Nonresident Student Transfer/Registration Form

Form to be used by NONRESIDENT students requesting admission.

Student's Name _____
Last *First* *Middle Initial*

DOB_____Phone #_____

Home Address _____

City_____KY Zip Code_____County_____

Present District _____School_____ Grade _____

Requested School (if capacity allows) _____ For School Year _____

NOTICE

1. Transfers involving athletics will be in accordance with Kentucky High School Athletic Association (KHSAA) By-Laws.
2. Requests for transfer for middle and high school students are considered incomplete until class scheduling information has been submitted to the prospective school.

The following documents must be submitted with this application:

- o Report card, transcript or other academic information.
- o Report of student's behavior or conduct including, but not limited to, physical violence and disciplinary action taken.
- o Statement of student's attendance.
- o If applicable, documentation regarding any services or accommodations required to educate the student, IEP/504.(for placement purposes only – not a determining factor in granting acceptance)

I UNDERSTAND THAT, IF APPROVED, THIS ASSIGNMENT WILL BE GRANTED UNTIL THE STUDENT IS UNENROLLED AND THAT ANY SPECIAL TRANSPORTATION NEEDED IS THE RESPONSIBILITY OF THE PARENT/GUARDIAN.

_____ _____
Parent/Guardian's Signature ***Date***

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STATUS OF NONRESIDENT STUDENTS

Nonresident students are accepted in the district for one school year term. Students must remain in good standing. During the school year, the student is expected to abide by all school rules, the Clark County Code of Acceptable Behavior, Clark County Board policies, and is subject to the disciplinary procedures as set forth therein. During each school year, the Board may remove or dismiss a nonresident student for misconduct pursuant to KRS 158.150 following applicable due process procedures.

At the end of the school year, a nonresident student may be dismissed due to factors such as:

- Poor attendance (six (6) or more unexcused absences or tardies)
- Behavior Issues (Referrals, In-School or Out-of-School Suspension)
- Poor academic performance (failure to demonstrate desire to learn and/or failure to follow academic directions.
- Chronic disruption of the school environment by the student
- Expulsion/Conviction

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TO BE COMPLETED BY CENTRAL OFFICE PERSONNEL

Application	□ Approved	□ Disapproved	Date _____
Parent/guardian contacted	□ Yes	□ No	Date _____
Present School Contacted	□ Yes	□ No	Date_____
Requested School Contacted	□ Yes	□ No	Date_____

Professional recommendation, if required _____

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_____ _____

Superintendent/designee's Signature ***Date***

Review/Revised:8/27/2024