TERMS OF REFERENCE

Project Manager, Priority Sectors Investments
(Sub-stream: Investments)

(Category 2)

1.Objective(s) and linkages to Reforms
The Recovery and Reform Support Team (RST) at the Ministry of Economy, Environment and Agriculture of Ukraine (Ministry) is a group of Ukrainian professionals (non-civil servants) funded on a temporary basis through the Ukraine Recovery and Reform Architecture (URA[1]) programme that provides targeted technical support and assists the Ministry in the design and implementation of priority reforms. The RST will assist in filling capacity gaps in the design and implementation of priority reform strategies and programmes, while strengthening links and partnerships between the Ministry's priorities and relevant donor support.

The RST assists the Ministry in coordinating the implementation of reforms in line with the European Commission's annual Enlargement Report on Ukraine, Ukraine Plan, the provisions of the Ukraine Facility Regulation #2024/792, the Framework Agreement between the EU and Ukraine on specific arrangements for the implementation of Union funding under the Ukraine Facility, and key strategic documents of the Government of Ukraine. The implementation of the Ukraine Plan is one of the main priorities for the Government, setting an important framework for the reform processes in the country.

The Project Manager, Priority Sectors Investments is expected to provide comprehensive support to the Ministry in analysing priority sectors of the economy, including those specified in the Ukraine Plan, assisting in the alignment of the investment attraction efforts with the strategic objectives of the Ministry. The specific tasks are listed in section 4 below. We are looking for an organized, attentive to details capable team player and a good communicator, able to coordinate communications with investors and develop a portfolio of projects with various stakeholders.

2. Position and reporting line
The Project Manager, Priority Sectors Investments will be a full-time consultant at the RST at the Ministry working closely with the Department of the Investment Attraction. The consultant is expected to be based in Kyiv (subject to the Ministry's staff's security rules) and directly **report to the Director of the RST**.

3. Duration and proposed timeframe
The initial consultancy assignment is expected to start in November 2025. Duration of the assignment is subject to the availability of project funding, the consultant's performance, and the specific requirements of the RST. The probation period is three months.

4. Main Duties / Responsibilities and Deliverables
The Project Manager, Priority Sectors Investments is expected to be involved into the following tasks:

[1] Ukraine Recovery and Reform Architecture (URA) is a comprehensive technical assistance programme deployed by the European Bank for Reconstruction and Development (EBRD), in partnership with the European Union, to support critical recovery and reform processes in Ukraine. URA is financed from the Ukraine Stabilisation and Sustainable Growth Multi-Donor Account (MDA) managed by the EBRD.

- Coordinating and ensuring effective cooperation with UkraineInvest in line with the Ministry's strategic investment priorities, particularly in promoting investment opportunities, facilitating investor engagement, and aligning efforts to attract private and institutional
- Supporting the Ministry in conducting detailed and in-depth analysis of key sectors (such as energy and green transition, transportation, critical raw materials, agri-food and processing industry).
- Collecting and structuring information on the investment opportunities and outlook for the development of the particular sectors as outlined by the Ukraine Plan and Government strategies;
- Support the Department of Investment Attraction in preparation for investor outreach events, development of presentation materials and key messages, communications with the relevant IFIs and interested investors;
- Contributing to monitoring the results of the investment attraction programmes;
- Providing analytical support needed for the Ministry's official engagements (conferences, workshops etc) related to the current situation of the industry and the investment attraction results, including the UIF projects.

The Project Manager, Priority Sectors Investments will be expected to provide the following **deliverables**:

- Presentations, in-depth research papers, data analysis tables, various written notes and reports on the covered sectors and relevant projects in the implementation stage;
- Contributions to joint working groups, meetings, and discussions, ensuring and facilitating effective stakeholder collaboration.
- Quarterly internal reports on the RST progress, on the coordination and monitoring of the implementation of UIF, challenges and achievements in this process.

The tasks and expected deliverables can be modified and supplemented on request from the Ministry.

5. Qualifications, skills, and experience

5.1 Qualifications and skills:

- bachelor's or master's degree in Economics, Finance or other related fields;
- strong analytical, communication, and presentation skills;
- solid understanding of the economic principles, key sectors mentioned above and investment drivers, current macroeconomic context in Ukraine;
- ability to synthesize complex data and strong data structuring skills;
- excellent attention to detail, ability to juggle multiple projects and work under tight deadlines;
- advanced level of PC literacy (PowerPoint, Project, Excel, Word);
- fluency in Ukrainian and English.

5.2 Professional experience:

- Minimum 5 years of general professional experience
- Minimum 3 years of specific professional experience in financial sector, industry research, consulting or a think tank;
- Solid understanding of at least 2 priority sectors listed above in the recent professional engagements.

5.3 Other skills/experience:

- knowledge and professional experience in investment advisory, economic development, industry research or management consulting fields;
- experience working for international companies/organisations is an asset;
- familiarity with Ukraine's current business environment challenges and EU integration processes.

6. Funding Source

The funding source of this assignment is the EBRD Ukraine Stabilisation and Sustainable Growth Multi-Donor Account (MDA). Contributors to the MDA are Austria, Denmark, Finland, France, Germany, Italy, Japan, Latvia, the Netherlands, Norway, Poland, Slovenia, Sweden, Switzerland, the United Kingdom, the United States, and the European Union.

Please note that selection and contracting will be subject to funding availability.

7. Submissions

Submissions must be prepared in English only and be delivered electronically by **05 November,** 23:59 (Kyiv time) to **rstrecruiting2017@gmail.com**. All submissions must include a completed Application form, NDA Form, the candidate's Curriculum Vitae, contact details of three referees who, if contacted, can attest to the professional and/or educational background of the candidate.

Only applications which have been submitted using the correct template and are fully completed, will be considered.

Important notice: only Ukrainian nationals are eligible to apply; civil servants are not eligible to apply unless 6 months have elapsed since they left such employment

8. Selection Procedure

Following the evaluation of all applications received, selected candidates may be invited to a written test. Only shortlisted candidates will be invited to the interview.