



THE OPEN UNIVERSITY OF SRI LANKA
VACANCIES

POST OF ADMINISTRATIVE COORDINATOR
(ON CONTRACT)

AND

PROJECT ASSISTANT (ON CONTRACT)

The walk-in interview for the above post will be held on 28th July 2026 from 11.00 a.m. to 01.00 p.m. in the Examination Division, The Open University of Sri Lanka, Nawala, Nugegoda.

Administrative Coordinator (on contract)

Qualification:

- Should hold a Bachelor's Degree from a recognized university or equivalent qualifications with one year of experience.
- The applicant should also demonstrate computer literacy, fluency in English, and willingness to work in a dynamic environment.

Monthly allowance: Rs. 50,000.00 (All-inclusive allowances) and EPF & ETF

Selection: By the Interview

Project Assistant (on contract)

Qualification:

- Should hold a Bachelor's Degree from a recognized university.
- The applicant should also demonstrate computer literacy, fluency in English and willingness to work in a dynamic environment.

Monthly allowance : Rs. 40,000.00 (All-inclusive allowances) and EPF & ETF

Selection : By the Interview

Candidates are required to bring a **signed CV, originals and copies of relevant educational certificates, birth certificate, and National Identity Card** for the interview.

Registrar

The Open University of Sri Lanka

26.07.2026.