

Harney Education Service District

25 Fairview Heights | Burns, Oregon 97720
Regional Service Center 541.573.2122 | Early Childhood Center 541.573.6461

Monthly Board Meeting November 24, 2025 Harney ESD Board of Directors

Present: Doug Stott, Director, Chair
Dan Brown, Director
Charles Dunten, Director
Sandy Volle, Director, Vice Chair
Mileah SkunkCap, Director
Shannon Criss, Secretary to the Board, Superintendent
Corissa Wright, Business Manager
Janet Caldwell, HESD Program Director
Katie Hill, Administrative Assistant/Board Clerk

Absent Excused: Thomas Doman, Director; Kurt Van Batavia, Director; Donna Schnitker, EI/ECSE Director

CALL TO ORDER

Chair Doug Stott called the November 24, 2025 meeting to order at 1:34 PM at the Harney ESD Regional Services Center located at 25 Fairview Heights Loop. This meeting was also available to attend virtually.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Doug Stott. Doug and Dan expressed their appreciation of the Veteran's Day programs that Diamond and Double O put on.

VISITORS

Executive Session as per ORS 192.660(2) (i) - No Executive Session needed.

ACTION ITEMS

Consent Agenda

- Approval of October 15, 2025 minutes

After review of the Consent Agenda Sandy Volle made a motion to approve as presented. Charles Dunten seconded. No discussion. Motion carried unanimously.

NEW BUSINESS

- Policies GBN/JBA-AR(1) - Sexual Harassment Complaint Procedure-needed a revision to the administration that was currently listed, and GBCD-Leave and Absences-Licensed-had a revision needed that was necessary to follow the current ESD guidelines.

After review of the revisions needed to policies GBN/JBA-AR(1) - Sexual Harassment, and GBCD - Leave and Absences-Licensed, Sandy Volle made a motion to approve the policy revisions. Dan Brown seconded. No discussion. Motion carried unanimously.

- Change the Board meeting from December 17, 2025 to December 16, 2025 at 3:00 p.m., and the ESD/ECC/Board Christmas Party at 4:30 p.m.

After discussing the change to the December HESD board meeting, Charles Dunten made a motion to accept the date/time change of the December 2025 board meeting. Sandy Volle seconded. No discussion. Motion carried unanimously.

- Harney ESD received a Letter of Intent to rejoin HESD from Superintendent Medley for Harney County School District #3.
- Shannon gave an update on what is happening, and what needs to be done, at the Early Childhood Center to fix some of the maintenance issues. We are in the process of getting the issues fixed.
- Shannon let the board know that they need to put together the screening and interview committee for the Harney ESD Superintendent position. The board thinks that all board members need to be involved in the interview process.

OLD BUSINESS

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PRESENTATIONS AND REPORTS

Financials

Business Manager, Cori Wright, presented the financial narrative, disbursements, general fund balances, and significant expenditures. Report attached. We are currently waiting to receive the HESD audit.

Dan Brown made a motion to approve the expenditures/disbursements as presented. Sandy Volle seconded. No discussion. Motion carried unanimously.

PROGRAM REPORTS

Shannon Criss

- Shannon presented the 2024-2025 ECC Annual Report. Report attached.

After reviewing the 2024-2025 ECC Annual Report, Sandy Volle made a motion to approve the report as presented. Charles Dunten seconded. No Discussion. Motion carried unanimously.

Superintendent Report

Shannon Criss shared the following:

- There is an opportunity for two professional instructors to go out to two rural schools and present how to model reading correctly.
- The rural teacher collaborative has been a very valuable resource.
- Shannon sent a letter on behalf of the rural schools that we clerk for (Suntex, Pine Creek, Drewsey, and Double O), and Harney ESD, to delay the PBAM(program manual for budgeting is going from 18 to 39 numbers, adding more sections). They are still moving forward with rolling out the PBAM, but it has been delayed by a year. Discussion was held.
- Shannon also informed the board that she sent a letter on behalf of the REN's, and how important they are.

MEETING CLOSURE

With no further business, Chair Doug Stott adjourned the meeting at 2:59 PM.