

# Pat Toney, MLIS

[patoney.mlis@gmail.com](mailto:patoney.mlis@gmail.com)

## EDUCATION

Master of Library and Information Science, San Jose State University

Master of Art Counseling Psychology, Golden Gate University

Bachelor of Art Development Studies, UC Berkeley

## LIBRARY EXPERIENCE

Children's Services Outreach Librarian (April 2018 - current)

Branch Manager - Piedmont Ave (July 2017- March 2018)

Children's Librarian - Main Children's Room (December 2016- July 2017)

Children's Librarian / Acting Branch Manager - Golden Gate (August 2015- December 2016)

[Oakland Public Library](#)

- Plan and implement weekly toddler storytime, monthly art programs and seasonal edutainment programs
- Promote library services to local schools and child care centers
- Provide reference and readers' advisory service to library patrons

Children's Librarian (May 2012- July 2015)

[San Francisco Public Library](#)

- Plan and implement weekly Baby Bounce, Preschool Storytime and/or Bilingual Family Storytime
- Promote library services to local schools and child care centers
- Provide reference and readers' advisory service to library patrons

On-Call Librarian /Temporary Exempt As Needed

Oakland Public Library (November 2011-September 2013)

San Francisco Public Library (August 2011- May 2012)

San Rafael Public Library (December 2011- May 2012)

- Provide reference and readers' advisory service to library patrons
- Assist library users in the use of library materials and technology
- Provide children's storytime, teen and/or adult programming as needed
- Provide information and respond to library users needs
- Access print and electronic resources

Social Media Manager (December 2011- June 2012)

Program Coordinator (January 2011- November 2011)

[Raising A Reader - San Francisco and Alameda Counties](#)

Program Associate (August 2010 - December 2010)

[Raising A Reader - Alameda County](#)

- Conduct interactive read-alouds at Head Start and Childhood Development Centers
- Train childcare providers and parents on early literacy skill development
- Coordinate family literacy events with community partners
- Compile program evaluations and draft analysis for funders
- Serve as web content and social media manager

Library Intern (January 2010 - May 2010)

[International High School](#), San Francisco, CA

- Gained experience copy cataloging; materials range from children's books to international DVDs
- Prepared storytime for lower school library (grades K-2)

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- Maintained collection organization which included weeding and shelving for middle school library (grades 3-8)
- Incorporated social networking tools to increase web presence for high school library (grades 9-12)

Summer Intern, [Fisher Children's Center](#) (May 2009 - August 2009)

San Francisco Public Library, San Francisco, CA

- Co-presented story times for children ages 0- 6 with diverse backgrounds
- Staffed circulation desk including reference services, updating patron records and providing research utilizing the Internet and various databases
- Provided readers advisory for children, parents and caregivers
- Contributed to summer reading program, including distribution of children's recognition awards

## ADDITIONAL EXPERIENCE

Office Manager (January 2004 - July 2008)

[Counseling and Psychological Services](#)

University of San Francisco, San Francisco, CA

- Managed front office, coordinated schedules for 12 clinicians
- Supervised seven student workers
- Processed payroll, new hire paperwork and managed financial accounts

Assistant to the Director (January 2001 - December 2003)

[L.E.N. Business and Language Institute](#), San Francisco, CA

- Assisted with computer and clerical training
- Coordinated admissions, arranged clerical internships and counseled students on monthly progress
- Supported directors and managed school in their absence
- Identified job leads for graduates and taught job development skills
- Completed complex paperwork related to government contracts
- Prepared testing reports and vocational assessments

## PROFESSIONAL ASSOCIATIONS

Member, [Association for Library Service to Children](#) (2011 - current)

- Chair, [2022 Odyssey Award Committee](#)
- Member, [2020 Pura Belpré Selection Committee](#)
- Member, 2014 [National Institute Planning Task Force](#) (March 25, 2013, to October 1, 2014)
- Virtual Member, [Web Advisory Committee](#) (July 1, 2012, to June 30, 2014)

Member, [American Library Association](#) (2008 - current)

- CSK50 Marketing Team
- 2015-2018 Councilor At Large
- 2010 [Reach 21 Spectrum Leadership Institute](#) Scholar

Member, [Association of Children's Librarians of Northern California](#) (2009 - current)

- Served on the 2010 Performer's Showcase committee and coded a web page using HTML to create the first online performer's list

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- 2009-2010 [Dorothy Helfeld Scholar](#)

Member, [Bibliotecas Para La Gente](#) / [REFORMA](#) (2008 - current)

- Provided membership assistance at two Spanish Book Fairs
- Cataloged member photos using Flickr
- Serve as chapter Treasurer: 2010 - current

Member, [California Library Association](#) (2008 - 2018)

- African American Interest Group, Northern California Chapter Representative

Organizing Committee Member (2009 - 2010)

[Día de los Niños, Día de los Libros](#), San Francisco, CA

- Served on a committee charged with planning citywide family literacy event
- Staffed book giveaway table and supervised five Jumpstart volunteers
- Assisted event attendees with the selection of age appropriate reading material
- Used Web 2.0 technology to create a web site promoting the annual event

Member at Large, [Library Information Science Student to Encourage Networking](#) (2009 - 2010)

- Organized three library tours for library science students
- Co-chaired Spring 2010 Resume and Interview Workshop