



Windy Nook Primary Adverse Weather Policy 2024

It is the policy of the school to make every effort to remain open whenever possible. The decision to close the school either before or during the school day will be made by the Head Teacher. The school will only be closed if one or more of the following conditions apply:

1. Insufficient staff are able to come in to keep the school running safely.
2. Conditions on site are dangerous
3. Conditions are considered to be or are anticipated to later become too hazardous for travel.

If the school is to close a decision will be made by 8am:

The closure will be recorded on the Gateshead Council Website and on the school website www.windynookprimary.org by 8:15.

The media (BBC Radio Newcastle and Metro Radio) will also broadcast details.

Parents who have opted into the scheme will be alerted to the closure using the School Arbor communications service activated by the Head Teacher once the closure has been logged with the Council.

The school will make all practicable efforts to keep parents informed as to the situation with the school during adverse weather conditions, as we appreciate that such conditions and the uncertainty places very considerable difficulties upon parents. However, parents are expected to check the website and/or make themselves aware of the radio broadcasts when it is clear that a closure is a possibility.

The school appreciates that during bad weather children may arrive later than normal; parents should endeavour to contact the school to let them know they are on their way if likely to be delayed. The school recognises there will be isolated instances where families are cut off, even where the clear majority of children can get into school. In such instances parents should inform the school of the circumstances of this exceptional situation, as the school has a duty to clarify the circumstances of each case so as to be able to formally authorise the absence to the Local Authority.

Parents acting on the assumption that the school would be closed without gaining confirmation, or failing to inform the school of the circumstances that prevents the child coming into school, risks their child being registered as an un-authorised absence.

Where the school is officially closed, all absence is counted as authorised absence.

In the event of the school having to close during the day due to unforeseen worsening weather or similar unforeseen circumstances, parents will be contacted by a posting on the school website and/or text. Such an early release will only be contemplated in very extreme circumstances. Any child not collected, will remain in school until the end of the school day.

In the event of snow, main pathways will be cleared and salted. Parents, children and visitors will be made aware that pathways, even where cleared, do remain dangerous. Children will also be reminded of this in assembly.

Before and after school opening hours parents are responsible for ensuring their children do not slide on the school playground.

In icy conditions the caretaker will salt wide pathways as follows:

- A) from the front gate to the front door
- B) from the front gate around past the nursery
- C) a path across the KS1 yard

Where necessary, essential pathways will be maintained as clear as possible throughout the day.

Children will enter school through their classroom doors, unless we are unable to ensure a safe passage to the classroom door. Parents/ Carers will be informed if this is the case.

On school days where the school is closed to pupils, the pathway will still be maintained during snow and ice weather on a daily basis by the caretaker, so as to keep the pathways clear and prevent build-up of ice and snow.

During significant adverse weather conditions, our staff will support and advise by being at the gates on your arrival to give more updated information.

During adverse weather conditions, the playground may be out of bounds to parents and children at the beginning and end of school, and if the Head Teacher decides it necessary, at break times as well.

In the Head Teacher's absence the Senior teacher on site will assume responsibility for making all decisions relating to the Adverse Weather Policy.

Approved by Governors November 2024

For review in October 2025

If your school needs to close unavoidably, please email the school closures mailbox - schoolclosures@gateshead.gov.uk and include the following information in your email:

- Full name of school
- Specific reason for school closure (i.e. not just "snowing")
- Who has made the decision to close the school
- Expected date of re-opening
- Contact details for a key contact person