASBO Prep - Next Tuesday (field trip forms and itinerary) ☐ Create a Maker Space rules poster. Materials list: Copy of Makerspace Inventory (Katie made this) ☐ Raven of the month project highlight
[Any Additional Notes]	### Attendance ### Executive Board ☑ Kai Endicott ☑ Mary McCorbias ☑ Tyler Neal ☑ Victoria Tchervenski ☑ Fenris Gibbons ☑ Katie Chiodo ☑ M Sul Note Taker: Fenris Gibbons Advisor Present: Clare Lunceford Guests: ☐ Kevan Evans

	☐ Liliella
Notes:	New popcorn machine - How damaged is it? Is it dangerous? - Need to assess damage - Is it possible to duct tape/find a replacement PART - Kevan can test the popcorn machine Budget update! - Negative supply balance because we used some - Senior fund is a little weird right now because of SnapRaise - About $13k total budget Hot dog machine? - We might have voted about this last year - Never purchased one - Kevan might have a hotdog machine 👍 New ASB notes document at the end of the Semester Promo material for wrapping paper - Can we use the old paper from the Costume Carnival decorations as recycled wrapping paper? - ASB toy drive? - Paper could also be used for the Winter Market Remove the door? Reasons to remove the door: - Supposed to always be unlocked - Make it harder for people to hide in the ASB room during perseverance time/flex wednesday Reasons to keep the door: - Make sure students don't steal stuff - Quieter room What if we got rid of the blinds instead? That way students couldn't hide in the ASB room Sharing materials with students? - Specific shelf? - Color-code? - Specific corner? - Label maker? - Sign-out sheet for supplies? What things can students use in the ASB room? - Butcher paper - Scissors - Paint - Paper cutter (WITH TRAINING FROM ASB EXEC)

Winter market
- Club fundraiser
- Part of the winter social
- Clubs get the money that they make but have to pay for their materials
- How would this be accessible to all clubs? (some clubs don't sell things)
    - Would be more for clubs that make things & need money for materials for the making of things
    - Donation booth
- Everyone would need to fill out a fundraiser form and cashier form
- Mary is willing to join the Winter Market committee

Mystery Masquerade
- M started working on it; complicated
- Someone tell Joel to add M on discord
- Start to arrange committee meetings; possibly over discord/zoom
- Form for people to be either an actor or on the committee
    - Dress code is black and white for guests
- Teaser posts & posters already made on Canva
- Weekend meetings? (Will be decided by the committee)

Flex Wednesdays
- Asked by the students to make sure that there is work time every Wednesday (for Flex A and Flex B)
- Only one Flex always has work time?
- Some mandatory things
- Utilize the flex wednes. form
- MORE options for slots

[Kai took over notetaking here after Fenris left]

ASB Wednesday
- Schedule overview
- Club A first
- Lilella running 9th grade forum (both slots)
- Crash course of sheet music (Flex A)
    - Victoria/Ben is running it
- How to plan a event (PT)
    - Talk about marketing, vendors, etc.
    - Tyler
- Battle of the Books (Flex A)
    - Samson
- Mastery Transcript (PT)
    - Victoria
- Work time (both slots)
    - Find two locations per slot
- Crew
- Club B
- Lunch/go home

	Flex Wednesdays cont.
	- What are our problems?
	  - Bad communication
	  - Lack of student input
	  - Teachers are not accessible on Wednesdays
	  - One of the big things about Wednesdays
	- Give students a voice
	  - Let them plan things!
	  - Let them join the committee!
	- Advertise OUR form about suggesting slots
	- How will we survey students about the schedule
	  - How has staff communicated what changing the schedule looks like? (spoiler, its bad)
	- Feels strange that to get our voice heard we have to go to the SDLT meeting
	  - Teachers! Listen to students!
	  - Not how our school is advertised
	- Solutions?
	  - Students join at a 1:1 ratio/with equal power by winter break
	- Make teachers more accessible
	  - No more meetings during slots
	- Plan
	  - Present uninterrupted
	  - Take questions & collab problem solve
	  - Solutions determined/officiated
	- Who is doing it?
	  - Victoria, Kai, Tyler, Katie
	
	Chess Club Funds
	- Going to a tournament Monday
	- They want money for a van
	- Approved using their own money
	
	Raven Claus
	- End on Dec. 12
	- Same day as Winter Market
	- Start Dec. 5
	- Who's winning
	  - Fake votes (different colors)
	- Who tells teachers/announces it
	  - Katie
	  - Dec. 13 announce
	- Who sells tickets
	  - Kai: 5-7,
	  - Victoria: 8th
	  - Katie: 11-13

Votes:	ASB room door

	☐ U-Lock (all approved) ☐ Bird Call
Assignments:	Kevan ☐ Test the popcorn machine ☐ Find hot dog machine Kai ☐ Get hotdog machine options for film festival ☐ kevan has one!! ☑ ~~Email Tifa about being at the SDLT meeting at 3:30~~ Ms. Clare ☐ Send winter market stuff to ptsa BY NOV 11 M ☐ Send toy drive stuff to ptsa by nov 11 ☐ Add Winter Market committee to nexus document Fenris ☑ ~~Create promo material for wrapping paper~~ Tyler ☐ Bird Call slide for ASB room ☐ Make plan for event planning 101 on 11/22
Action Plans: (Things for next time)	
Summary:	

November 11th 3:05 - 4:05 Emergency meeting	## Agenda/Objectives ☑ SDLT Meeting Prep ○ Full rep ☐ Budget Stuff ○ Seach? question?
[Any Additional Notes]	## Attendance ### Executive Board ☑ Kai Endicott ☐ Mary McCorbias ☑ Tyler Neal ☑ Victoria Tchervenski ☐ Fenris Gibbons ☑ Katie Chiodo ☐ M Sul
Notes:	## SDLT AND FLEX STUFF Uninterrupted time: ● Problems we notice ● problems we heard from teacher side ● Proposed Solutions Discussion style: ● Questions? ● Creating/adapting solutions together End goal: Actions rolling! --- **Consistencies through our solutions:** - Student input and student led activities - Work rooms available in every slot **Problem:** some students not showing up, rather stay at home than go to forced activities **Solution:** More student led activities, picking activities you know students will want to go to, having work rooms available **Problem:** too many kids in workrooms

Solution: more work spaces, more student-led activities. Using crew at the beginning of the day to set intentions for the day (like crew greeting) OR having crew leaders look through the “what do you plan to do in this slot” and make sure it’s all detailed enough that it's clear they will work. Talk to concerned students, help them pick a specific task to work on. If they don’t have anything, have them sign up for an activity instead.

Problem: kids going into the workrooms to avoid activities
Solution: No reason to punish kids that do want to work. People who want to skip activities will do it anyway.
Student led activities that are designed with student input to make sure there is lots of interest!

Problem: Teachers not as accessible on Wednesdays (compared to last year) AND not enough time to work on group/personal projects that require extra time + working with peers
Counter-Argument: we have tuesday and thursday PT for that
Counter Counter argument: We need the time anyways, we have 7 teachers each, every chance to talk to teachers is needed. We can’t use flex times for personal or group projects (school projects (like biomed) is left for just PT) without “Work Time” options!
Solution: Have more work time and more work rooms, several workrooms maybe split by subjects or noise level (working independently, working in partner groups, working in big groups)?
Solution backup: Parent volunteers

Overall solutions:

- 1:1 teacher to student ratio on flex Wednesday team with equal power
- Advertize getting student input more! (added students can help with this! ASB can help with this too!)
- Show students what the potential of Flex Wednesdays is

BUDGET STUFF

SCHOOL BOARD MEETING 4PM MONDAY
Give an update about ASB? School update?

POLL:
Do you use the bus regularly?
Do you use it out of necessity or preference?
If we didn’t have bus transportation systems, how easy would it be to get to school?

We need a description of what Innovation Lab Costs is

	We need bus services…this is an equity issue, we would lose many students and not be able to gain more. Our enrollment would plummet, it's counterintuitive. We are a whole comprehensive high school. We are grouped with programs that are just choice programs, not SCHOOLS. Also, one of the original ideas behind ILHS was that it would be a unique learning opportunity accessible to everyone, since most mastery learning schools are private schools. This bus thing drastically reduces the accessibility.
Votes:	
Assignments:	Tyler: ☐ Email jane about bus riders information ☐ Write budget speech/statement Kai: ☐ Email Tifa to let her know what time we will be at the SDLT meeting ☐ Work with tyler on budget speech/statement Victoria: ☑ ~~Make poll just in case (bird call) and bird call slide~~ ☑ ~~Make bird call slide with ASB update (requesting student go to the meeting to show that we care about our school)~~ ☐ Make something asking ppl to join the board meeting (including asking parents) ☐ Make the ASB update/ILHS update what we've been up to
Action Plans: (Things for next time)	
Summary:	

November 16th 3:05 -	## Agenda/Objectives ☑ Making a schedule survey ○ https://docs.google.com/forms/d/e/1FAIpQLSenRWxDlRnUNNUCJ8PNbLDpxKpT-F8IT_Op6wS-3bjLodgH_w/viewform ☑ Give Ms Clare a voice????? ☑ Bios for ASB? ☑ Digital Purchase Request form - Making life easier 🙂 ☑ Samiya might swing by idk (Ms. Clare has report from Samiya) ☑ Wasbo Payment signature (50 each student, not paying for staff or transportation) ☑ WASBO Summary ☑ Constitution review ○ Tyler's Version ○ ILHS ASB Constitution Draft
[Any Additional Notes]	## Attendance ### Executive Board ☑ Kai Endicott ☑ Mary McCorbias ☑ Tyler Neal ☑ Victoria Tchervenski ☑ Fenris Gibbons ☑ Katie Chiodo ☑ M Sul ### Note Taker: Fenris Gibbons ### Advisor Present: Clare Lunceford ### Guests: ☐ Kevan Evans
Notes:	Bird's Eye Views ● https://docs.google.com/forms/d/1aveNCh0LW26CIBzX1LdeBiPWFyG3XudHqB-iGCHNJpk/edit ● Do students want work times spread out through the week? Only on Wednes? Both? ○ Certain amount of instructional time required ● Change "Is ILHS fun" to "Is ILHS engaging" or "is ILHS enjoyable"?

Give Ms. Clare a voice
- Pros: Important to see what Ms. Clare thinks
- Cons: Associated STUDENT body, Ms. Clare isn't a student (she wasn't elected)
- Make an unofficial vote for all guests? Make sure guest input is heard :)

ASB bios
- Everyone would be okay with writing bios for Instagram
- Prompts for what to write in your bio!

Digital purchase request form
- Ms. Clare sent a form out to clubs; if clubs want to req. something, they need to send us the links
- We need an official way for clubs to buy things
  - Make sure they're using it responsibly
  - Make sure they know they HAVE money
- Ms. Clare's club purchase request form is in the ASB drive (in the club folder)

Samiya Update (from Ms. Clare)
- Wants to do a German cultural celebration
- Wants to make wreaths for winter market, doesn't have a club
  - Do it through ASB?
  - Help her get through the fundraiser form so she can get the supplies she needs
- Walk her through the fundraiser form and request for purchase form

WASBO payment signature went through 👍

WASBO summary
- "ASB Handbook" from WASBO
  - Has everything we need to know
  - EVERYTHING
- Students handle cash or do majority of work = ASB activity
- Things purchased by ASB = ASB activity
- During school hours = ASB activity
- If you mess things up, TELL THE DISTRICT (or whoever you need to tell). Don't pretend it didn't happen
- Digital version of handbook on WASBO.org (for members)

ASB might need a fridge?

Review ASB budget at the end of every month

Supposed to shred meeting minutes every six years

Establish an inventory system? Do we want a supply room?

ASB 2023-24 Meeting Minutes

Votes:	Digital Club Purchase Request Form - APPROVED ☐ All approved
Assignments:	Victoria ☑ ~~Re-send bio prompts~~ Fenris ☐ Talk to Samiya about fundraiser forms ☐ Email meeting minutes to Ms. Kelly ☐ All: ☐ Use suggest mode to go through the constitution tyler created ☐ ILHS ASB Constitution Draft
Action Plans: (Things for next time)	Trainings for club and class advisors Make club constitution training video CONSTUTUTION OFFICIALIZING
Summary:	

November 30th	## Agenda/Objectives ☑ Class Council Check-Ins ☑ Approving the Constitution? ○ Creating our this-year's systems: ○ Paperwork approval ☑ PTSA Memberships! ☑ Budget update (ny) and make transfers ☑ Approval of new club purchases ☐ What do we need to include in training for club advisors and class advisors? (maybe they just need to go to the Event Planning 101 and How to Fundraise training? Like a badge system?) ☐ Yearbook club wants us to do a winter spirit week** ☐ Raven Claus PLAN - starts Dec 5th (next Wed) - just look over calendar
[Any Additional Notes]	## Attendance ### Executive Board ☑ Kai Endicott ☑ Mary McCorbias ☑ Tyler Neal ☑ Victoria Tchervenski ☑ Fenris Gibbons ☑ Katie Chiodo ☑ M Sul ### Class Council: ☐ Liliella Eaton [EXCUSED] ☐ Azure Huang ☑ Ollie Tchervenski ☑ Eduardo Carrillo ☑ Sarah Zimberg ☑ Charlie Yarnell ☑ Himani Soni ☑ Annaleis Kleven ### Note Taker: Fenris Gibbons ### Advisor Present: Ms. Clare ### Guests: ☐ Kevan Evans "danger man"

ASB 2023-24 Meeting Minutes

Notes:	Class council check-ins
	- 9th grade reps
	  - Not present
	- 10th grade reps
	  - Working on Flex Wednesday ideas
	  - More club interaction
	  - Meeting Wednesdays after school
	- 11th grade reps
	  - Meeting Mondays after school
	  - Brainstorming ideas for fundraisers
	  - Seasonal fundraisers
	  - Combining winter social with winter market
	  - Want to focus on partnering with businesses
	  - Thinking of a very toned-down junior prom/cheap hangout
	- 12th grade reps
	  - Meet Tuesdays during perseverance time
	  - Focused on raising money
	  - Just finished SnapRaise
	  - See's candy fundraiser
	  - Planning prom
	  - Two venue ideas
	  - Thinking of ways to get more $ for the senior class
	
	New constitution
	- ILHS ASB Constitution Draft
	- Approve constitution next class council meeting
	- Make changes over the month; make sure constitution is solidified
	- Next class council meeting is **December 14th**
	-

Votes:	Vote to Approve transfer of $580 from New CLub Start Up, to General Student Body APPROVED - UNANIMOUS APPROVAL Vote to approve purchases APPROVED - Everyone except Fenris - Tyler' approval is as long as the wreaths are sold
Assignments:	
Action Plans: (Things for next time)	Make changes/additions to constitution - Include process Decide how much money to move to supplies to put it into a positive Where do we move the NEW CLUB funds?
Summary:	

December 7th	## Agenda/Objectives
	☑ Raven Claus PLAN - starts Dec 5th- just look over calendar
	☑ Constitution
	  ○ Add process of approval or make a process of approval separately and then post it
	☐ Decide how much money to move to supplies to make it positive
	☐ Decide what we do with club funds
	☑ Winter spirit week (or days)
	  ○ Bird call slide
	  ○ Instagram post
	  ○ Posters
	☑ Check in on Samiya's fundraiser
	☑ Mystery Masquerade check-in
	☐ Looking ahead
	  ○ 2023-24 ILHS Primary Calendar
	  ○ Jan 10th MLK day assembly - how do we do it?
	  ○ Anything fun for the first day back from break?
	  ○ Advertising study sessions and getting parent volunteers
	  ○ February 14th is valentines day and ASB flex wednesday
	☐ Being easier to find for students
	☐ Winter market? Food trucks?
	☐ WRAPPING PAPER THING!!!
	☑ ASB Room Housekeeping
	  ○ Organized shelves
	  ○ Cotton candy machine
	  ○ Random papers
	☐ Go to Monday's board meeting to give an update on ILHS?
	  ○ Winter market
	  ○ Students and college applications?
	  ○ Expeditions?
	  ○ Featuring cool projects or project updates?
	  ○ Plans for after break?
	☐ BEFORE YOU GO! Take a bag of plastic to drop off at a nearby store if you drive

[Any Additional Notes]	## Attendance ### Executive Board ☑ Kai Endicott ☑ Mary McCorbias ☑ Tyler Neal ☑ Victoria Tchervenski ☑ Fenris Gibbons

	☑ Katie Chiodo ☑ M Sul Note Taker: Fenris Gibbons Advisor Present: Clare Lunceford Guests: ☐

Notes:	Raven Claus
	- Plan for who is selling when (see assignments)
	- Katie is making announcement
	- Advertizing:
	  - Big posters, holiday colors
	  - Instagram post
	- Rules? Visual?
	  - Santa hat with teacher's name, paper chain to tally votes
	- Need cash box
	
	Include paperwork in the Constitution?
	- Cons: needing to update the constitution
	- Process for filling out paperwork
	  - Request for purchase
	  - Everyone in same room/same time
	  - Club stuff vs. general ASB stuff?
	
	Mystery Masquerade Update
	- Discord server made for members (committee & actors)
	- Committee meets over discord after ASB meetings on Thursdays?
	  - 6 pm
	
	Housekeeping update
	- Kai and co. organized the ASB room
	- Shelves reorganized
	  - Top left shelf is current events (ex: Mystery Masquerade)
	  - Lights on left shelf, random stuff on bottom left
	  - Craft supplies students are allowed to use: middle top shelf
	- NEED TO CLEAN COTTON CANDY MACHINE AFTER EVERY USE
	
	Winter Spirit Week
	- Yearbook wants one
	- Ideas from Chloe Anne:
	  - "Generation day" (seniors dress as senior citizens, etc.)
	  - Twin/squad day
	  - Food battle day
	  - Jersey day
	  - Adam Sandler day (May have been done already)
	  - Christmas pajama day

	- "Dress like your type" day
	- 90s day
	- Country vs. Country Club (been done)
	- Soccer mom vs. BBQ dad
	- Ugly sweater/hat/socks day
	- Character day (Cosplay)
	- "Wear normal clothes day"
	- Class color day
	- Crazy hat/crazy hair day
	- **Monday: Pajama day**
	- **Tuesday: Generation day**
	  - **Not by class, students' choice**
	- **Wednesday: Class color day**
	  - **9th: White**
	  - **10th: Green**
	  - **11th: Gold**
	  - **12th: Red**
	- **Thursday: Crazy hair day**
	- **Friday: Twin/squad day**
	
	Samiya's fundraiser
	- Approved
	
	Emergency perseverance time ASB meeting on Tuesday

Votes:	Raven Claus visual - PAPER CHAIN ☐ Paper hats for each teacher: 0 ☐ One paper hat for each teacher: 0 ☐ Santa hat with teacher's name, paper chain to tally votes: 7 Paperwork process in the Constitution - IN CONSTITUTION ☐ Included in: 4 ☐ Process outlined elsewhere: 3 Add a Santa hat to our mascot during December - NO ☐ Yes: 2 Eliminate Which Spirit Day - UGLY SWEATER DAY ELIMINATED ☐ Generation Day: 0 ☐ Twin/Squad day: 0 ☐ Pajama day: 0 ☐ Ugly sweater day: 4 ☐ Class color day: 0 ☐ Crazy hair day: 1
Assignments:	☐ Victoria on Friday raven claus ☐ Katie on Monday and tuesday clause ☐ Katie make announcement clause

	M and Mary ☐ Raven Claus posters x 5 medium sized Tyler ☐ Raven Clause hats (one giant per teacher) ☐ Cut chain paper strips M ☐ Raven Clause instagram post ☐ Pajama day spirit week poster (and all posters) ☐ Send posters to clare and put on bird call ☐ Instagram post Spirit Week (send to katie)
Action Plans: (Things for next time)	
Summary:	

December 12th	## Agenda/Objectives ☑ Looking ahead ○ 2023-24 ILHS Primary Calendar ○ Jan 10th MLK day assembly - how do we do it? ○ Anything fun for the first day back from break? ○ Advertising study sessions and getting parent volunteers ○ February 14th is valentine's day and ASB flex wednesday ☑ Being easier to find for students ☑ WRAPPING PAPER THING!!! ☑ Go to Monday's board meeting to give an update on ILHS? ○ Winter market ○ Students and college applications? ○ Expeditions? ○ Featuring cool projects or project updates? ○ Plans for after break? ☐ BEFORE YOU GO! Take a bag of plastic to drop off at a nearby store if you drive ☐
[Any Additional Notes]	### Attendance ### Executive Board ☑ Kai Endicott ☐ Mary McCorbias ☑ Tyler Neal ☐ Victoria Tchervenski [EXCUSED] ☑ Fenris Gibbons ☑ Katie Chiodo ☑ M Sul ### Note Taker: Fenris Gibbons ### Advisor Present: Ashley Crisp (by proxy) ### Guests: ☐ Daphne Ulnice
Notes:	Looking ahead (primary calendar) - Winter party this Wednesday - Raven Claus is making money - ASB and class council meeting this Thursday - MLK assembly January 10th - Keelie? - First day back - Something fun? - Pajama/hot cocoa/movie/nap day

	- Study sessions!
	  - What marketing materials do we have? Instagram posts?
	  - Need parent volunteers-- contact PTSA
	- Anything for Valentine's Day?
	  - Valentine's mail boxes?
	  - Kind-y grams fundraiser?
	  - Card making slot/fun craft things
	
	Being easier to find for students
	- ASB table at lunch?
	  - No :(
	- Is ASB easy to find?
	  - Student says not really
	- Make the ASB room a p-time area?
	- Birdcall, open meetings, business cards in the front office
	- Flex Wednesday slot for ASB committees?
	  - Slot for any ASB committee to meet and work
	  - Open to students who want to know more
	  - Would need to be during Flex B
	
	Wrapping paper thing
	- Old paper has been folded into a pile in the ASB room
	- Victoria isn't here; we're not sure what this is or how to proceed
	
	Missed Monday's board meeting but there's a budget meeting tonight
	
	Clause in the ASB constitution: Can you close committees that have the amount of members they need?

Votes:	
Assignments:	Katie email Katie
Action Plans: (Things for next time)	
Summary:	

December 14th	## Agenda/Objectives
	- ☑ Meeting check in with class council
	- ☑ Constitution approving
	- ☐ Decide how much money to move to supplies to make it positive
	- ☐ Decide what we do with club funds
	- ☑ MLK Jr assembly
	  - Video about govt censorship with minecraft playthru below
	  - Put on play about MLK Jr
	  - Victoria raps about MLK Jr
	  - Brayden Westman MLK photographer presentation
	  - Discussion (Current racial issues - mass incarceration)
	  - Tristan will re-enact MLK Jr speech
	  - Dance party
	  - Trivia?
	  - Malcolm X and MLK giant Venn Diagram
	  - How can asb solve racism
	  - **Plan: Timeline video of MLK Jr lifespan and civil rights events(5-7 min tops), Student volunteers read off speech trading off (Tristan, Xander, Mister, Kibebow), and then discussion (3 groups on 1st floor with talking piece)**
	  ■ **Discussion category: Financial/Economic inequality**
	  ■ **Discussion category:**
	  ■ **Discussion category:**
	- ☐ ASB Contact Flow Chart (who to talk to about what)
	- ☑ Dropping smaller events if necessary
	- ☑ WSPTA Focus Day
	- ☐ Overview of after-break plans (and where to find it!)
	- ☐ Make announcement with resources for students about mental health

[Any Additional Notes]	## Attendance ### Executive Board - ☑ Kai Endicott - ☑ Mary McCorbias - ☑ Tyler Neal - ☑ Victoria Tchervenski - ☑ Fenris Gibbons - ☑ Katie Chiodo - ☑ M Sul ### Class Council - ☑ ~~Himani Soni~~

	☐ Annelise Kleven ☐ Charlie Yarnell (sick) ☑ ~~Sarah Zimberg~~ ☑ ~~Ollie Tchervenski~~ ☑ ~~Eduardo Carillo Molina~~ ☑ ~~Azure Huang~~ ☑ ~~Lilliella Eaton~~ Note Taker: Fenris Gibbons Advisor Present: Clare Lunceford Guests: ☐ Kevan Evans

Notes:	Class council updates
	- 9th grade updates
	  - Just set up meetings
	  - Meet on Thursdays during Perseverance Time
	  - Filled out a form and have spoken with students
	  - Everything they want to do requires $$$
	  - Adding art to school! Helped with the winter market!
	  - Plans to get things going after break
	- 10th grade updates
	  - Met last week & this week
	  - Brainstorming ideas for events, activities, fundraisers
	  - Starting to make solid plans
	  - Got feedback from 10th grade (google form)
	  - Looking for fundraiser opportunities-- Starbucks?
	  - Possible Valentine's day event (candy grams?)
	  - Kindness club has ideas for v day, collab with them
	  - Need a request for purchase form to buy candy
	  - 11th grade updates
	  - Junior class fundraising at the winter market but didn't make much money
	  - Going to continue meeting on Mondays and review start-of-year ideas
	  - Restaurant fundraisers?
	  - Just got link for direct donations
	  - 12th grade updates
	  - Prom venue got! 😀
	  - Tyee Yacht Club
	  - June 1st, 7pm-10:30
	  - DJ secured
	  - The district has the money raised during SnapRaise but the district is sitting on it
	  - Filled out forms for prom, theme for prom
	  - March chipotle fundraiser
	  - Panera fundraiser in January (flier)

- Working with teachers on graduation speeches, etc.

MLK assembly
- Ms. Clare has a plan
  - 5 min video
  - Student speakers (short speech)
  - School breaks into three different categories to discuss current events related to what MLK believed in
    - ASB monitored rooms
    - Economic issues as one room

School psychologists got scrapped across NSD

Wondering what state is doing with the education money cuts.

Approving the constitution
- Clubs need to have leaders, names, constitutions to be official clubs ✔️
- All edits approved so far, need to review 9C, 9D-9Dii, 9E
  - Approved!
- Need the Exec board, Ms. Clare, and Ms. Tifa to sign

WSPTA Focus Day
- January 15th, go to Olympia and talk with legislators
  - Can complain (legally and politely) about the state's education budget
- No known registration deadline
- Market to students
  - Bird call slide
  - Instagram post
  - Posters?
- Links!
  - Washington State PTA Focus Day Registration, Mon, Jan 15, 2024 at 9:00 AM | Eventbrite
  - Focus on Advocacy Day - WSPTA (wastatepta.org)

Northshore youth and family services announced that they're closing down due to lack of stable funding
There are two other services that NSD can use but it's unsure if they're going to use them

Dropping smaller events when necessary
- Drop smaller events when overwhelmed/no one is interested
- Break into smaller committees so things move faster
- Give things to class council
- Give more time to set-up; make a checklist for small fundraiser events?

After-break plans

	- After-school study sessions
	  - Poll for students: do you want study sessions?
	- MLK ASM
	- Trash pick-up fundraiser
	- Exec board and class council meeting
	- Movie night on Feb 2nd
	- Mystery Masquerade might get pushed back
	- Announce resources for MH for students
	- Are we meeting over break?
	  - Nuh uh
	
	Kevan input: There should be a reward for people who participate in 5/5 spirit days or people who go all out
	- Give them candy?
	- Crew teachers keep track
	
	ASB contact flowchart
	- Just make email list look a little more fancy
	- “Do you want to join a committee? Email the committee chair”
	
	NEXT MEETING JANUARY 18TH

Votes:	APPROVING THE CONSTITUTION - APPROVED ☐ 6/7 executive board members (all present) ☐ 6/8 class council members (all present)
Assignments:	Everyone: ☐ Consider ideas for discussion categories ☐ Look over Jan 10th ASB Run Wednesdays 2023-24 Himani: ☐ Have ms kelly call SnapRaise Fenris and Lilliella ☐ Figure out where education funds in state are going Azure ☐ Decide what to do with Mrs. Washington’s former office Ollie and Eduardo ☐ Talk to kindness club about valentines day grams Lilliella and Winter Market committee ☐ Fill out reflection form: https://docs.google.com/forms/d/e/1FAIpQLSdYvPqIuTknX9S23bu5ubuu7_T8-963QL2fbLTCLDtkj5CGrg/viewform?usp=sf_link Lilliella ☐ Ask Ms. Clare how many staff and volunteers needed weekend event

	Katie ☐ Make instagram post and bird call slide, find posters about the WSPTA focus group and how to sign up Kai ☐ Whitch wich/Raven Caluse Checklist/how-to simple (include marketing advice) Victoria ☐ Make bird call poll for Study sessions: do you care? Fenris ☐ Start thinking about movie night on Feb 2
Action Plans: (Things for next time)	Determine ASB facilitator Solve racism
Summary:	

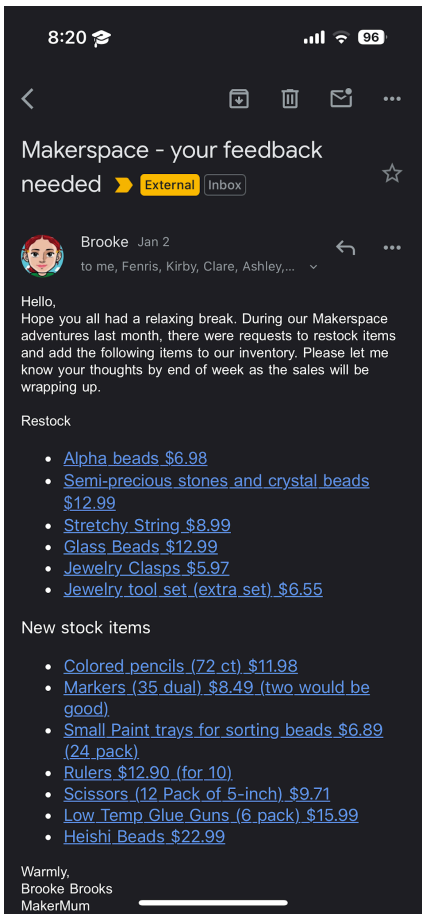
January 4th	## Agenda/Objectives ☐ Plan the Jan 10th Flex Wednesday ○ Flex Forum Responses and ideas ○ ASB Run Wednesdays 2023-24 ☐ Constitution things (as longa s there are at least 4 asb members in the meting, you guys can approve things, but you can also decide if you want to wait to have everyone) ☐ ILHS ASB Constitution Draft ☐ Decide how much money to move to supplies to make it positive ☐ Decide what we do with club funds ☑ MLK Jr assembly check-in ☐ ASB Contact Flow Chart (who to talk to about what) ○ Could be a task and we approve it next meeting ☐ Officialize dates on the 2023-24 ILHS Primary Calendar now that we are almost in second semester ☐ Make announcement with resources for students about mental health ○ This could also be a task ☐ Check in with previous week's tasks ☐ Determine study session alternatives (different ways we can support students during the end of the semester)

	○ Poll - https://docs.google.com/forms/d/e/1FAIpQLSfEGu0notiEQgQjbS-djqd60J9fOpdCSyfGnQC0RE0nqRRMVg/viewform?usp=sf_link
[Any Additional Notes]	Attendance Executive Board ☐ Kai Endicott ☑ Mary McCorbias ☑ Tyler Neal ☐ Victoria Tchervenski (Excused - covid) ☑ Fenris Gibbons ☐ Katie Chiodo ☑ M Sul Note Taker: Fenris Gibbons Advisor Present: Guests: ☐ Kevan Evans

Notes:	January 10th Flex Wednesday
	- "Teachers will figure it out"; need to find student leaders but teachers can dictate supervisors
	- Missing information
	- Need to email student leads
	- Lily E, Benjamin NC, Justin from Climate Action Club
	  - Ask Justin about students from CAC who would want to run restoring habitats slot
	
	Reviewing suggestions on the constitution
	- Approved all formatting suggestions
	
	Give ASB Wednesday to BWD
	- Need to vote
	- Not everyone is here
	- Cannot vote
	
	MLK assembly
	- Discussion topics
	  - Talking about and learning about Black activists in the present day
	  - Black culture celebration
	  -
	  - Kevan could talk about good stuff
	  - Four discussion groups
	  - YouTube videos if people don't want to talk about

	stuff
	
	Fenris-- MLK ASM planning
	- ASM
	  - Start Flex A in ASM space
	  - Follow Ms. Clare outline
	  - Break into slot spaces based on student selection (make final slide where to go)
	- Discussion topics
	  - Black activists in today's world
	  - M Sul
	  - Celebration of Black culture
	  - Kevan Evans
	  - Other things MLK stood for
	  - If I remember right Liliella Eaton was interested in this
	  - Discussion/forum: how can the school/district/state create an environment that isn't racist [Possibly reword this]
	  - Need student leader
	-

Votes:	
Assignments:	Tyler ☐ Email Obama

Action Plans: (Things for next time)	
Summary:	

January 11th	Agenda/Objectives ☑ MLK Jr Wed Reflection - thoughts ☑ February 14th Wed - Give to BWD? ☑ January 23rd ASB presentation and showcase at open house for new applicants ☑ Final Constitution decisions - proficiency/attendance ○ ILHS ASB Constitution Draft ☐ Transfer Form ○ Decide how much money to move to supplies to make it positive

	☑ Club purchases from 1000 account - Total spent from fund: $430.73 Income gained to fund: $1,102.75 Net gained to fund: $684.06 - Allow purchases from fund - Clare tracking
	☑ Maker Space new purchases. Anything else or approve?
	☑ ASB Contact Flow Chart (who to talk to about what)
	  ○ Could be a task and we approve it next meeting
	☑ ASB Weekly Parking Lot for questions all in one place (All school)
	☑ Mystery Masq Check-In (Forms submitted?)
	  ○ Feb 9th is day
	☐ Officialize dates on the 2023-24 ILHS Primary Calendar now that we are almost in second semester
	  ○ Are movie nights a thing?
	  ○ Valentines Grams are happening - forms and orders not done
	☐ Make announcement with resources for students about mental health
	  ○ This could also be a task
	☐ Check in with week before break tasks or prev week
	☐ Determine study session alternatives (different ways we can support students during the end of the semester)
	  ○ Poll - https://docs.google.com/forms/d/e/1FAIpQLSfEGu0notiEQgQjbS-djqd60J9fOpdCSyfGnQC0RE0nqRRMVg/viewform?usp=sf_link
	☐ spring's Interhigh student leadership conference. at Juanita High School (Kirkland) - March 8th
	☐ Overnight event approval - possible (Vic, Clare, and Tifa emails)

[Any Additional Notes]	Attendance Executive Board ☐ Kai Endicott (theater) ☑ Mary McCorbias ☑ Tyler Neal ☑ Victoria Tchervenski (Excused - covid) ☑ Fenris Gibbons ☐ Katie Chiodo (theater) ☑ M Sul Note Taker: Fenris Gibbons Advisor Present: Clare Lunceford Guests: ☐ Kevan Evans
Notes:	Flex Wednesday February

- Accepted to be for BWD
- We think it's important to have lots of time for students to work on BWD projects

MLK Day Jr.
- Short notice
- Speakers didn't feel educated about the topics
    - "You got chosen because you had the idea"
    - In the future-- contact student leaders at least one week before

Team
- Ask Kai and Katie to sign "substitutes"?
    - Not appointed by the student body?
    - Have substitutes approved by class council
- (we need all our ASB positions here!!! Every meeting!!) We can't finalize constitution decisions without them!!!
- Beginning of the year-- both promised to prioritize ASB over theater
- Remind both that they made a commitment
- Victoria will send an email
- "Fun" or team-building meeting at the end of the semester
    - Boba
    - Hunting
    - Climbing
    - Rock climbing
    - Bouldering

January 23rd ASB showcase
- Showcase ASB's projects
- Explain what ASB is to incoming students
- How much of this do WE want to take on?
    - All of it
- Event planned by Ms. Rodriguez, Mr. Cohn
- Rotation about different topics
- Fenris & M can't do it; marketing parent info night
- Need to do:
    - Slideshow?
    - Presentation about projects
        - Reuse old updates! PTSA updates! Raven Day!
    - Reuse trifold about ASB
    - Present our projects
    - Trifold, like PTSA updates
    - What is ASB slides
    - Victoria would be interested in presenting
- Already a slide in the birdcall for other students
- Posters for the hallways; student awareness

Final constitution decisions
- Colors decided

- Added current ASB members into constitution
- Duties added (instead of being determined by exec board)
- Communications director needs to check in with class council every other week
- Add proficiency requirements to ASB positions
    - Makes things easier for teachers
    - Need to be passing every class
    - Checked when a staff member says it needs to be
    - Talk about more during election time
        - PUSH FOR TEACHER RECOMMENDATIONS
        - Later: banning ASB “parties” in election?
    - Grace period for people when they aren’t doing well in classes
- Attendance requirements (similar to district rules)
    - If a staff member raises concern about a student’s attendance, take appropriate action

Need updated budget before making transfer decisions but needs to be done next week.

Club purchases

- Winter social net gain is $6,080
- Only clubs that lost money were the ones who used money from their accounts
- No clubs went negative
- New club budget line is important
- ASB signature on reimbursement form
    - Four signatures from ASB members
- Ms. Clare will keep track of new clubs’ spending

Makerspace new purchases

- Restock
    - Alpha beads $6.98
    - Semi-precious stones and crystal beads $12.99
    - Stretchy String $8.99
    - Glass Beads $12.99
    - Jewelry Clasps $5.97
    - Jewelry tool set (extra set) $6.55
- New stock items
    - Colored pencils (72 ct) $11.98
    - Markers (35 dual) $8.49 (two would be good)
    - Small Paint trays for sorting beads $6.89 (24 pack)
    - Rulers $12.90 (for 10)
    - Scissors (12 Pack of 5-inch) $9.71
    - Low Temp Glue Guns (6 pack) $15.99
    - Heishi Beads $22.99
- Possibly a PTSA request?
- Why would they need our permission to do this?
- Possibly just updating us on what she is doing

	• Respond with ASB email; everything on that list are things that we need, what else do we need to do
	
	ASB contact flowchart
	• M would be willing to work on this with Ms. Clare
	
	ASB weekly parking lot for questions all in one place
	• Like a document for people to add questions?
	• Whole school has access
	• Might get crazy and weird
	• Birdcall slide to announce
	• Fenris can make that
	  ○ Ms. Clare-- send examples
	
	Mystery masquerade
	• How are forms doing?
	  ○ Kai working on paperwork
	  ○ Need paperwork in ASAP
	  ○ Hard deadline for next Thursday; if not, push it back
	• Plot decided
	• Some issues with the committee
	• No official announcement to the student body
	  ○ Birdcall announcement
	• Hard deadline:
	  ○ Jan 18th for paperwork, if not done by then, postpone event
	• Some issues with the committee
	  ○ ASB step in to help work things out
	
	Possibly print instructions on the back of forms?

Votes:	Makerspace Restock ☑ ~~Approved by Victoria, Tyler, Fenris, M~~ Mystery Masquerade Paperwork Deadline -- NEXT THURSDAY ☐ Approved by Victoria, Tyler, Fenris, M
Assignments:	Victoria ☑ ~~Email dr H to confirm feb flex day~~ ☑ ~~Compose email and talk to Katie and Kai~~ ☐ Team building ☑ ~~Talk to Tifa about last minute things (understandable but we prefer more time in advance)~~

	☑ ~~Send summary to all of ASB about this meeting and specifically about the Jan 23rd thing its on BWD~~ ☐ Talk to Dr. H about Flex Wednesday session thing on Jan 23rd ☐ Do presentation for ASB for Jan 23rd Fenris ☑ ~~Mask recommendation post and bird call slide~~ ☑ ~~Check absences for each person (look through notes)~~ ☐ Email notes to Ms. Kelly ☑ ~~Make "parking lot" document~~ ☐ Movie night ☐ Make new notes document M: ☑ ~~Jan 23rd poster~~ Tyler ☑ ~~Make bird call slide on Suggestion box~~ ☐ Write out instructions to be printed on the back of forms
Action Plans: (Things for next time)	Election Announcement ☑ Transfer Form ○ Decide how much money to move to supplies to make it positive ☑ Check in ASB Contact Flow Chart (who to talk to about what) ☑ Officialize dates on the 2023-24 ILHS Primary Calendar now that we are almost in second semester ○ Are movie nights a thing? ○ Valentines Grams are happening - forms and orders done ☐ Make announcement with resources for students about mental health ○ This could also be a task ☐ Check in with week before break tasks or prev week ☐ Determine study session alternatives (different ways we can support students during the end of the semester) ○ Poll - https://docs.google.com/forms/d/e/1FAIpQLSfEGu0notiEQgQjbS-djqd60J9fOpdCSyfGnQC0RE0nqRRMVg/viewform?usp=sf_link ☐ spring's Interhigh student leadership conference. at Juanita High School (Kirkland) - March 8th ☐ Overnight event approval - possible (Vic, Clare, and Tifa emails) ☐ FILM FESTIVAL COMMITTEE: review budget spreadsheet and send feedback or approval

	☐ Should we buy this for the nurse: https://www.amazon.com/Menstruation-Crustacean-Lobster-Removable-Lavender/dp/B09PTGQ4CK (request) ☐ ASB contact flowchart - M would be willing to work on this with Ms. Clare
Summary:	

January 18th	## Agenda/Objectives
	☑ Transfer Form
	  ○ Decide how much money to move to supplies to make it positive
	☑ Check in ASB Contact Flow Chart (who to talk to about what)
	☑ Officialize dates on the 2023-24 ILHS Primary Calendar now that we are almost in second semester
	  ○ Are movie nights a thing?
	  ○ Valentines Grams are happening - forms and orders done
	☐ Make announcement with resources for students about mental health
	  ○ This could also be a task
	☑ Check in with week before break tasks or prev week
	☐ Determine study session alternatives (different ways we can support students during the end of the semester)
	  ○ Poll - https://docs.google.com/forms/d/e/1FAIpQLSfEGu0notiEQgQjbS-djqd60J9fOpdCSyfGnQC0RE0nqRRMVg/viewform?usp=sf_link
	☑ spring's Interhigh student leadership conference. at Juanita High School (Kirkland) - March 8th
	☐ Overnight event approval - possible (Vic, Clare, and Tifa emails)
	☑ FILM FESTIVAL COMMITTEE: review budget spreadsheet and send feedback or approval
	  ○ Copy of Blank Event Budget Template.xlsx
	  ○ Estimate
	☑ Should we buy this for the nurse: https://www.amazon.com/Menstruation-Crustacean-Lobster-Removable-Lavender/dp/B09PTGQ4CK (request)

[Any Additional Notes]	## Attendance ### Executive Board ☑ Kai Endicott ☑ Mary McCorbias ☑ Tyler Neal ☑ Victoria Tchervenski ☑ Fenris Gibbons ☑ Katie Chiodo ☑ M Sul

	Note Taker: Fenris Gibbons Advisor Present: Clare Lunceford Guests: ☐ Luke Thomas ☐ Daphne Ulness ☐ Shivesh Baskar

Notes:	Film Festival Committee Budget
	• Estimate
	  ○ Food
	  ■ Hotdogs, beverages, milkshakes
	  ○ Decorations
	  ■ Lights, cardboard cutouts
	  ○ Total wanted budget: $334
	• Copy of Blank Event Budget Template.xlsx
	• Ask PTSA for donations/what they can cover
	  ○ We have a lot of hot chocolate in the ASB room
	• Do we already have lights that we could use?
	  ○ These lights would be neon and give a “drive-in” look
	  ○ We don’t have anything quite like that
	• Budget approved
	• Committee will move forward with paperwork
	
	Inventory would be nice to do when we have free time
	
	Transfer form
	• ASB Account Bal 1.16.24.pdf
	• How much should we move to “supplies” and “change fund”?
	• Lots of money in “ASB cards” and “ASB dances”
	  ○ Use money from dances to put into supplies?
	• Move $1,500 from dances and about $1k from cards?
	  ○ Just over $1k in supplies
	  ○ Gives us extra money if things go wrong
	• Be more specific when using money: look at the “codes” on the fund balances (ex: 771000)
	• Will need to do new transfer form when adding new clubs
	  ○ Re-submit transfer form at the end of the year?
	  ○ Can be submitted as many times as needed
	• Don’t take too much money out of cards; should be available to students
	• How much $$ do we want in the change fund?
	  ○ When we get change for cash boxes from the bank
	  ○ We’ve spent $400 on events throughout the year so far
	  ■ Been deposited into different budget line
	  ○ Move money from “general student body”?
	  ■ $1k transferred?

- Move 1.5k from cards and 1k from dances (both into supplies)

Question from Daphne: How can ASB help students hold a fundraiser for 9th grade?

- Easy donations through NSD
- Make a QR code and a graphic to raise awareness
- SnapRaise is an option
    - Takes 20% of money raised

Officialize dates on primary calendar

- Mystery masquerade
    - Currently planned for February 9th
    - Ms. Clare can help with promotional materials
        - Discuss among committee
    - Kai has forms filled out
        - Take a photo and send to ASB chat
    - One week of marketing, two weeks of ticket sales
    - KEEPING MYSTERY MASQUERADE ON FEB 9
- Valentine's day/Valentine's grams
    - Is that ASB related?
- BWD Wednesday
- Leap Day
    - Dress like a frog
    - Advertising?
    - Katie make a post about "dress like a frog"
    - Possible spirit week? Hand off to the class council/committee?
        - Might get too complicated to manage
        - Put it up to popular vote/give to student body?
        - Ms. Clare made a blank copy of a survey
        - Decide next meeting
- March 13th Wednesday given to Civics class
    - Speakers, activities, etc. planned
- Movie night
    - Staying on the same date
    - Marketing, planning
    - Movie night committee
        - Fenris
- Spring's Interhigh student leadership conference
    - "ASB meet-up"
    - Check ASM email to see if we have more info
    - Not planned by us
    - Assigned to Katie
- Chili cook-off
    - Start promoting on Feb. 12th (four weeks before)?
    - Who wants to be on that committee?
        - Ms. Clare
        - Tyler Neal
- Study sessions
    - Need student feedback

	○ Put google form in bird call ○ Decide on study sessions depending on student feedback Resources about mental health ● Who would be interested in handling this? ● Ask M if they're available ○ If not: ask the Cohn Check-in with last week tasks ● Victoria emailed Dr. H ● Fenris made instagram post, slide, parking lot document ● M made poster for Jan. 23 ● Tyler put birdcall slide for suggestion box; it's in the birdcall Menstruation crustacean ● Student request for ASB to purchase ● Could PTSA purchase this? ● Get multiple? ● Could say that it was a purchase from "aquatics & chill" club ○ Would need request for purchase ● Start with two and see how popular they are Elections ● Details next meeting ● Need people elected by the end of the third quarter ○ Announce, sign-ups, teacher recommendations, sit in on ASB meeting(s), campaign weeks, election ● Need to make election committee ● Announce at the end of February (we have a spirit week then as well) and run through April? ○ Announce February 26th ○ Sign-ups for election March 4th-15th ○ March 18th-29th campaign weeks ● Announce elections and sign-ups at the same time? ○ February 26th through March 8th (two weeks to sign up)
Votes:	Vote to approve Film Festival Budget: APPROVED ● Approved by: Victoria, Kai, Tyler, M, Mary ● Not Approved by: Vote to approve budget transfers (General student body $1000 to cash fund): APPROVED ● Approved by: Fenris, Victoria, Kai, Mary ● Not approved by: Vote to approve budget transfers (1500 from ASB cards and 1000 from Dances to ASB Supplies): APPROVED ● Approved by: Fenris, Victoria, Katie, Kai ● Not approved by:

	Vote to approve March 13th Wednesday APPROVED • Approved by: Tyler, Victoria, Kai, Mary
Assignments:	Katie: ☑ ~~Check the ASB email "spring's Interhigh student leadership conference. at Juanita High School (Kirkland) - March 8th"~~ ☐ I couldn't find anything . . . ☑ ~~Request 2 of these from PTSA for nurse's office: https://www.amazon.com/Menstruation-Crustacean-Lobster-Removable-Lavender/dp/B0C8PHRL95?th=1~~ ☐ Sent to PTSA, awaiting response Ms. Clare: ☐ Make survey for spirit week Everyone: ☐ Come back to next meeting with lists of spirit week ideas Tyler: ☐ Ask Chloe and Sarah to also add their ideas to the spirit week ideas form ☐ Write out instructions to be printed on the back of forms Fenris: ☐ Organize movie night for Feb 2nd ☐ Email notes to Ms. Kelly ☐ Make new ASB notes document ☐ Send things to Ms. Clare for the birdcall Victoria ☐ Email Ms. Clare slide about study sessions with form ☐ Team building (send poll?) ☐ Do presentation about ASB for Jan 23rd ☐ Talk to Dr. H about flex wednesday ☐ Talk to CAC about Envirothon
Action Plans: (Things for next time)	☐ Inventory our stuff ☐ Spirit week form add ideas and send off ☐ Determine study session alternatives (different ways we can support students during the end of the semester) ☐ Poll - https://docs.google.com/forms/d/e/1FAIpQLSfEGu0notiEQgQjbS-djqd60J9fOpdCSyfGnQC0RE0nqRRMVg/viewform?usp=sf_link ☐ Check with last week's tasks ☐ Election Committee ☐ April fools?

Summary:	

January 25th 3:05 - 4:05	## Agenda/Objectives ☑ Check in with Class Council ☑ Spirit week form add ideas and send off ○ https://docs.google.com/forms/d/1w1RjBeaqMFXSK--V-OkKqIJsN3glecPjba_ige4f07g/edit ○ February Spirit Week Survey - Google Forms IS DONE! ☑ Suggestions box ☐ Constitution ☐ Determine study session alternatives (different ways we can support students during the end of the semester) ○ Poll - https://docs.google.com/forms/d/e/1FAIpQLSfEGu0notiEQgQjbS-djqd60J9fOpdCSyfGnQC0RE0nqRRMVg/viewform?usp=sf_link ☐ Check with last week's tasks ☐ Election Committee ☐ Inventory our stuff? ☐ April fools? ☐ Debate club request for money (Fen and Clare)
[Any Additional Notes]	## Attendance ### Executive Board ☑ Kai Endicott ☐ Mary McCorbias EXCUSED FOR SLC ☑ Tyler Neal ☑ Victoria Tchervenski ☑ Fenris Gibbons ☑ Katie Chiodo ☑ M Sul ### Class Council ☐ Himani Soni (Excused - no meeting reminder) ☐ Annelise Kleven (Excused - no meeting reminder) ☐ Charlie Yarnell (Excused - no meeting reminder) ☐ Sarah Zimberg (Excused - no meeting reminder) ☑ ~~Ollie Tchervenski~~ ☑ ~~Eduardo Carillo Molina~~ ☑ ~~Azure Huang~~ ☐ Lilliella Eaton (Excused - no meeting reminder) ### Note Taker: Fenris Gibbons

	Advisor Present: Clare Lunceford Guests: ☐ Kevan Evans
Notes:	Ms. Clare says buy really good popcorn machine 10th grade class council check-in ● Planning fundraiser with restaurant ○ Chipotle, Menchie's, MOD ● Created a flier to give to places (like a business card) ● Meeting Fridays after school 9th grade class council check-in ● Been trying to plan a field trip for 9th grade ○ Still needs some work ● Planning/brainstorming for Spring Market Spirit week form/ideas ● Put suggestions for spirit week into google forms ● Katie will email google form to Ms. Clare Suggestions box ● No more pretzels in the sticker pouch on the opportunity board ○ We did not put those in there ○ We can take them out? Katie Chiodo Spirit week ideas: Soccer mom Vs, Bbq dad MEME Monday Pop Vs, Country stars Super hero Western Rhyme without reason Dress like your parent Hollywood Dress like your type Tacky tourist Dress like your favorite Song? Sports day Generation day 12th: senior citizens 11th: adults 10th: toddlers 9th: babies Pop culture day Athlete vs. Mathlete Fancy day (tea with the queen) Trillionaire day Little Miss/Mr (Example Little Miss I love school)

	Dress as something that starts with the first letter of your name 90's/80's day Dress like david bowie Dress like a friend day (which is which) Tie-dye day Dress for succes (career you want) Adam sandler day Dress like a state stereotype Famous duo day Mystical day(magical creatures) White lie day (white t-shirt and write a "white lie" Example Chloe Ann: I hate caffine) Little you day Office worker day Students dress like teachers/teachers dress like students Uniform day Disney bound Beach day Country club/western Preppy day Fourth constitutional convention ● Concerns with article 13 ● Not enough restriction of power ● Make baseline rules for elections based on past elections packets? ● Election packets ○ 2023 Class Council Election Packet ○ ASB Election Packet 2021-2022 ○ E-Board Election Document 2023 ● Replace section B and below with specific rules ○ "Rules and requirements are as follows" ○ Let exec board decide specific dates in different years ○ 70% of the weight is votes and 30% is interviews/election committee points ○ Reverse; strike for when people running do something wrong? ■ Like golf or a driver's license ■ Points get knocked off, you start with 100% of the 30% ○ Pie chart representing 30% and 70% ● No need for electoral college type thing ● Election committee decides on campaign budget/resources on a case-by-case basis ● ASB executive board will give guided questions that election committee must determine and make public by a certain date ○ Set-up but not rigged ○ Election committee only made up of past exec board/class council members?

	○ "If you've been to x amount of ASB meetings this year" you can be on the election committee ● "ASB members who were elected by general student body who are not running for an executive board position in the next year" Have a constitutional convention meeting just for constitution things People who want to be in the election committee ● Victoria Tchervenski ● Fenris Gibbons ● Kevan Evans ● Eduardo possibly
Votes:	
Assignments:	Katie ☑ ~~Create February spirit week form~~ Victoria ☐ Use study sessions stuff to figure out study sessions ☐ Remove the pretzels from the opportunity board pouch ☐
Action Plans: (Things for next time)	☐ Constitutional Convention - Next Tuesday during PT ☐
Summary:	

January 30th fortnite	## Constitutional Convention Decide by vote whether each of the following is a responsibility of the ASB or the Election Committee ☐ Weight of votes [Election committee but it has to be the most] ☐ Weight/requirement of interview [Election committee] ☐ Weight/requirement of teacher recommendations ☐ Weight/requirement of attended ASB meeting ☐ Election time frame [Election committee] make a date that the committee has to be formed by (THE FIRST SEMESTER) ○ Specific dates or just start/end? ☐ Campaigning rules ASB ☐ Grade (freshman sophomore etc) restrictions put in constitution ☐ Mark requirement Any system determined to be ASB's responsibility needs to be created and wrote in the constitution ☐ Campaigning rules ☐ Spend budget ☐ No smear campaigning ☐ No illegal campaigning ☐ Campaign only within the campaign period If we manage to get everything done in 45 minutes ☐ Sending the constitution to Kelly 5 ASB meetings in first semester and have been on at least one committee in order to be in election committee and nto runing!!!!
[Any Additional Notes]	## Attendance ### Executive Board ☑ Kai Endicott ☐ Mary McCorbias ☑ Tyler Neal ☐ Victoria Tchervenski ☑ Fenris Gibbons ☑ Katie Chiodo ☐ M Sul ### Note Taker: ### Advisor Present: ### Guests: ☐ Daphne Ulness(?) ☐ Lilella Eaton

Notes:	
Votes:	
Assignments:	
Action Plans: (Things for next time)	
Summary:	

Feb. 1st	## Agenda/Objectives ☑ Questions about study club ☑ February 7th shadow day for 8th graders (Mo coming to talk to us) ☑ Funds for debate club ☑ Make sure Tyler didn't screw up the constitution ○ Send the constitution to Mrs. Kelly ☑ Interhigh ASB in March - talk 'bout email ☐ WASBO for Ms. Clare in May - payment is for 3 day conference…. So maybe not? ☐ Committee updates? ○ Mystery Masquerade ○ Film Festival ○ Etc. ☑ Create Budget video committee ☐ April fools day flash mob ○ Whistle at end of day
[Any Additional Notes]	## Attendance ### Executive Board ☑ Kai Endicott ☑ Mary McCorbias ☑ Tyler Neal ☑ Victoria Tchervenski ☑ Fenris Gibbons ☑ Katie Chiodo ☑ M Sul ### Note Taker: ### Advisor Present: ### Guests: ☐ Mo Diehl
Notes:	Study club - Support club for students who need support/are failing classes - Slide for it in the bird call - First day Feb 7 - Required if you get an invite - Sounds cool! February 7th: Shadow day - Next Wednesday, 8th graders arriving at 9:40 to shadow students - 8th graders will stay until middle of Crew

	- Student guides are preferably juniors or sophomores
	- Who do we think would want to do the intro?
	  - Mary McCorbias?
	
	Funds for debate club
	- Debate club submitted request for $300
	  - Pull money from ASB cards budget
	  - Buy debate memberships for all debate team members so they can participate in tournaments
	- Plans for future fundraisers, plans to make the money back in the future and not need more money from ASB for future funds
	
	Constitution final look-over
	- Amendments to article 13 based on constitutional convention
	- Edit: only current ILHS students can join the election committee
	- Edit: candidates require to submit 2+ teacher recommendations
	- ASB experience required for president position
	  - Past experience in ASB exec board, class council, or middle school ASB
	
	Movie night moved to March 1st
	
	Interhigh ASB meeting in March
	- Juanita HS, March 8, during school hours
	- “Celebrity guest speaker”
	- Didn’t specify what would be happening?
	- Ms. Clare can get more information before we decide
	- Does not include a “sign-up by” date in the email
	
	Ms. Clare has money now
	
	Budget video committee
	- Tyler is willing to work on making a video explaining budgets
	- Voluntold Mary to join as well
	- M add new committee to nexus document
	
	There are no plans for April fools day at all nope

Votes:	Transfer money into debate club fund - APPROVED ☐ Unanymous Constitution election clause: when should the exec board meet? ☐ Majority approved-- keep as is Required ASB experience for president/VP across grades? ☐ ASB experience required for president
Assignments:	

Action Plans: (Things for next time)	
Summary:	

Feb. 8th	## Agenda/Objectives ☑ Constitution response from Kelly? ☑ Interhigh ASB in March - talk 'bout email - registered - FT forms/are we sure. Ms. Clare is unsure that she wants to go. ☑ WASBO for Ms. Clare in May - payment is for 3 day conference.. So maybe not? ☑ Committee updates? ○ Mystery Masquerade ○ Film Festival ○ Etc. ☐ Plan budget meeting and meeting to create video (form ready-ish) ☐ April fools day flash mob ○ Whistle at end of day ☐ Updates from Ann Rolf ☐ Chili Cook Off - purchase request needed - where do we want the money spent from ds ☐ Spring Market date - March 27th requested ☐ Election Committee meeting requests ○ Wed,. March 20th and March 27th
[Any Additional Notes]	## Attendance ### Executive Board ☑ Kai Endicott ☑ Mary McCorbias ☑ Tyler Neal ☑ Victoria Tchervenski ☑ Fenris Gibbons ☑ Katie Chiodo ☑ M Sul ### Note Taker: Fenris Gibbons ### Advisor Present: Clare Lunceford ### Guests: ☐ Kevan Evans
Notes:	Committee updates - Mystery masquerade - It's tomorrow! - Hoping people show up, need to sell more tickets tomorrow - Not selling tickets at the door - Profitable at this point & selling food at the event - Film festival - Some issues within the committee but going good

- Trying to make trophies for specific awards
- Fundraiser form done, needs approval
    - Going to sell tickets
    - Going to sell hot dogs, ice cream, and drinks at the event
    - Estimated purchase is $344
    - Estimated profit is about $1k (concessions)
    - Tickets will be $5
    - How will movies be played outside?
- Going to give questions back to committee and come back to the form next meeting

- Election committee
    - Need to check previous meeting minutes to see if Teju meets requirements to join committee
    - Need to check 2021 ASB meeting notes (on paper)

No response about constitution from Ms. Kelly

WASBO for Ms. Clare in May

- Very expensive, pay per person
- Non-student thing
- Ms. Kelly is checking to see if her going would be covered by her union
- WASBO was not very clear about what would be going on but there would be a lot of learning
    - Maybe 25% are super valuable?
- Would be very good for Ms. Kelly to go, a lot of the info is bookkeeping
- People from district are going-- they see it as valuable
- What do people who will be here next year think?
    - Go if you want to go
    - $400 is a lot of money, would need hotel in Tacoma
    - Do you think it will be genuinely valuable?
- Would learn accounting, budgeting, working with parent groups, house bill 1660, facilities (vendors, renting stuff), leadership, “the other side of burnout”, “how to cultivate your students to stand strong”, payroll
- Sounds less relevant for Ms. Clare, more relevant for Ms. Kelly

Other ASBs in the district have so much money they don’t look at it??

Interhigh ASB in March

- It’s free
- 8th of March
- Registered to go-- who wants to go? 5 people max
    - M Sul
    - Fenris Gibbons
    - Tyler Neal
    - Mary McCorbius?
- Would need to fill out field trip forms

	- No lunch provided, “celebrity guest speaker”, lots of speakers, workshops
	
	Planning budget movie and creating video
	- Ms. Clare got a bunch of emails about the budget
	- Inglemoor is making the budget due March 4th?
	  - Needs to get turned in by the end of April
	  - Going to be due March 22nd
	- Video teaching people how to do budget capacity video (for clubs)
	  - Sending out a video we could use as well
	- Need a day to work on that ASAP
	  - Day to work on budget stuff next week
	
	--- 	
	Hello Flex Wednesday Committee,
	We have been informed that the ASB Wednesday that we lent to the Disability Awareness Civics Event on March 13th has been moved and replaced with BWD activities. This is a concern for many reasons, including:
	
	1. This day was reserved and in the Primary Calendar for months and the event was on track for success.
	2. This day was an ASB Wednesday and ASB gave it to that event because they submitted their request months in advance.
	3. The Civics Event was moved to another ASB Wednesday, without consulting ASB.
	4. Has the BWD Committee been notified of this change? We have three BWD committee members on the ASB and they were unaware of this change.
	5. The Civics event has been suddenly pushed back an entire month, without consulting the event committee. This also causes their forum on disabilities to not be in disabilities awareness month.
	
	Can you explain this decision? As far as we know, that Wednesday is still a Civics Wednesday in our calendar and we have never received any communications otherwise.
	
	Thank you,
	Victoria

Votes:	Send Ms. Clare to WASBO event in May - DENIED ☐ Unanimous no Ms. Kelly WASBO membership - APPROVED ☐ Unanimous yes
Assignments:	Fenris

	☐ Email Teju with election committee information Victoria ☐ Check 2021 asb meeting minutes for Teju
Action Plans: (Things for next time)	Next meeting: Budget meeting
Summary:	

Feb. 15th	Agenda/Objectives ☑ Mystery Masquerade Reconciliation.xlsx - yay ☑ Field Trip Forms for March 8th ☑ Plan budget meeting and meeting to create video (form ready) ☐ April fools day flash mob ○ Whistle at end of day ☑ Chili Cook Off - Fundraiser form approval (Graphic and signup genius made) purchase request needed - where do we want the money spent from? $30 for table (toppings included) 15$ for entry napkins, chili cups $2 soda ☐ Spring Market date - March 27th requested ☐ Election Committee meeting requests ○ Wed,. March 20th and March 27th ☑ Ms. Clare is going to Wasbo conference with staff training funds
[Any Additional Notes]	Attendance Executive Board ☐ Kai Endicott ☐ Mary McCorbias ☐ Tyler Neal ☐ Victoria Tchervenski ☐ Fenris Gibbons ☐ Katie Chiodo ☐ M Sul Note Taker: Fenris Gibbons Advisor Present: Clare Lunceford Guests:

	☐
Notes:	
Votes:	
Assignments:	☐
Action Plans: (Things for next time)	
Summary:	