LA BOSCOC Domestic Violence Working Group Meeting Agenda/Notes

Wednesday, March 16, 2022, 10 AM to 11 AM

Join Zoom meeting:
https://us06web.zoom.us/j/82996131656?pwd=MU5wanJzMG1xRzBEZm02WW1QVGdnUT09

Or join by phone: 1-312-626-6799

Meeting ID: 829 9613 1656
Passcode: 004230

I.

A. Attendance

- Keysha Robinson, IRIS
- Stephanie Bell, Easter Seals
- Angel Melerine, FVPSB
- Paige Pellegrin, The Haven
- Meredith Gilbert, Endeavors

B. **Purpose of the Working Group**: Oversees delivery of housing and supportive services for people fleeing domestic violence

II. Working Group Chair (Last elected Chair: Keysha Robinson)

A. Electing a chair

a. Chair decision must be made by April 30, 2022 (Or at an earlier time if the Working Group so chooses)
b. Chair is elected by the Working Group membership. Membership can also determine how long a chair will serve and when chair elections will be.
c. Working Groups have flexibility in determining election process

B. Chair's duties

a. Announcing, scheduling, publishing agendas for, and chairing group meetings.
b. Keeping records of group participation and reporting deficiencies to the CoC for the purposes of Good Standing compliance
c. Reporting group activities to the CoC full membership during meetings of the CoC full membership and otherwise as appropriate or as required by the Collaborative Applicant

C. Voting Mechanisms (LA BOSCOC Governance Charter v4.1)

a. All votes must occur:
    i. During a meeting of the relevant body that was announced to the full relevant body at least five (5) business days in advance;
    ii. Remotely by email, if the vote is emailed to the full relevant body and if the period of voting is at least three (3) business days; or
    iii. At the discretion of the Collaborative Applicant to ensure the successful completion and submission of any funding application, including the CoC Program Consolidated Application, or any report required by HUD or another federal funder.
b. All votes must be proposed by a member of the relevant body. (The Collaborative Applicant cannot propose votes except to the Board, in which case the Continuum of Care Manager may propose votes at their discretion.)
c. All votes must be seconded by a member of the relevant body except during votes of acclamation (see "Acclamation," below).
d. The results of all votes must be reported by the chair to the full relevant body and, as appropriate, to the Board and/or CoC full membership.

III. Nominations and Voting

A. Members of the Working Group should nominate persons for the position of Chair. Members are able to nominate themselves for the position of chair. Depending on how many nominees are selected, the Working Group will then use one of the following methods to "vote."

B. Types of Voting (LA BOSCOC Governance Charter v4.1)

a. First Past the Post "First Past the Post"

i. The simplest system: each ballot votes for only one choice (e.g. candidate, approve or deny), and the choice that receives the most votes wins. This voting system should be used for any vote in which there are only two choices.

b. Instant Run-Off

i. "Instant Run-Off" voting is a voting system that ensures any choice made is within the range of preferences for a majority of voters. Each ballot ranks each choice in order of preference. (For example: if voters were choosing a kind of ice cream to have for dessert, and their choices were Chocolate, Vanilla, and Strawberry, a voter might rank Chocolate 1st, Vanilla 2nd, and Strawberry 3rd.) Once the ballots are in: if more than half the ballots have the same 1st choice, that choice is selected. If not, the ballot counters remove from contention whichever 1st choice received the fewest votes, then recount, moving onto each ballot's 2nd choice if their 1st choice has been removed. The process is then repeated until a choice receives more than half the ballots' vote. This voting system should be used for any vote in which there are more than two choices.

c. Acclamation

i. The Board chair or any committee, subcommittee, or working group chair may call for a vote of acclamation if the members present appear to be universally in agreement. Votes of acclamation may be proposed by the chair or member, do not require a second, do not require a formal vote, and are considered to proceed with the proposed choice or candidate unless any member present objects. If any member present objects, the vote of acclamation fails, and voting must proceed using First Past the Post or Instant Run-Off.

Committee Actions:

Electing a Chair

1. Keysha self-nominated for Chair
    a. Stephanie Bell seconds nomination
2. Stephanie Bell motions to move forward with voting for Chair
    a. Angel Melerine seconds motion vote for Chair
3. Paige Pellegrin calls for vote of Acclimation for Keysha to be DV Working Group Chair
4. Group unanimously agrees: Keysha Robinson elected Chair

Chair Term Limits

1. Keysha opens floor to term limit discussion
2. Keysha Robinson proposes 12 month term limit
    a. Stephanie Bell motions to vote for 12 month proposed term limit
    b. Paige Pellegrin second motion to vote for 12 month term limit
3. Keysha Robinson calls for a vote of acclimation

a. Group unanimously agrees; Chair has 12 month term limit
“Good Standing” Requirements

1. Keysha opens floor to “Good Standing” Requirements
2. Meredith Gilbert proposes 50% attendance requirement
    a. Stephanie Bell motions to vote
    b. Keysha seconds motion
3. Keysha Robison calls for a vote of acclimation
    a. Group unanimously agrees

IV. Meeting Frequency

A. Group shall meet quarterly, or on an alternate schedule approved by the group in question

VI. Working Group “Good Standing” Criteria

A. Group decides what constitutes “Good Standing”

VII. Open Floor

A. Topics for the good of the groupd

IIX. Close Meeting

A. Reminder to contact Brett (bburns@lhc.la.gov) with any questions or feedback regarding this workgroup.