



**PTSO Meeting Highlights & Action Items**  
**Tuesday, Apr. 11, 2023, 6:30-8pm, Counseling Conference Room**

[AHS PTSO on Facebook](#)

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**Principal's Report**

**Testing**

- See *AHS Connect* for calendar; student preparation underway.

**Safety**

- Number of fights has decreased and there is a peer mediation team.
- ALICE Training is rolling out to staff members.
  - **A**lert
  - **L**ockdown
  - **I**nform
  - **C**ounter
  - **E**vacuate
- Training includes two-hour online course, on-site classroom portion, and testing with scenarios.
- Goals include developing a common language for crisis response and sharing information with students in age-appropriate way, e.g. more info. on situation given for high-schoolers than elementary).
- “Lockdown” might include how to barricade from threat.
- “Evacuate” allows for staff to decide to lead students out of a portion of building to go to “rally point”.

**Treasurer's Report**

- Did not do Treasurer's Report at this meeting.

**Activity Report**

- Soup and salad provided for staff in March was very much appreciated!

**Communication**

- Use ACPS PTSO website for things that don't change much but use [Google PTSO site](#) for more regular information since PTSO President can make changes as needed. Facebook will have the most updated info. about upcoming events, how to donate, etc.

**Upcoming Events**

- Teacher Appreciation Week May 8-12
  - Beach theme for decorations.
  - Will set up thank you card stations in foyer, cafeteria, library, breezeway for students to write cards to staff.
  - May use TNN printing for cards and Albemarle Resource Center for printing and/or laminating posters.
  - Have some remaining gift cards from previous years. Would need about 300 x \$10 ea. = \$3000.
  - Other Teacher Appreciation activities will be done by Key Club, Student Council Association (SCA), and Principals' Office.
  - Will follow a similar framework of events as last year.
- For last day of school on June 12 will sponsor breakfast for teachers, including bacon, eggs and sausage from Wood Grill. Plan for students and teachers to thank Wood Grill on social media, and for an *AHS Connect* item thanking them.

### **Mini-grant Requests**

- Two groups spoke with PTSO President about desire to apply for funding for club activity supplies or staff t-shirts but still need to submit application. We would like to support instructional activities, as well as co-curricular and enrichment activities like club events or field trips. A more definitive rubric is needed for evaluating requests.

### **Parent Council**

- Did not do Parent Council report at this meeting. Next Parent Council Mtg. is April 19, 6:30pm.

### **Governance**

- At our next meeting we will discuss PTSO structure for next academic year. We will plan to meet in May and June.

### **Action Items**

- Investigate pricing for T&N printing to make approx. 300 AHS-themed cards/envelopes for Teacher Appreciation Week. Consider getting extras for future activities if there is a price break (**Heather**).
- Develop a draft AHS design for cards (**Heather**).
- Ask Glen to set up tables for students to write cards (**Lynette**).
- Create PTSO Signup Genius for families to donate \$10 gift cards for Teacher Appreciation (**TBD**).
- Determine how PTSO will support Teacher Appreciation Week lunch on Friday (**Lynette**).
- Organize PTSO breakfast for teachers on Monday, May 8 including grab-and-go items like yogurt and, potentially, hot items like Insta-Pot oatmeal (**All**).
- Ask Hannah Rahilly, Spring Musical Director, about promoting PTSO in spring musical program ad (**Erika**).
- Update FB page with request for gift cards for Teacher Appreciation and for AHS families (**Lynette**).
- Investigate simultaneous posting to Twitter and Instagram of what is posted on Facebook (**Heather**).
- Draft updated language on PTSO goals related to community conversations for discussion at next PTSO meeting, as well as proposed governance structure for next year (**Elaine**).
- Develop draft rubric for mini-grant application decisions and spreadsheet for tracking. (**Erika**)

### **Next Meeting**

- Meetings are held first Tuesday of each month, 6:30-8pm.
- Next meeting Tues. May 2, 6:30-8pm, AHS Library with Zoom option

**Major PTSO Areas**

- Teacher Appreciation/Hospitality
- Communications, e.g. Facebook, *AHS Weekly Connect*, social media
- Community Engagement
- Fundraising