

BD Meeting Minutes

October 9, 2024

Pat O-Rourke Recreation Center Conference Room

Vision: Launching athletes toward success through swimming.

Mission: It is our mission to promote high quality competitive swimming programs by providing an inclusive and safe environment where all members can achieve their greatest potential in and out of the water

Present: Brett Elliott, Sherwin Wang, Monica Benjamin, Brianna Elliott, Carolina Alarcon, Faye Phelps, Amie Goeldner, Todd Roberts, Victor Macias, Lizeth Aber, Alejandro Aguirre, David Diaz, Mateo Delgado, Gethsemane Acota Drury, Melissa Untereker, Pete Dunavant, Heather Click-Cuellar

Brett established quorum; meeting called to order 6:40 pm

Approved minutes from September 2024 meeting with amendments from Monica. Motion passed.

Treasurer's Report –

BORDER SWIMMING

Monthly Variance

October 2024

Calendar Year 2024	Budget	Revised	Actual as of Sept Year To Date	Progress	L2G	%	Notes
INCOME							
Registration Fee Income	\$ 15,000.00		\$7,684.80	51%	(\$7,315.20)	9%	Invoiced \$34,717 to six teams
Scholarship Income	\$ 2,000.00		\$0.00	0%	(\$2,000.00)	3%	Invoiced \$34,717 to six teams
Splash Fee Income	\$ 20,000.00		\$480.00	2%	(\$19,520.00)	25%	Invoiced \$34,717 to six teams
Border Meets fee / Border Champs	\$ 25,000.00		\$16,962.00	68%	(\$8,038.00)	10%	TAKE
Zone 2024 Parent	\$ 30,000.00		\$15,461.00	52%	(\$14,539.00)	19%	TAKE
Zone 2024 Fundraising	\$ 15,000.00		\$10,986.87	73%	(\$4,013.13)	5%	TAKE
BSST Income	\$ 15,000.00		\$0.00	0%	(\$15,000.00)	19%	Summer league program; TAKE
Sanction Fee Income	\$ 1,000.00		\$0.00	0%	(\$1,000.00)	1%	Invoiced \$34,717 to six teams
Miscellaneous			\$838.31		\$838.31	-1%	
Accounts Receivables (RAST)	\$ 6,500.00			0%	(\$6,500.00)	8%	Bad debt; TAKE
HS/UJL meet operations income	\$ 500.00			0%	(\$500.00)	1%	
Total Income	\$ 130,000.00		\$52,412.98	40%	(\$77,587.02)		
EXPENSES							
Scholarships & Awards	\$ 2,000.00		\$1,846.18	92%	(\$153.82)		
Equipment Storage	\$ 2,500.00		\$2,598.00	104%	\$98.00	1%	
Accounting Software	\$ 5,000.00		\$1,286.42	26%	(\$3,713.58)		
Other Software	\$ 960.00		\$0.00	0%	(\$960.00)		
Admin & Supplies	\$ 2,000.00		\$1,529.73	76%	(\$470.27)		
Dues/Membership	\$ 2,000.00		\$128.41	6%	(\$1,871.59)		
Insurance - DOI	\$ 2,000.00		\$475.07	24%	(\$1,524.93)		
Insurance - Property	\$ 300.00		\$0.00	0%	(\$300.00)		
Small Equipment	\$ 100.00		\$0.00	0%	(\$100.00)		
Equipment Repair	\$ 1,000.00		\$0.00	0%	(\$1,000.00)		
Border Champs	\$ 12,500.00		\$14,548.20	116%	\$2,048.20	14%	\$1,461.06 outstanding; TAKE
Swimmer Stipend	\$ 5,250.00		\$1,500.00	29%	(\$3,750.00)		75% of meet stipend budget
Official Stipend	\$ 1,750.00		\$300.00	17%	(\$1,450.00)		25% of meet stipend budget
Officials Committee	\$ 4,000.00		\$3,350.78	84%	(\$649.22)		
Zone 2023			\$54.96		\$54.96	0%	
Zone 2024	\$ 25,000.00		\$35,989.09	144%	\$10,989.09	75%	50/50 share between BD and swimmers; TAKE
Travel & Entertainment	\$ 4,000.00		\$125.00	3%	(\$3,875.00)		
HOD Dinner	\$ 2,200.00		\$2,984.82	136%	\$784.82	5%	
Accountant Fee & IRS Payment			\$745.00		\$745.00	5%	
Safe Sport Program	\$ 500.00		\$0.00	0%	(\$500.00)		
USAS Convention Expense	\$ 2,000.00		\$0.00	0%	(\$2,000.00)		
Training	\$ 1,000.00		\$0.00	0%	(\$1,000.00)		
BSST 2022	\$ 9,000.00		\$0.00	0%	(\$9,000.00)		Summer league program; PUT
Athlete Rep Committee	\$ 1,000.00	\$ 6,000.00	\$5,563.26	93%	(\$436.74)		\$5,000 incremental budget approved at Mar 2024 board mtg
Bank			\$8.00		\$8.00	0%	
Contract Maintenance & Bookkeeping	\$ 750.00		\$0.00	0%	(\$750.00)		
Outreach Membership Program	\$ 10,000.00		\$0.00	0%	(\$10,000.00)		PUT
HS/UJL meet operations/officials	\$ 500.00		\$0.00	0%	(\$500.00)		
Accting Software Payrol	\$ 4,800.00		\$0.00	0%	(\$4,800.00)		
Legal Fees	\$ 500.00		\$0.00	0%	(\$500.00)		
Miscellaneous	\$ 500.00		\$110.00	22%	(\$390.00)		
Total Expenses	\$ 103,110.00	\$ 108,110.00	\$73,142.92	68%	(\$34,967.08)		
					\$14,728.07		

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A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
Calendar Year 2024	Budget	Additions													
Beginning Balance			\$90,359.19	\$92,753.75	\$92,078.98	\$98,353.16	\$95,944.02	\$91,283.33	\$83,356.90	\$69,132.91	\$68,449.00				
			Jan	Feb	March	April	May	June	July	Aug	Sept			Year To Date	
INCOME															
Registration Fee Income	15000		\$3,547.20	\$1,233.60	\$1,108.80	\$220.80	\$283.20	\$220.80	\$384.00	\$192.00	\$494.40			\$7,684.80	
Intuit									\$5,927.00					\$5,927.00	
Scholarship Income	2000													\$0.00	
Splash Fee Income	20000													\$480.00	
Border Meets fee / Border Champs	25000			\$2,370.00	\$6,790.00	\$1,785.00								\$11,035.00	
Zone 2024 Parent	30000						\$2,350.00	\$1,500.00	\$10,629.00	\$90.00				\$15,461.00	
Zone 2024 Fundraising	15000						\$500.00			\$8,531.87	\$1,955.00			\$10,986.87	
Past Due Monies Recvd														\$0.00	
Reimbursement														\$0.00	
Equipment Rental Income	0													\$0.00	
BSST Income	15000													\$0.00	
Sanction Fee Income	1000													\$0.00	
Miscellaneous			\$110.00	\$82.50					\$493.09		\$146.72			\$838.31	
Late Fee Income															
Accounts Receivables (PAST)	6500														
HSJUL meet operations income	500														
Total Income	130000		\$3,657.20	\$3,686.10	\$7,898.80	\$2,005.80	\$3,133.20	\$1,720.80	\$17,439.09	\$9,795.87	\$3,076.12			\$52,412.98	
EXPENSES															
Registration Payable														\$0.00	
Scholarships & Awards	2000									\$846.18	\$1,000.00			\$1,846.18	
Equipment Storage	2500		\$283.00	\$283.00	\$283.00	\$283.00	\$283.00	\$283.00	\$283.00	\$283.00	\$334.00			\$2,598.00	
Accounting Software	5000		\$95.94	\$166.80	\$251.64	\$95.94	\$95.94	\$95.94	\$273.16	\$105.53	\$105.53			\$1,286.42	
Other Software	960													\$0.00	
Admin & Supplies	2000		\$267.42	\$104.33	\$124.02	\$47.00	\$390.05	\$121.00	\$294.52		\$181.39			\$1,523.73	
Dues/Membership	2000		\$31.21		\$97.20									\$128.41	
Insurance - DCL	2000		\$475.07											\$475.07	
Insurance - Property	300														
Vehicle															
Postmaster															
Small Equipment	100														
Equipment Repair	1000														
Border Champs	12500			\$2,289.34	\$213.80	\$3,389.00		\$1,597.98	\$7,058.08					\$14,548.20	
Swimmer Stipend					\$600.00	\$600.00				\$300.00				\$1,500.00	
Meet Stipends	7000														
Official Stipend										\$150.00	\$150.00			\$300.00	
Officials Committee	4000			\$772.40				\$2,381.03	\$72.40		\$124.95			\$3,350.78	
Zone 2023					\$54.96									\$54.96	
Zone 2024							\$5,847.50	\$2,090.50	\$22,248.84	\$5,802.25				\$35,989.09	
Zone 2024 (Border Contribution)	15000														
Zone Expenses (Non-DB Contribut)	10000														
Insurance														\$0.00	
Texas Select Camp															
Travel & Entertainment	4000								\$125.00					\$125.00	
HOD Dinner	2200									\$2,984.82				\$2,984.82	
Accountant Fee & IRS Payment				\$745.00										\$745.00	
Safe Sport Program	500														
USAS Convention Expense	2000														
Training	1000													\$0.00	
BSST 2022	9000													\$0.00	
Athlete Rep Committee	1000	5000					\$1,177.40	\$3,077.78	\$1,308.08					\$5,563.26	
Bank										\$8.00				\$8.00	
Contract Maintenance & Bookkeep	750														
Outreach Membership Program	10000														
HSJUL meet operations/officials	500														
Accounting Software Payrol	4800														
Legal Fees	500														
Miscellaneous	500		\$110.00											\$110.00	
Total Expenses	103110.00		\$1,262.64	\$4,360.87	\$1,624.62	\$4,414.94	\$7,793.89	\$9,647.23	\$31,663.08	\$10,479.78	\$1,895.87			\$73,142.92	
Ending Balance			\$92,753.75	\$92,078.98	\$98,353.16	\$95,944.02	\$91,283.33	\$83,356.90	\$69,132.91	\$68,449.00	\$69,629.25			\$69,629.25	

General Chair -

Reminder to uphold the organization priority: Duty of Care

We will begin to follow Robert's Rules and each chair will have 5 minutes to report. Each Board member is to share progress in passion project. Motions may only be made by a board member. Roberts Rules of motions, amendments, postponement, dividing the question, voting, etc. were reviewed.

For retention, studies show that athletes who attend at least 6 meets per year are more likely to remain swimming.

Brett reviewed legislation passed that could impact Border Swimming.

Board Orientation debrief was reported. Change cannot happen at the meet, don't reward good swim times from meets (recognize effort instead).

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Each Board member will select a passion project that will impact Border Swimming (not just your club).

Vice Admin -

Eight buckets to make an LSC great were listed by the Board members in attendance at the Orientation on Saturday. These were shared along with the ask to work to improve in each of these areas. Passion projects could address one of these buckets.

VP Finance – Finance committee meeting took place Sunday, Oct. 6, 2024.
Looking into more interest income.

In the process of updating the 2023 assessment, but need 2 athletes to be a part of that committee work.

Athlete Committee –

Congrats to Brianna for being elected Junior Athlete Rep. Debrief from ABM: passion projects, mascot for spirit, D3 schools visiting to ask questions- pull GPA- bring in coaches to watch meet and then athletes learn about the D3 schools (recruitment for D3 schools and helping athletes recognize they can have a future in college swim).

Last month's Athlete meeting was difficult due to location (Peter Piper), so now will move to Armijo Library.

This weekend will be the Corn Maze event for all Border swimmers at La Union.

Working to ensure athlete reps for each committee.

From ABM, idea to conduct a Swimposium in which there would be track for athletes, coaches, and parents with information/training geared toward each audience. We can involve olympic/national swimmers since they are required to participate in such events.

Governance – Committee met and discussed sanction procedure. Del Norte does not have a deck fee but other meets do. Moving forward, at two days prior to a meet, there will be a penalty fee for any corrections that need to be made since issues are arising from errors not being corrected.

Diversity, Equality & Inclusion – Matteo needs feedback to tell swimmers with disabilities which teams to go to.

Safe Sport/Operational Risk – 2 meetings held by Zone Safe Sport- a lot of focus will be on MAPP 3.0 and Amie will help disseminate that info

Reminder- there are to be NO pictures taken behind the blocks by anyone.

There should be non-coach adults (helpers) for each team. They must have an assigned role stated in writing. Other adults are not allowed on deck. Parents are not allowed in the athlete restrooms. Teams: please remind your parents of these things. Parents are not to be on deck during practices either.

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Reminder that when communicating with minor athletes (including Board Committee chairs), you are not to communicate one on one. Must include their parent/coach/etc.

Quarter 2 Reports of Occurrences- there are zero reports, but there are things that have happened. These need to be reported.

Sanctions – There are some challenges with upcoming Turkey Splash. If there are concerns about a team sponsoring a meet, please bring this to Pete's and Brett's attention.

Technical Planning – next meeting Nov 3rd at 4:00 on Zoom

Senior Vice – not able to make the last meeting, will begin working on Passion Project

Age Group – met 2 weeks ago, reviewed situation about athlete not attending Zones. Fees will come out of fundraisers. Family exceeded costs, so will likely allow athlete to roll money over to next year. Will make coaches sign an agreement in the future.

Brett motioned that Border will pay for fees from swimmer who did not attend Zones out of caps and shirts fundraising. Brianna seconded. Motion voted on and passed.

Brett motioned that remaining caps and tshirt funds raised will be applied to Border's bottom line. Amie seconded. Vote had and motion passed.

Brett motioned that the one family who raised more than their expenses will have money applied to next Zones trip. Brianna asked for amendment that if the swimmer does not attend Zones next year, the funds would be applied to those swimmers who do attend. Question about how much money? (\$376.23) Voted on motion. Motion passes.

Brett motioned the cost of the trip is a package deal and no discounts will be given to families that did not ride the bus to Midland. Vote had and motion passed.

Officials - Met last week. Discussed why shortage the of officials. It was mentioned that the Beast provides no spots to relax between events. To garner more interest from parents, there will be a QR created for any parents interested to leave their info and they will be contacted.

Total cost per evaluate official is \$1,500. Faye motioned to bring in 2 evaluators at OQM (total \$3,000). All officials with at least one year experience of evaluating can be moved up to national evaluation level. **Vote had and motion passed.**

Registrar –

Melissa learned helpful shortcuts and tips at the training she attended. The message was to make meets fast, fun, affordable, and enjoyable. She has access to lots of data/records, so reach out if you need anything. How does our LSC create belonging beyond individual clubs? Examples shared were mascots that make visits and take pictures; team cheers; clinics.

Coaches – time did not allow for this item

Open Forum – time did not allow for this item

Adjournment – Brett moved to adjourn. Faye seconded. Adjourned at 8:01 pm