

****PLEASE NOTE****

The Grade Export pilot has ended for Capita SIMS customers. Please visit the [Help Center](#) or contact your MIS Support for more information.

Last updated: 2020-12-07

Google Classroom: Grade Export Pilot FAQ

Capita SIMS Management Information System (MIS)

Last updated: 2020-08-11

Q: What are the requirements to participate in this pilot?

A: To participate in this pilot, please ensure the following:

- A G Suite Administrator has completed the [Application](#) form and signed the [PAPA](#)
- You are a SIMS Customer
- Your site has linked SIMS to SIMS ID and have a SIMS ID Local Site Administrator

Q: Are there any known requirements to be aware of when exporting grades to Capita SIMS?

- Exporting existing Classroom classes to classes in the MIS relies on the email address field for students. Valid G Suite email addresses are needed to successfully export grades, and they must match the email addresses in the MIS.
- Co-teachers from outside your G Suite domain will not be able to export grades from your class.
- All assignments must have a due date. Due dates are required to push Classwork assignments and grades to Capita SIMS MIS.

Q: Do I need to use SIMS ID to provision Google accounts

A: No. You do not need to use SIMS ID to provision your google accounts, however, you will need to have your staff and students in SIMS ID so their data is available to Google Grade Sync. You will only need to issue SIMS ID logins to staff members who are writing back to SIMS through Google Grade Sync.

Q: Do I need to have classes set up in SIMS?

A: Yes. Google Grade Sync uses Class, Class membership and Class Supervisor (teacher) data from within SIMS. If this data is not present then OneNote will not know what classes (and students) the teacher should have access too and will not be able to write assessment data back to SIMS.

Q: I am not sure if my site has a SIMS ID site?

A: If your site has SIMS Parent APP, SIMS PAY, SIMS Options, SIMS Primary or Hosted SIMS you have already have a SIMS ID site. If not, you can request one from your SIMS Support unit.

Q: I do not know who my SIMS ID local site administrator is or we do not have one.

A: Please contact your support unit who can advise you.

Q: If I have more questions, where can I go to learn more?

A: Please first review the pilot [FAQ](#) and visit the online [Help Center](#). If you still have questions, please email us at grade-sync-pilot@google.com.