

Minutes of the 4-22-2021 REGULAR BOARD OF TRUSTEES MEETING

REGULAR BOARD MEETING – REMOTELY CONDUCTED

Present:

Young Scholars Board Members: Jaime Campbell, LeChelle Earl, Patreese Ingram, Melissa Landrau-Vega, Crescent Miller, Ashley Patterson, Kathleen Phillips

Staff: Erol Akmercan, Crystal Confer, Levent Kaya, Baris Yilmaz,

I. CALL TO ORDER

The meeting was called to order at 5:36pm

- **YSCP Virtual Meeting Plan During Emergency Closures**

II. – PUBLIC COMMENT

There was no public comment.

III. - ROUTINE APPROVALS

- Board Meeting Minutes of February 18, 2021. Crescent Miller moved and Kathleen Phillips 2nd the motion to accept the minutes as submitted. The motion carried.

IV. –OLD BUSINESS

- **YSCP Phased School Reopening Health and Safety Plan**
Small changes to the Health and Safety Plan were approved. These included that small toys could be brought to school but not shared. The playground re-opening for student use will be discussed with the Health and Safety Team.
- **Statement of Financial Interest Form**
This form needs to be signed by May 1st by board members. Erol Akmercan will send the form to board members electronically.

V. -NEW BUSINESS

- **Centre County Brick and Mortar Charter School Resolution**
LeChelle Earl moved and Crescent Miller 2nd approval of the resolution as presented by Levent Kaya. The motion carried.
- **2021 -2022 Academic Calendar**

Baris Yilmaz presented the 2021-2022 school calendar for review. This calendar will be updated in the year with additional information. Crescent Miller moved and Kate Phillips 2nd the motion to approve the calendar. The motion carried.

- **2021 -2022 Draft Fund Budget**

Erol Akmercan presented the Draft Fund Budget Update.

395 students enrolled (56% from SCASD)

Revenue Source	\$6,961,248
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State Sources	36,926
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Federal	387,726
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Total	7,385,900
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Expenditures

Instruction	\$3,403,209
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Support Services	3,700,856
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Operations	181,720
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Facilities & Improv	100,000
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Total	7,385,785
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This year there will be no fund balance. The draft budget will be posted to the website for public view. Jaime Campbell moved and LeChelle Earl 2nd the motion to post the draft budget to the website. The motion carried.

- **Employee Use of Electronic Devices**

Levent Kaya shared the proposed policy on employee use of electronic devices. Patreese Ingram moved and Crescent Miller 2nd the motion to approve the policy. The motion carried.

VI.-COMMITTEE REPORTS

- **High School Committee**

Jaime Campbell led a discussion regarding a “redo” of the charter to include K-12 grade levels. This would require that we have a location prior to sending an amendment to our charter to the SCASD. If the SCASD chooses not to respond to an amendment request, YSCP would need to apply for a new charter for K-12. An alternative would be applying for a K-8 charter and a 9-12 charter. This would require the creation of a federation. If the SCASD declined our request, we would consider other school districts to work with. A high school with an IB program may be attractive to potential parents.

A decision was made to acquire land first and then proceed with presenting an amendment to our charter to the SCASD.

- **Non-Union Staff Contract Committee**

Ashley Patterson shared the committee report. The committee is considering amendments to address non-union staff. The committee will consult with our lawyer on these matters.

- **CEO Evaluation Process**

A more robust evaluation process for the CEO was proposed. This would include input from faculty, staff, parents, and board members. The focus would be on areas for celebration and growth opportunities. The report would be presented to the CEO. The CEO would then develop a set of professional development goals. The board would use this information to make a decision on a vote of confidence. Consideration was given to conducting a full evaluation every three years, with updates on goals during the interim years.

VII. -CHARTER SCHOOL'S ADMINISTRATORS REPORTS

CEO Report 4.22.2021

Academics

- PSSA Administration
- Jewish – American Heritage Month Speakers (3-Liu, 4- Russo and Middle School)
- [Make My Mark](#) – [Celebrating Me](#)
- Will be presented in June Meeting:
 - English Language Arts Textbook Series – My View
 - Planning for 2021-22
 - Educational Model
 - Assessing and Planning for Achievement Decline and Gap
- Health and Safety Plan
 - 10 COVID-19 Positive Tested Reported On:
 - 9.9.2020
 - 10.2.2020
 - 10.20.2020
 - 11.11.2020
 - 11.13.2020
 - 11.17.2020
 - 11.21.2020
 - 11.27.2020
 - 12.1.2020
 - 12.14.2020
 - 1.20.2021
 - 3.7.2021
 - 3.12.2021
 - 3.30.2021
 - 4.6.2021
 - 4.12.2021
 - 4.21.2021
 - Contact Traced and Quarantined Close Contact Staff and Students
 - Full Remote Education Model
 - 9.8-9.11
 - 9.14-9.18

- 9.21-9.25
- 11.23-1.15
- 3.15-3.19

Compliance

- Reporting

• PIMS Reports

Report Name	Submission Date	Due Date	ACS Signed
Title I Report 2019-2020	9/23/2020	10/30/2020	Yes
Interscholastic Athletic Opportunities Survey Collection 2019-2020	10/16/2020	10/30/2020	Yes
October Student Report 2020-2021	10/21/2020	10/30/2020	Yes
October Staff Report 2020-2021	10/22/2020	10/30/2020	Yes
C1 Special Education Act 16 Report 2019-2020	11/02/2020	11/30/2020	Yes
C6 Student Updates 2020-2021	11/03/2020	N/A	N/A
C2 Special Education December Submission 2020-2021	12/4/2020	12/30/2020	Yes
October Staff Report 2020-2021 Correction	12/4/2020	10/30/2020	Yes
C6 Student Updates 2020-2021	2/11/2021	N/A	N/A
C6 Student Updates 2020-2021	03/04/2021	N/A	N/A
C6 Keystone Exemption 2019-20	04/08/2021	03/31/2021	04/08/2021

- Teacher Certification: 83% certified (6 Teachers Non-Certified) (As of 4.19.2021)

Enrollment

Grade Level	Capacity		
Kindergarten	60	58	2
1st	60	59	1
2nd	60	44	16
3rd	60	43	17
4th	60	47	13

5th	60	48	12
6th	40	29	11
7th	40	30	10
8th	20	17	3
TOTAL	460	375	85

Personnel Report

- **Retirements-Resignations**
 - Melissa Smith – Paraprofessional –Other Employment
 - Abdulkadir Biyik – IT Director – Other Employment

Human Resource Recommendations

- **Leave of Absences**
 - Malarie Hastings – January 19 – June 4, 2021 – Sylvia Bella – CIU 10 Contractor filling in
 - Leslie Wiest – March 15 – June 4, 2021
 - Katie Wincek – March 15 – June 4, 2021
 - Emilie Etters – Mid May – June 4, 2021

- **Appointments**

	Name	Duty	PT/F T	New Hire/Change of Positions	Pay Rate	Bargaining Unit Member
1	Emilie Etters	Math Specialist	FT	Change of Positions	Current Step Salary + \$5,000 Stipend	Yes
2	Kevin Hanna	3 rd Grade LTS	FT	New Hire	STEP 1 Non-Certified Bachelors Level Employee	Yes
3	Angela Heffner	School Nurse	FT	New Hire	\$42,565.91 + Tuition Agreement	No

- **Elimination of Positions**
 - None
- **Extra Pay/Extra Duty**
 - Mrs. Rachael requested time off from PBIS Chair Duty. Internally Advertised
- **Need**
 - Paraprofessionals
 - Substitute Teachers
- **Executive Meeting Items**
 - Personnel Matter

Building/Facility Report

- None

- **PYP Assistant Principal Report**

Crystal Confer reported that all paperwork needed to submit the application for PYP would be ready in the coming week. She is also completing the 2nd round of teacher evaluations.

MYP Assistant Principal Report

Baris Yilmaz reported that PSSA testing is going well, and that ESL testing has been completed. Nine students took the ESL test. Spring evaluations are being scheduled. Summer School is being planned for middle school students who have more than one failure in a core course. Curricular options are being considered. Mr. Yilmaz also discussed the process for the IB diploma program for high school grades. .

- **Business Manager Report**

Erol Akmercan presented the Business Manager Report.

Snapshot of financial position

Enrollment	377 as of 3/31/2021
Total revenue	\$4,222,894
District Accounts Receivable	628,143
Total expenses	4,990,528
Fund Balance	-139,491

ESSER Funds

ESSER I:	\$ 37,901
ESSER II:	173,550
ESSER III:	340,481

Pay Check Protection Program (PPP) Loan

- YSCP PPP application was approved and \$733,815 was received.
- Based on the Paychex PPP Loan Forgiveness calculator, 100% of the loan will be forgiven.

VIII- FUTURE AGENDA PLANNING

IX- EVALUATION OF THE MEETING

X- EXECUTIVE SESSION

An executive session was held at 7:25pm and ended at 7:30pm

XI - ADJOURNMENT

The meeting adjourned at 7:31pm

Patreese Ingram