

FRIENDS OF TITHEBARN (FOTB)

MINUTES OF ANNUAL GENERAL MEETING

2022

Date: 04/11/2022

Time: 2.30

Location: Tithebarn School assembly hall and on Zoom

In Attendance

Mrs Katherine Muncaster (KM) (Head Teacher)

Claire Lamerton (CL) (Secretary)

Amy Barkatali (AB) (Treasurer)

(together the “Current Trustees”)

Heather Pattison, Meave Wilcox (minute-taker), Ruth Hawkins, James Wherrett, Emma Lewis-Kalubowila, Kevin Shaw, Ian Stacey, Katie Armstrong, Julia Heap, Jacqueline Hume (JH - former Chair).

Documents circulated: The Trustees Annual Report 2020-2021, The Trustees Annual Report 2021-2022 and agenda for AGM

Introduction

CL opened the meeting with an introduction, welcoming the parents, introducing the Current Trustees and outlining the agenda. Meave Wilcox volunteered to minute the meeting.

Objective of the FOTB

CL set out the objective of FOTB as a volunteer organisation set up to raise funds to support the learning of pupils at Tithebarn Primary School.

Structure and roles

FOTB is a formally registered charity, it is governed by its constitution. It is member of Parentkind – an online resource which provides insurance and advice on events.

It is supported by:

- the class representatives – each class has 2 representatives to ensure communication and organizing events.

- every parent/guardian at Tithebarn is automatically a member
- the broader community – grandparents, carers, local community etc

It was noted that the constitution of FOTB may need to be reviewed and updated.

Trustees

The current chair JH is stepping down this year, and so FOTB are welcoming nominations for new Trustees. CL explained the function of the roles except for Head Teacher which is self-explanatory:

Treasurer – this is the key role as they manage the funds and are a signatory on the Bank account. AB is the current Treasurer and has agreed to continue this year.

Chairperson – the role of the chair is to organise and chair meetings – it is felt at this time that this can be a shared role between various parents and be rotated / carried out informally for now.

Secretary – documents meetings and is a signatory on the Bank account. The current Secretary CL has agreed to continue this year.

Election

CL asked the attendees for any nominations for new Trustees, and the following volunteered:

Kevin Shaw

Julia Heap

A vote was held and the new Trustees were elected. No objections were raised.

Treasurers Report

AB gave a summary of the Treasurers Report for 2021 (copy attached)

- 2020-2021 was the period of the COVID Pandemic so no AGM
- Limited events held in the year due to restrictions
- Income of £8,321
- Outgoings of £256, including membership of ParentKind and costs to build the new Website
- FOTB made 3 donations to school during the year
- Closing cash position of £17,664

AB gave a summary of the Treasurers Report for 2022 (copy attached)

- Lifting of restrictions mean that fundraising could recommence
- Income from Events £10,276

- Outgoings of £380, including membership of ParentKind, gambling licence, website costs and minor sunk costs for events that were unable to be held around Christmas
- FOTB made 2 donations to school during the year
- A donation of £15,000 was made to Project Playground post year end
- Closing cash position of £11,429 (after Project Playground donation)

Project Playground Update

KM explained that Stockport is one of the poorest funded Local Authorities in the North West and TitheBarn is one of the poorest funded schools in the local authority. The school itself raises £100k a year as a trading business by providing training and other services for which it generates income to try and bridge the shortages in funding.

This additional income has ensured that the school has not had a funding deficit for 7 years.

However, the funding challenges facing the school are increased further this year by:

- Energy costs - unlike households there was not initially a cap on energy costs for schools – some help is now being provided but increases for heating and electricity are still extremely high.
- Grants have been reduced or cut altogether
- Increased costs of materials e.g. Tarmac – see below

This means the assistance of FOTB will be essential for the school going forward. FOTB funds have already been used for new windows, blinds, instruments and First Aid Training (see slide attached). The focus is that all FOTB funding benefits every child.

Project Playground is the primary focus of the fundraising efforts this year, and we should see significant changes to the back playground in the coming weeks. The 50-year-old tarmac on the top playground has now been replaced and the new markings for games are being carried out this weekend. They will be burned on rather than painted, as it should last longer. Basketball/Netball/Football posts will

then be erected (see slide). The markings allow for lots of games (like “Champ”) to be played.

Rainbow benches (made from recycled crisp packets) will be installed – they will last much longer than wooden benches.

Second Playground – the consultation process for the second playground is ongoing – the children have given their input. This will be zoned with quiet areas and areas to facilitate our SEN pupils. The children are very excited. **The plan is to commence work on this element in the Spring term using the cash currently in the bank account and funds raised around Christmas.**

Fundraising

AB presented the attached slide showing the fundraising events and the sums raised in the last year. The lottery is the biggest fundraiser and the Trustees continue to ask parents to sign up. Other big fundraisers were the Gala Ball, Summer Fair and Christmas Raffle. AB gave a brief summary of each these events.. The Trustees are keen to pursue other streams of funding such corporate schemes which match funds raised and GAYE which is a means of donating directly from your employer/salary. The Trustees are keen to speak to parents who may have knowledge of any matched funding schemes.

Events

The proposed events for this year were detailed (see slide attached). Some of the events such as the Gala Ball are to be bi-annual events given the level of organization they involve. The Circus is booked in for 2024.

AOB

No other business was mooted. The Trustees thanked the attendees for their time. The next AGM will be scheduled for November 2023.

Minutes circulated and approved _____