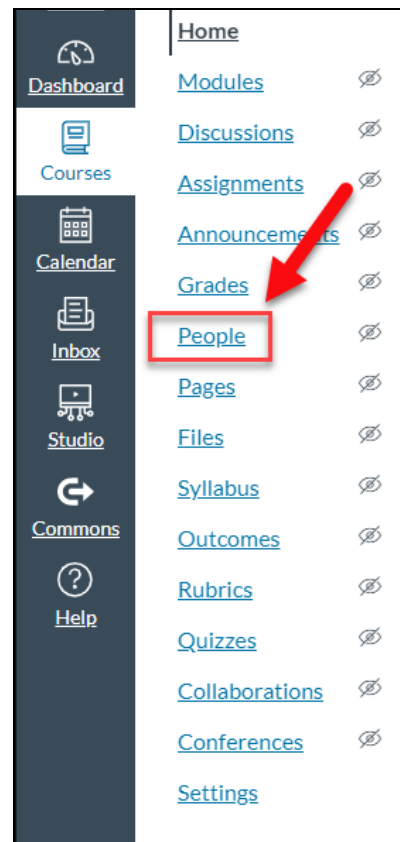


# Canvas Attendance Directions

**Step 1:** Login into Canvas and go to your Canvas Homeroom or any content area course and click on **“People”**



**Step 2:** Look at **“Last Activity”** and **“Total Activity”** for the day to see if a student logged into Canvas for the day.

A screenshot of the Canvas 'People' page. At the top right, there are buttons for '+ Group Set' and '+ People'. Below these is a table with three columns: 'Role', 'Last Activity', and 'Total Activity'. The first row shows a 'Teacher' with 'Last Activity' of 'Aug 27 at 11:35am' and 'Total Activity' of '12:55:12'. The second row, which is highlighted with a red rectangular box, shows a 'Student' with 'Last Activity' of 'Sep 3 at 9:24am' and 'Total Activity' of '12:55:12'. A red arrow points to this row. Subsequent rows show other users with their respective activity times.

Role	Last Activity	Total Activity
Teacher	Aug 27 at 11:35am	12:55:12
Student	Sep 3 at 9:24am	12:55:12
Teacher	Sep 3 at 1:46pm	30:29:52
Student	Sep 3 at 10:24am	09:37:41
Student	Sep 3 at 10:24am	10:56:44