

[Your Name]
[Your Address]
[City, State ZIP]
[Phone Number]
[Email Address]

[Date]

Michigan Department of Treasury
P.O. Box 30788
Lansing, MI 48909

Re: Return of Uncashed Refund Check
Taxpayer: [Your Full Name]
Last four digits of SSN: XXX-XX-[Last 4]
Tax Year: [2024 or applicable year]
Check Number: [Check #]
Check Date: [Date on check]
Check Amount: \$[Amount]

To Whom It May Concern:

I am returning the enclosed uncashed refund check because I believe it may have been issued in error. The amount appears to relate to the penalty and interest for underpayment of estimated income tax / Form MI-2210.

I have not cashed or deposited this check. Please apply this return to my account and confirm whether any further action is needed.

Please contact me at the phone number or email address listed above if additional information is required.

Sincerely,

[Your Signature]
[Your Printed Name]

Enclosure: Uncashed Michigan Treasury refund check