

Hello Parents/Guardians of (Student First Name),

RCSD utilizes a program called Otus as our learning management system. Otus is also where middle school parents can view their child's grades.

In previous years we received parent feedback about the need to access information in one place. Otus will allow you and your child to access communication from the teacher, lessons, assessments, feedback, and grades all in one easy to use system.

Creating an Otus Account

If you have more than one student in the District, you only need to create one account but will need to add each child's unique Otus number.

-If you created an account last year and do not have any new students in the District, Otus will automatically update with their new teachers for this year.

-If you created an account last year but have a new student in the district, please enter the new student Otus ID.

-If you are new to the District and never created an Otus family account, please use the guides below.

[Create a Family Account](#)/[Spanish Family Account Guide](#)

Here is your child's Otus ID number: ****

You will receive a separate email for each child in the District with their code. If your code is blank, please contact your student's school and they will be able to assist you.

After you create your account by going to <https://my.otus.com/login>, you can access Otus on their website or on their app (Otus Mobile). The app gives a quick view of communication and grades however, the website will have a greater view of student assignments, lessons, and gradebook.

If you need assistance with your account, we encourage you to use the Otus [help site](#), use the chat feature that is available in the bottom right-hand corner of their site, call your school site, or use the [RCSD Technology support form](#).

Our teachers will be working with their students next week to help get them familiar with Otus. Below are additional resources that can help you and your child navigate Otus.

[Viewing previous student grades and iReady data within Otus](#)
[Navigating the Otus Gradebook on the Website \(Middle School\)](#)

Thank you,

The Roseville City School District