

Board of Directors Meeting Agenda



May 13, 2025

Time: 4:00 p.m.

Location:

Heartland AEA
6500 Corporate Drive, Johnston
Conference Room 113

Phone:

Dial: 1-669-900-6833
Meeting ID: 916 3085 8579 followed by #
Skip putting in participant ID - just stay on the line

Zoom Link:

<https://heartlandaea.zoom.us/j/91630858579>

Participants:

Ms. Margaret Borgen Board Member	Ms. Tiara Mays-Sims Vice President	Ms. Heather Sievers Board Member	Ms. Jenny Ugolini Board Secretary
Ms. Liz Brennan Board President	Mr. Alex Piedras Board Member		Dr. Kristi Upah Chief Student Svcs. Officer
Mr. Pete Evans Board Member	Dr. Steve Rose Board Member	Mr. Kevin Fangman Chief Human Res. Officer	Dr. Cindy Yelick Chief Administrator
Mr. John Kinley Board Member	Ms. Margie Schwenk Board Member	Dr. Susie Meade Chief Academic Officer	Mr. Brian Whalen Director of Business Services

President: Liz Brennan **Recorder:** Jenny Ugolini

1. Board Meeting at 4:00 p.m.

Time	Topic/Process	Presenter	Outcome
5 min.	1.01 Roll Call & Welcome	Liz Brennan	Roll call and approval of the agenda.
	1.02 Approval of Agenda		
	1.03 Approval of minutes from April 8 and 29 , 2025.	Liz Brennan	Review and approval of minutes from April 8 and 29, 2025
	1.04 Public Forum and Correspondence <i>School Board Recognition Month</i>	Liz Brennan	Hear comments from members of the public and share Board correspondence.

2. Closed Session - Chapter 21.5(1)(i)

Time	Topic/Process	Presenter	Outcome
30 min.	2.01 Chief Administrator Evaluation	Liz Brennan, Cindy Yelick	The Board will enter into closed session to conduct an evaluation of the Chief Administrator as provided in *Chapter 21.5(1)(i) of the Code of IA.

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3. Discussion Items

Time	Topic/Process	Presenter	Outcome
10-15 min.	3.01 Role of AEA Boards Board election process & timeline	Cindy Yelick	Board members will be updated on the roles of AEA Boards due to HF2612 and the fall election timeline.
5-7 min.	3.02 Legislative Update	Cindy Yelick	Board members will be provided an update from the current legislative session.
10-15 min.	3.03 Personnel Report Recommendation for Reduction in Force of Classified Employees	Kevin Fangman and Cindy Yelick	Board members will review the personnel report and the recommendation to terminate classified employees due to budget cuts.
5 min.	3.04 Contract for State Funds Transfer between AEAs and LEAs for Special Education Funding	Cindy Yelick, Brian Whalen	Board members will be informed about the contract between districts and the AEAs for transfer of funds for special education.

4. Action Items

Time	Topic/Process	Presenter	Outcome
5-10 min.	4.01 Reduction in Force of Classified Employees	Liz Brennan	Board members may act on the recommendation for terminations due to budget cuts.
	4.02 Personnel Report	Liz Brennan	Board members may approve the personnel report.
	4.03 Wellmark Medical Renewal Delta Dental 2025-26 Admin Fee Renewal Wellmark 2025-26 Binder Wellmark 2025-26 MSP Wellmark 2025-26 Network Savings Guarantee Wellmark 2025-26 Rate Exhibits Wellmark 2025-26 Fixed Fee Guarantee Wellmark 2025-26 Operational Performance Guarantee	Brian Whalen	Board members may approve the 2025-26 Wellmark Medical Renew Agreements

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5. Consent Agenda

Time	Topic/Process	Presenter	Outcome
10 min.	5.01 Bills LOPB April 1-15, 2025 LOPB April 16-30, 2025 Board Reports	Pete Evans	Handout: Financial statements Admin. Recommendation: approval
	5.02 Purchase Orders <i>PowerSchool Group LLC - \$78,904.57</i> <i>WebSpec Design, LLC - \$39,000</i> <i>Ready-to-Teach - \$62,871.91</i>	Et al	Handout: Purchase Request Admin. Recommendation: approval
	5.03 Jackie Abram dba Abram Audiology, LLC Agreement with Heartland AEA	Susie Meade	Handout: Agreement Admin. Recommendation: approval
	5.04 AEA Memorandum of Understanding between all Iowa AEAs	Cindy Yelick	Handout: Memorandum of Understanding Admin. Recommendation: approval
	5.05 Bohnsack and Frommelt L.L.P. Audit Engagement Service Agreement	Brian Whalen	Handout: Service Agreement Admin. Recommendation: approval
	5.06 2025-26 Memorandum of Understanding between Ellipsis South Campus and Heartland AEA Shelter Care Education Program	Susie Meade	Handout: Memorandum of Understanding Admin. Recommendation: approval
	5.07 2025-26 Facility Service Agreement between Ellipsis South Campus and Heartland AEA	Susie Meade	Handout: Facility Service Agreement Admin. Recommendation: approval
	5.08 Special Education Service Agreement between the Iowa Department of Corrections, Newton Correctional Facility, Iowa Correctional Institution for Women and Heartland AEA.	Kristi Upah	Handout: Service Agreement Admin. Recommendation: approval
	5.09 Dallas Center-Grimes CSD and Heartland AEA 2025-26 Service Agreement	Susie Meade	Handout: Service Agreement Admin. Recommendation: approval
	5.10 Diocese of Des Moines and Heartland AEA 2025-26 Service Agreements for Lynn Bowen Kaylynne Christenson Angie Lorenz Brianna Sayre Geiser Katie Scholl	Susie Meade	Handout: Service Agreements Admin. Recommendation: approval

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5.11 Dowling Catholic High School and Heartland AEA 2025-25 Service Agreements for • Cindra Porter • Michelle Vaughn • Stacey Warren	Susie Meade	Handout: Service Agreements Admin. Recommendation: approval
5.12 Knoxville CSD and Heartland AEA 2025-26 Service Agreements for • Jodi Cross • Adam Puderbaugh • Aimee Schuppe • Shared Spec Ed Coord.	Susie Meade	Handout: Service Agreements Admin. Recommendation: approval
5.13 Madrid CSD and Heartland AEA 2025-26 Service Agreement for Adam Puderbaugh	Susie Meade	Handout: Service Agreement Admin. Recommendation: approval
5.14 Norwalk CSD and Heartland AEA 2025-26 Service Agreements for • Aimee Schuppe • Hanna Hollamby • Adam Puderbaugh	Susie Meade	Handout: Service Agreements Admin. Recommendation: approval
5.15 Ogden CSD and Heartland AEA 2025-26 Service Agreements for • Angela Dvorak • Michelle Vaughn	Susie Meade	Handout: Service Agreements Admin. Recommendation: approval
5.16 Roland-Story CSD and Heartland AEA 2025-26 Service Agreement	Susie Meade	Handout: Service Agreement Admin. Recommendation: approval
5.17 South Hamilton CSD and Heartland AEA 2025-26 Service Agreements for • Shared Special Education Coordinator • Kaylynne Christenson	Susie Meade	Handout: Service Agreements Admin. Recommendation: approval
5.18 United CSD and Heartland AEA 2025-26 Service Agreements for • Shared Special Education Coordinator • Kaylynne Christensen	Susie Meade	Handout: Service Agreements Admin. Recommendation: approval
5.19 Woodward Academy and Heartland AEA Agreement (Audiology)	Susie Meade	Handout: Agreement Admin. Recommendation: approval
5.20 Polk County Juvenile Detention Center Facility Agreement between Polk	Kristi Upah	Handout: Service Agreement Admin. Recommendation: approval

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	County, Iowa and Heartland AEA 2025-26		
	5.21 Polk County Juvenile Detention Center Memorandum of Understanding between Heartland AEA and Polk County, Iowa for 2025-26	Kristi Upah	Handout: Memorandum of Understanding Admin. Recommendation: approval
	5.22 Adel-DeSoto-Minburn CSD and Heartland AEA 2025-26 Service Agreements for • Misty Christensen • Angela Dvorak • Barb Sersland	Susie Meade	Handout: Service Agreements Admin. Recommendation: approval
	5.23 Ballard CSD and Heartland AEA 2025-26 Service Agreement	Susie Meade	Handout: Service Agreement Admin. Recommendation: approval
	5.24 Boone CSD and Heartland AEA 2025-26 Service Agreements for • Aimee Schuppe • Adam Puderbaugh	Susie Meade	Handout: Service Agreements Admin. Recommendation: approval
	5.25 Des Moines Public Schools and Heartland AEA 2025-26 Service Agreements for • Lynn Bowen • Adam Puderbaugh • Brianna Sayre Geiser • Katie Scholl	Susie Meade	Handout: Service Agreements Admin. Recommendation: approval
	5.26 Greene County CSD and Heartland AEA 2025-26 Service Agreement	Susie Meade	Handout: Service Agreement Admin. Recommendation: approval
	5.27 Indianola CSD and Heartland AEA 2025-26 Service Agreements for • Jodi Cross • Katie Scholl • Stacey Warren	Susie Meade	Handout: Service Agreements Admin. Recommendation: approval
	5.28 Newton CSD and Heartland AEA 2025-26 Service Agreement	Susie Meade	Handout: Service Agreement Admin. Recommendation: approval
	5.29 Perry CSD and Heartland AEA 2025-26 Service Agreements for • Misty Christensen • Barb Sersland	Susie Meade	Handout: Service Agreements Admin. Recommendation: approval
	5.30 West Des Moines Sacred Heart and Heartland AEA 2025-26 Service Agreement	Susie Meade	Handout: Service Agreement Admin. Recommendation: approval
	5.31 Waukee CSD and Heartland AEA	Susie Meade	Handout: Service Agreement

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	2025-26 Service Agreement		Admin. Recommendation: approval
	5.32 West Central Valley CSD and Heartland AEA 2025-26 Service Agreement	Susie Meade	Handout: Service Agreement Admin. Recommendation: approval
	5.33 28E Agreement for the Management and Operation of the Behavior Classroom between West Des Moines CSD and Heartland AEA	Cindy Yelick, Susie Meade	Handout: 28E Agreement Admin. Recommendation: approval

6. Chief Administrator Comments

- Board policies

7. Board Comments

8. Adjourn

[FYI - Upcoming Events](#)

Next Board Meeting: June 10, 2025. Planning meeting will be May 27.

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