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Main Instructions:

<https://docs.google.com/document/d/1ChARsVJASTmw0AFom0Ab6njZEuFY4b-BCwPO6ejrLDw/edit>

Manifest file (required):

filename: **batch_manifest_UUID.csv**

this should contain the list of files you want us to process and their types

- categories
- services
- pricings
- breed_groups
- add_ons_mappings
- custom_services_mappings
- locations
- employees
- custom_fields
- children
- clients
- appointments
- blockages
- clocked_hours
- classes
- inventory
- purchase_orders
- tickets
- spiffs

E.g. content of **batch_manifest_20.03.2018.csv** could be:

- services_20.03.2018.csv, services
- clients_20.03.2018.csv, clients
- pets_20.03.2018.csv, children
- appointments_20.03.2018.zip, appointments

Locations.csv file:

CSV columns: location_id, nickname, street_address, street_address_2, city, state, zip, country, phone_number, deleted

- location_id
 - the ID of the location you have in your local database (we need this ID in other files to know how things are tied together: e.g. employees / pricings and ALSO for future updates)
 - if you don't have a location_id you need to generate one
- nickname
 - string
- street_address
 - string

- street_address_2
 - string
 - optional
- city
 - string
- state
 - string
 - two-letter state code for US, ex: CA, NY
- zip
 - string
- country
 - two-letter country code e.g. US, FR (ISO 3166-1 alpha-2)
- phone_number
 - string

Employees.csv file:

CSV columns: employee_id, name, title, email, username, location_id, deleted

- employee_id
 - ID of the employee you have in your local database (we need this ID in other files to know how things are tied together: e.g. pricings and ALSO for future updates)
 - if you don't have an employee_id you need to generate one
- location_id
 - the location_id of the location from the locations.csv file or the Store ID from Business Setup > Locations if you do not have the external ID for this field
- username
 - optional

Categories.csv file:

CSV columns: category_id, name, online, deleted

- category_id
 - the ID of the category you have in your local database (we need this ID in other files to know how things are tied together: e.g. services and ALSO for future updates)
 - if you don't have an category_id then you need to generate one
- online
 - if this category is available on MyTime Marketplace

Services.csv file:

CSV columns: service_id, category_id, name, description, duration, is_add_on, is_custom, breed_group_id, sku, deleted

- service_id

- the ID of the service you have in your local database (we need this ID in other files to know how things are tied together: e.g. pricings / add_on_mappings and ALSO for future updates)
 - if you don't have a service_id you need to generate one
- category_id
 - the category_id of the category from the categories.csv file
- is_add_on
 - flag to specify if this service is an addon or not (it's a standalone service or it's a service which can be added to an appointment as an addon for another service)
- description
 - optional
- is_custom
 - values: true/false, 'true' if the service is custom
 - optional
- breed_group_id
 - the breed_group_id of the category from the breed_groups.csv file
 - optional
- sku
 - optional

EmployeeTitles.csv file:

CSV columns: employee_title_id, title, deleted

- employee_title_id
 - ID of the title you have in your local database (we need this ID in other files to know how things are tied together: e.g. pricing templates and ALSO for future updates)
- title
 - string

CSV columns for fields provided and used only by MyTime:

- mytime_employee_title_id

Pricings.csv file:

Do not import pricings for deleted services (services that are only imported for old appointments)

CSV columns: service_id, location_id, employee_id, price, deleted

- service_id
 - the service_id of the service from the services.csv file
- location_id
 - the location_id of the location from locations.csv file
- price

- the price of the service. Ensure that this value is formatted as number, not currency, i.e. there should be no \$ sign.
- employee_id
 - optional
 - the employee_id of the employee from employees.csv file
 - can leave employee_id empty and prices will be added for ALL the employees from that location

PricingTemplates.csv file:

CSV columns: service_id, location_id, location_group_id, employee_title_id, new_min_price, new_list_price, existing_min_price, existing_list_price, promoting, deleted, apply_new_prices

- service_id
 - the service_id of the service from the services.csv file
- location_id
 - the location_id of the location from locations.csv file
- location_group_id
 - the location_group_id of the location group from location_groups.csv file
- employee_title_id
 - the employee_title_id of the title from employee_titles.csv file
- new_list_price
 - the price of the service for new customers when not promoting. Ensure that this value is formatted as number, not currency, i.e. there should be no \$ sign
- new_min_price
 - the price of the service for new customers when promoting. Ensure that this value is formatted as number, not currency, i.e. there should be no \$ sign
- existing_list_price
 - the price of the service for existing customers when not promoting. Ensure that this value is formatted as number, not currency, i.e. there should be no \$ sign
- existing_min_price
 - the price of the service for existing customers when promoting. Ensure that this value is formatted as number, not currency, i.e. there should be no \$ sign
- promoting
 - boolean
- apply_new_prices
 - boolean

CSV columns for fields provided and used only by MyTime:

- mytime_pricing_template_id
- mytime_employee_title_id
- mytime_location_id
- mytime_location_group_id

- mytime_variation_id

Durations.csv file:

CSV columns: service_id, location_id, location_group_id, employee_title_id, time_span, deleted

- service_id
 - the service_id of the service from the services.csv file
- location_id
 - the location_id of the location from locations.csv file
- employee_id
 - the employee_id of the employee from employees.csv file
- time_span
 - integer
 - the duration in minutes

CSV columns for fields provided and used only by MyTime:

- mytime_duration_id
- mytime_employee_id
- mytime_location_id
- mytime_service_id
- segment_template_id
- mytime_segment_template_id

DurationTemplates.csv file:

CSV columns: service_id, location_id, location_group_id, employee_title_id, time_span, deleted

- service_id
 - the service_id of the service from the services.csv file
- location_id
 - the location_id of the location from locations.csv file
- location_group_id
 - the location_group_id of the location group from location_groups.csv file
- employee_title_id
 - the employee_title_id of the title from employee_titles.csv file
- time_span
 - integer
 - the duration in minutes

CSV columns for fields provided and used only by MyTime:

- mytime_pricing_template_id
- mytime_employee_title_id

- mytime_location_id
- mytime_location_group_id
- mytime_variation_id

AddOnMappings.csv file (optional):

CSV columns: service_id, addon_id, deleted

only if you have addons

addons are services which can be performed ONLY if other services have been added to the same appointment

- service_id
 - the service_id from the services.csv file which is the main service
- addon_id
 - the service_id from the services.csv file which is the addon service

BreedGroups.csv file (optional):

CSV columns: breed_group_id, breed_name

used to add price and duration by pet breed

- breed_group_id
 - the identifier of the group
- breed_name
 - the name of the breed (e.g. Briard, Bulldog, Chihuahua)

Note: you should always send the entire list of breed groups

CustomServicesMappings.csv file (optional):

CSV columns: service_id, custom_service_id, deleted

only if you have custom services in the services.csv file

- service_id
 - the service_id from the services.csv file which is the main service
- custom_service_id
 - the service_id from the services.csv file which is the custom service

CustomFields.csv file:

CSV columns: uuid, title, type, required, deleted, applicable_to, mytime_id

- uuid
 - an unique identifier, used in the clients.csv or children.csv
 - e.g. "occupation" we will have a column with the same name in the clients.csv with different values for each client

- type
 - possible values: date/short_answer/paragraph/phone/email
- applicable_to
 - possible values: client/pet/vehicle
 - if the type is client, the custom field will be applied to the client record; if it's pet it will be applied to the pet record.
- required
 - if true a client/pet can't be created without filling up this field

Clients.csv file:

CSV columns: client_id, client_first_name, client_last_name, email, mobile_phone, home_phone, work_phone, street_address, street_address_2, city, state, zip, country, gender, date_of_birth, opted_out_of_email, opted_out_of_sms, contact_preference, client_since, notes, preferred_employee_id, preferred_location_id, deleted, custom_field1, custom_field2, custom_field_3, associated_location_ids

- client_id
 - the ID of the client you have in your local database (needed to import the pets, appointments, for future updates, etc)
 - if you don't have a client_id you need to generate one
- country
 - two-letter country code e.g. US (ISO 3166-1 alpha-2)
- state
 - two-letter state code e.g. CA/NY/NV
- gender
 - optional
 - 1 for female, 2 for male
- contact_preference
 - optional
 - 'Email', 'Text Message', 'Home Phone', 'Work Phone', or 'Mobile Phone'
- preferred_employee_id
 - optional
 - the employee_id of the employee from the employees.csv file
- preferred_location_id
 - optional
 - the location_id of the location from the locations.csv file or the Store ID from Business Setup > Locations if you do not have the external ID for this field
- custom_field_x
 - uuid of the field from the custom_fields.csv file (where the "applicable_to" field is "client")
 - e.g. weight, occupation, citizenship etc
 - can be added as many as needed as long as they are defined in the custom_fields.csv file
- associated_location_ids

- a semi-colon separated list of location_ids (external) that the client is associated with
- note this is not supported with attrs change yet

Children.csv file:

CSV columns: child_id ,client_id, first_name, last_name, date_of_birth, deleted, custom_field1, custom_field2, custom_field_3

- child_id
 - the ID of the pet you have in your local database (needed for appointments, for future updates etc)
 - if you don't have a child_id you need to generate one
- client_id
 - the client_id of the client from the clients.csv file
- custom_field_x
 - uuid of the field from the custom_fields.csv file (where the “applicable_to” field is “pet”)
 - e.g. vet_name, vet_email, fur_type, weight, age etc
 - can add as many as needed as long as they are defined in the custom_fields.csv file

Note: there are certain default custom fields already defined in the company based on child type (e.g. pet), check for these in the database before importing new custom fields.

WorkingHours.csv file:

CSV columns: working_hour_id, location_id, employee_id, start_time, end_time, mo, tu, we, th, fr, sa, su, deleted

- working_hour_id
 - the ID of the working hour that you have in your local database
 - if you don't have an ID for this field you need to generate one
- employee_id
 - the employee_id of the location from the employees.csv file
- location_id
 - the location_id of the location from the locations.csv file or the Store ID from Business Setup > Locations if you do not have the external ID for this field
- start_time
 - datetime
- end_time
 - datetime
- mo
 - boolean
- tu
 - boolean

- we
 - boolean
- th
 - boolean
- fr
 - boolean
- sa
 - boolean
- su
 - boolean
- deleted
 - boolean
 - optional

CSV columns for fields provided and used only by MyTime: mytime_working_hour_id, mytime_employee_id, mytime_location_id

Blockages.csv file:

CSV columns: blockage_id, mytime_blockage_id, employee_id, mytime_employee_id, location_id, mytime_location_id, title, description, begin_at, end_at

- blockage_id
 - the ID of the blockages that you have in your local database
 - if you don't have an ID for this field you need to generate one
- employee_id
 - the employee_id of the location from the employees.csv file
- location_id
 - the location_id of the location from the locations.csv file or the Store ID from Business Setup > Locations if you do not have the external ID for this field
- title
 - string - the title or name of the blockage (ie lunch, break, etc)
- description
- begin_at
 - datetime
- end_at
 - datetime

CSV columns for fields provided and used only by MyTime: mytime_blockage_id, mytime_employee_id, mytime_location_id

clocked_hours.csv file:

CSV columns:

- clocked_hour_id
- employee_id
- location_id
- in_at
- out_at
- worked_hour_category_id
- mytime_id
- mytime_employee_id
- mytime_location_id
- mytime_worked_hour_category_id
- deleted

Appointments.zip archive:

Contains four CSV files:

Appointments.csv

CSV columns: appointment_id, location_id, employee_id, client_id, child_id, notes, has_specific_employee, start_time, end_time

- appointment_id
 - the ID of the appointment you have in your local database (needed for other appointment files, for future updates etc)
 - if you don't have an ID for this field you need to generate one
- location_id
 - the location_id of the location from the locations.csv file or the Store ID from Business Setup > Locations if you do not have the external ID for this field
- employee_id, client_id, child_id same as location_id
- has_specific_employee
 - boolean
 - marks the appointment as requested if true

AppointmentServices.csv

CSV columns: appointment_id, service_id, price, duration

- appointment_id
 - the appointment_id of the appointment from the appointments.csv file
- service_id
 - the service_id of the service from the services.csv file

- price
- duration
 - minutes (e.g. 90)

AppointmentStatuses.csv

CSV columns: appointment_id, status, change_time, employee_id

- appointment_id
 - the appointment_id of the appointment from the appointments.csv file
- status
 - possible values:
booked/canceled/rescheduled/accepted/unaccepted/completed/no_show/no_show_with_fee/showed_up/confirmed/requested_reschedule/checked_in
- change_time
 - the datetime the appointment was changed
 - this date will show in the events stream as the date when the appointment was imported
 - required
- employee_id
 - the employee_id of the employee from the employees.csv file
 - optional

appointment_manifest.csv

first column describes the file name and the second the type. E.g.

appointments_01.csv, appointments

appointment_services_01.csv, appointment_services

appointment_statuses_01.csv, appointment_statuses

PromoCodes.zip archive:

Contains four CSV files:

promo_codes_manifest.csv

first column describes the file name and the second the type. E.g.

promo_codes_01.csv, promo_codes

promo_locations_01.csv, promo_locations

promo_employees_01.csv, promo_employees

promo_services.csv_01, promo_services

PromoCodes.csv

CSV columns: promo_code_id, code, discount_value, discount_type, start_date, end_date, one_use_per_client, applies_to_new_clients_only, applies_to_all_services, applies_to_all_products, deleted

- promo_code_id
 - the ID of the promo code you have in your local database (needed for other promo imports like locations/services etc and for future updates)
 - if you don't have an ID for this field you need to generate one
- discount_type
 - possible values: 'percentage' or 'flat'
- one_use_per_client, applies_to_new_clients_only, applies_to_all_services, applies_to_all_products
 - boolean

PromoLocations.csv

CSV columns: promo_code_id, location_id

- promo_code_id
 - the promo_code_id of the promotion from the promo_codes.csv file
- location_id
 - the location_id of the location from the locations.csv file or the Store ID from Business Setup > Locations if you do not have the external ID for this field

PromoEmployees.csv

CSV columns: promo_code_id, employee_id

- promo_code_id
 - the promo_code_id of the promotion from the promo_codes.csv file
- employee_id
 - the employee_id of the employee from employees.csv file

PromoServices.csv

CSV columns: promo_code_id, service_id

- promo_code_id
 - the promo_code_id of the promotion from the promo_codes.csv file
- service_id
 - the service_id of the service from the services.csv file

Memberships.zip archive:

Contains the following CSV files:

membership_manifest.csv

The first column describes the file name and the second the type. E.g.

memberships_01.csv, memberships

membership_locations_01.csv, membership_locations

membership_benefits_01.csv, membership_benefits

benefit_services.csv_01, benefit_services

memberships.csv

CSV columns: membership_id, name, description, registration_fee_amount, cancellation_fee_amount, price, period_size, period_type, billing_cycle_type, billing_day, payment_type

- membership_template_id
 - the ID of the membership template you have in your local database (needed for other membership imports like locations/benefits etc and for future updates)
 - if you don't have an ID for this field you need to generate one
- name
 - String
 - Should be unique
- description
 - string
- period_size
 - the number of units
- period_type
 - string
 - possible values: 'monthly' / 'yearly' / ''
 - leave it empty for indefinite period of time
- billing_cycle_type
 - possible values: 'date_of_sale' or 'day_of_month'
- billing_day
 - required only if billing_cycle_type is set as 'day_of_month'
 - integer, day of the month
- payment_type
 - possible values: 'monthly' or 'single'
 - when 'single' it will charge the membership only once on purchase date

membership_locations.csv

CSV columns: membership_id, location_id

- membership_template_id
 - the membership_template_id of the membership template from the memberships.csv file
- location_id

- the location_id of the location from the locations.csv file or the Store ID from Business Setup > Locations if you do not have the external ID for this field
- Optional if the price is set in membership.csv
- price
 - Price of membership for this location
 - Optional if the price is set in membership.csv

membership_benefits.csv

CSV columns: membership_id, name, benefit_id, benefit_type, benefit_discount_type, benefit_value, benefit_limit, eligible_for_all_services, eligible_for_all_products

- membership_template_id
 - the membership_template_id of the membership template from the memberships.csv file
- name
 - string, name of the benefit which will be displayed on client profile
- benefit_id
 - the ID of the membership benefit you have in your local database (needed for other membership imports like benefit services and for future updates)
- benefit_type
 - possible values: 'full', 'discount' or 'credit'
 - when `full` is selected then it will cover the entire price of the service/product
 - when `discount` is selected then it will apply the discount on top of the service/product price
 - when `credit` is selected the it will add client credits which can be used as payment method in POS
- benefit_discount_type
 - required only when benefit_type is 'discount'
 - possible values: 'percentage' or 'flat'
 - when `percentage` is selected then it will cover only a percent of the price for service/product
 - when `flat` is selected then it will cover a flat amount from the price of the service/product
- benefit_value
 - integer, value of the benefit discount or benefit credit
 - it should be 0 or empty when benefit_type is `full`
 - required only when benefit_type is `discounted`
- benefit_limit
 - empty for unlimited
 - how many times the membership can be applied
- eligible_for_all_services
 - values: true/false, 'true' if it is applicable for all services
 - optional

- eligible_for_all_products
 - values: true/false, 'true' if it is applicable for all products
 - optional

benefit_services.csv

CSV columns: benefit_id, service_id

- benefit_id
 - the benefit_id of the membership benefit from the membership_benefits.csv file
- service_id
 - the service_id of the service from the services.csv file

ClientMemberships.zip archive:

Contains the following CSV files:

client_memberships_manifest.csv

The first column describes the file name and the second the type. E.g.

client_memberships.csv, client_memberships

client_membership_locations.csv, client_membership_locations

client_membership_benefits.csv, client_membership_benefits

client_membership_benefit_services.csv, client_membership_benefit_services

client_membership_benefit_products.csv, client_membership_benefit_products

client_memberships.csv

CSV columns for client membership: client_membership_id , client_id, membership_template_id, employee_id, membership_name, membership_price, status, start_date, end_date, billing_day, canceled_at, date_of_last_charge, deleted, mytime_id, mytime_client_id, mytime_membership_template_id, mytime_employee_id

- client_membership_id
 - string / integer
 - the ID of the client membership you have in your local database
 - if you don't have an ID for this field you need to generate one
- client_id
 - integer
 - the client_id of the client from the clients.csv file
- membership_template_id
 - integer
 - the membership_id of the membership from the memberships.csv file

- employee_id
 - integer
 - the employee_id of the employee from employees.csv file
 - OPTIONAL
- membership_name
 - string
- membership_price
 - amount
- period_type
 - string
 - possible values: 'daily', 'weekly', 'monthly', 'yearly' or leave it empty for indefinite period of time
- period_size
 - the number of units('daily', 'weekly', 'monthly' or 'yearly')
- status
 - string
 - possible values: 'active', 'suspended', 'paused', 'canceled', 'expired', 'pending'
- billing_day
 - integer
- location_id
 - the location_id of the location from the locations.csv file or the Store ID from Business Setup > Locations if you do not have the external ID for this field
- start_date
 - date(e.g: 2021-11-15)
 - if benefit time has been indefinite or should start today
- end_date
 - date(e.g: 2021-11-15)
- canceled_at
 - datetime(e.g: 2021-11-15T09:47:50-04:00)
- date_of_last_charge
 - date(e.g: 2021-11-15)
- custom_charge_date
 - date(e.g: 2021-11-15)

Client_membership mytime fields:

- mytime_id
 - Id from a existent client_membership;
- mytime_client_id,
- mytime_child_id,
- mytime_membership_template_id,
- mytime_employee_id,
- mytime_location_id,

CSV columns for fields provided and used only by MyTime: mytime_id, mytime_client_id, mytime_membership_template_id, mytime_membership_purchase_id, mytime_by_employee

client_membership_locations.csv

CSV columns: client_membership_id, location_id

- client_membership_id
 - the client_membership_id of the client membership from the client_memberships.csv file
- location_id
 - the location_id of the location from the locations.csv file or the Store ID from Business Setup > Locations if you do not have the external ID for this field

client_membership_benefits.csv

CSV columns: client_membership_id, name, client_benefit_id, client_benefit_type, client_benefit_discount_type, client_benefit_value, client_benefit_limit, eligible_for_all_services, eligible_for_all_products

- client_membership_id
 - the client_membership_id of the client membership from the client_memberships.csv file
- name
 - string
 - name of the benefit which will be displayed on client profile
- client_benefit_id
 - the ID of the client benefit you have in your local database (needed for other client membership imports like client benefit services and for future updates)
 - if you don't have it then you need to generate one
- client_benefit_type
 - possible values: 'full', 'discount' or 'credit'
 - when 'full' is selected then it will cover the entire price of the service/product
 - when 'discount' is selected then it will apply the discount on top of the service/product price
 - when 'credit' is selected the it will add client credits which can be used as payment method in POS
- client_benefit_discount_type
 - required only when client_benefit_type is 'discount'
 - possible values: 'percentage' or 'flat'
 - when 'percentage' is selected then it will cover only a percent of the price for service/product
 - when 'flat' is selected then it will cover a flat amount from the price of the service/product
- client_benefit_value

- integer, value of the benefit discount or benefit credit
 - it should be the count of remaining items when benefit_type is `full`
 - required only when benefit_type is `discounted`
- client_benefit_limit
 - integer, 0 for unlimited
 - how many times the membership can be applied
- eligible_for_all_services
 - values: true/false, 'true' if it is applicable for all services
 - optional
- eligible_for_all_products
 - values: true/false, 'true' if it is applicable for all products
 - optional
- mytime_client_benefit_id

client_membership_benefit_services.csv

CSV columns: client_benefit_id, service_id

- client_benefit_id
 - the client_benefit_id of the client benefit from the client_membership_benefits.csv file
- service_id
 - the service_id of the service from the services.csv file
- mytime_service_id

client_membership_benefit_products.csv

CSV columns: client_benefit_id, product_id

- client_benefit_id
 - the client_benefit_id of the client benefit from the client_membership_benefits.csv file
- product_id
 - the product_id of the product from the products.csv file. We need to add support for products import before we can have this.
- mytime_product_id

MarketingTemplates.zip archive:

Contains the following CSV files:

marketing_templates_manifest.csv

The first column describes the file name and the second the type. E.g.

marketing_campaigns.csv,marketing_campaigns

marketing_skopes.csv,marketing_skopes

marketing_templates.csv,marketing_templates

marketing_template_components.csv,marketing_template_components

marketing_campaigns.csv

CSV columns for marketing campaign: marketing_campaign_id, type, active, status, title, description, uid, contact_preference

- marketing_campaign_id
 - string / integer
 - the ID of the marketing campaign you have in your local database
 - if you don't have an ID for this field you need to generate one
- type
 - string
- type of marketing campaign
- values: 'MyClient::Marketing::Campaign::Transactional::Ticket',
'MyClient::Marketing::Campaign::Transactional::Ticket::GiftCardPurchased',
'MyClient::Marketing::Campaign::Transactional::Ticket::GiftCardSender',
'MyClient::Marketing::Campaign::Transactional::Ticket::Receipt',
'MyClient::Marketing::Campaign::Transactional::Membership',
'MyClient::Marketing::Campaign::Transactional::Ticket::MembershipPurchased',
'MyClient::Marketing::Campaign::Transactional::Membership::Expired',
'MyClient::Marketing::Campaign::Transactional::Membership::PaymentFailure',
'MyClient::Marketing::Campaign::Transactional::Membership::UpcomingExpiration',
'MyClient::Marketing::Campaign::Transactional::Membership::Paused',
'MyClient::Marketing::Campaign::Transactional::Membership::Cancelled',
'MyClient::Marketing::Campaign::Transactional::Membership::Suspended',
'MyClient::Marketing::Campaign::Transactional::Package',
'MyClient::Marketing::Campaign::Transactional::Appointment',
'MyClient::Marketing::Campaign::Transactional::Appointment::Canceled',
'MyClient::Marketing::Campaign::Transactional::Appointment::Declined',
'MyClient::Marketing::Campaign::Transactional::Appointment::PriceChange',
'MyClient::Marketing::Campaign::Transactional::Appointment::NoShowWithFee',
'MyClient::Marketing::Campaign::Transactional::Appointment::BookedByMerchant',
'MyClient::Marketing::Campaign::Transactional::Appointment::BookedByConsumer',
'MyClient::Marketing::Campaign::Transactional::Appointment::Requested',
'MyClient::Marketing::Campaign::Transactional::Appointment::RequestedReschedule',
'MyClient::Marketing::Campaign::Transactional::Appointment::Rescheduled',
'MyClient::Marketing::Campaign::Transactional::Appointment::NoShow',
'MyClient::Marketing::Campaign::Transactional::Appointment::CanceledWithFee',
'MyClient::Marketing::Campaign::Transactional::PrepaymentFailure',
'MyClient::Marketing::Campaign::Automated::Anniversary',
'MyClient::Marketing::Campaign::Automated::Birthday',
'MyClient::Marketing::Campaign::Automated::ConsumerReviewReminder',
'MyClient::Marketing::Campaign::Automated::FirstVisit',
'MyClient::Marketing::Campaign::Automated::UpcomingAppointment',

- 'MyClient::Marketing::Campaign::Automated::ExpirationReminder',
- 'MyClient::Marketing::Campaign::Automated::AppointmentReminder',
- 'MyClient::Marketing::Campaign::Automated::ConsumerReview',
- 'MyClient::Marketing::Campaign::Automated::UpcomingPendingAppointment',
- 'MyClient::Marketing::Campaign::Automated::PromotePackage',
- 'MyClient::Marketing::Campaign::Automated::MissYou',
- 'MyClient::Marketing::Campaign::Automated::RebookingReminder'
- active
 - boolean status
 - string
- values: 'pending' title
 - string description
- string uid
 - string
- optional contact_preference
 - string
 - values: 'email', 'sms', 'email_and_sms'

marketing_skopes.csv

CSV columns for marketing skope: marketing_skope_id, type, marketing_campaign_id, service_id, interval_transform, interval_name, interval_count, predicate, threshold, operator, appointments_no, statuses

- marketing_skope_id
 - string / integer
- the ID of the marketing skope you have in your local database
 - if you don't have an ID for this field you need to generate one type
 - string
- type of marketing skope
- values: 'MyClient::Marketing::Skope::Count',
 'MyClient::Marketing::Skope::Count::OfTheSameVariation',
 'MyClient::Marketing::Skope::Appointment',
 'MyClient::Marketing::Skope::Appointment::Status',
 'MyClient::Marketing::Skope::Appointment::TimeOffset',
 'MyClient::Marketing::Skope::Appointment::TimeOffset::AfterEnd',
 'MyClient::Marketing::Skope::Appointment::TimeOffset::After',
 'MyClient::Marketing::Skope::Appointment::TimeOffset::BeforeEnd',
 'MyClient::Marketing::Skope::Appointment::TimeOffset::Before',
 'MyClient::Marketing::Skope::Client', 'MyClient::Marketing::Skope::Client::LastVisit',
 'MyClient::Marketing::Skope::Client::TimeOffset',
 'MyClient::Marketing::Skope::Client::TimeOffset::BeforeBooked',
 'MyClient::Marketing::Skope::Client::TimeOffset::After',

'MyClient::Marketing::Skope::Client::TimeOffset::Before',
'MyClient::Marketing::Skope::Client::TimeOffset::AfterBooked',
'MyClient::Marketing::Skope::Client::WithoutAppointmentsInTimeFrame',
'MyClient::Marketing::Skope::Client::ExpirationReminder',
'MyClient::Marketing::Skope::Client::WithCertainAppointmentsNumber',
'MyClient::Marketing::Skope::Client::FirstVisit',
'MyClient::Marketing::Skope::Client::Birthday', 'MyClient::Marketing::Skope::Company',
'MyClient::Marketing::Skope::Company::Package', 'MyClient::Marketing::Skope::Service'

- marketing_campaign_id
 - the marketing_campaign_id of the marketing campaign from the marketing_campaigns.csv file
- service_id
 - %integer
 - the service_id of the service from the services table from DB (not services.csv file)
- interval_transform
 - integer
 - values: null before event, -1 after event
- interval_name
 - string
 - values: 'hours', 'days', 'weeks', 'months', 'years'
- interval_count
 - integer
- predicate
 - string
 - values: 'beginning_of_hour', 'end_of_hour', 'beginning_of_day', 'end_of_day'
- threshold
 - integer
- operator
 - string
 - values: 'gteq'
- appointments_no
 - string
 - values: 'first', 'first, second and third', 'multiple'
- statuses
 - string
 - values: comma delimited string with combination of values from this list: 'booked', 'confirmed', 'completed', 'pending'. Eg.: 'booked,confirmed' or 'booked,confirmed,completed' or 'pending'

marketing_templates.csv

CSV columns for marketing template: marketing_template_id, type, original_type, marketing_campaign_id, reply_location_id, uid, visible, title, description, email_subject, email_content, reply_name, reply_email, sms_content, preferred_delivery_type, sms_enabled, title_enabled

- marketing_template_id
 - string / integer
 - the ID of the marketing template you have in your local database
 - if you don't have an ID for this field you need to generate one
- type
 - string
- type of marketing template
 - values: 'MyClient::Marketing::Template::Transactional',
'MyClient::Marketing::Template::Transactional::Membership',
'MyClient::Marketing::Template::Transactional::Membership::PaymentFailure',
'MyClient::Marketing::Template::Transactional::Membership::Cancelled',
'MyClient::Marketing::Template::Transactional::Membership::Paused',
'MyClient::Marketing::Template::Transactional::Membership::Suspended',
'MyClient::Marketing::Template::Transactional::Membership::UpcomingExpiration',
'MyClient::Marketing::Template::Transactional::Membership::Expired',
'MyClient::Marketing::Template::Transactional::Appointment',
'MyClient::Marketing::Template::Transactional::Appointment::Rescheduled',
'MyClient::Marketing::Template::Transactional::Appointment::NoShow',
'MyClient::Marketing::Template::Transactional::Appointment::Canceled',
'MyClient::Marketing::Template::Transactional::Appointment::NoShowWithFee',
'MyClient::Marketing::Template::Transactional::Appointment::BookedByConsumer',
,
'MyClient::Marketing::Template::Transactional::Appointment::RequestedReschedule',
'MyClient::Marketing::Template::Transactional::Appointment::PriceChange',
'MyClient::Marketing::Template::Transactional::Appointment::Requested',
'MyClient::Marketing::Template::Transactional::Appointment::Declined',
'MyClient::Marketing::Template::Transactional::Appointment::BookedByMerchant',
'MyClient::Marketing::Template::Transactional::Appointment::CanceledWithFee',
'MyClient::Marketing::Template::Transactional::PrepaymentFailure',
'MyClient::Marketing::Template::Automated::UpcomingPendingAppointment',
'MyClient::Marketing::Template::Manual',
'MyClient::Marketing::Template::Manual::NewService',
'MyClient::Marketing::Template::Manual::OffPeak',
'MyClient::Marketing::Template::Manual::GiftCard',
'MyClient::Marketing::Template::Manual::NewOpenTimes',
'MyClient::Marketing::Template::Manual::NewStaffMember',
'MyClient::Marketing::Template::Manual::HolidayReminder',

'MyClient::Marketing::Template::Manual::Review',
'MyClient::Marketing::Template::Manual::SpecialEvent',
'MyClient::Marketing::Template::Manual::ScheduleChange',
'MyClient::Marketing::Template::Manual::LastMinuteSale',
'MyClient::Marketing::Template::Manual::InviteClient',
'MyClient::Marketing::Template::Manual::Promotion',
'MyClient::Marketing::Template::Manual::Custom',
'MyClient::Marketing::Template::Automated',
'MyClient::Marketing::Template::Automated::Anniversary',
'MyClient::Marketing::Template::Automated::ConsumerReviewReminder',
'MyClient::Marketing::Template::Automated::MissYou',
'MyClient::Marketing::Template::Automated::Birthday',
'MyClient::Marketing::Template::Automated::PromotePackage',
'MyClient::Marketing::Template::Automated::RebookingReminder',
'MyClient::Marketing::Template::Automated::ExpirationReminder',
'MyClient::Marketing::Template::Automated::UpcomingAppointment',
'MyClient::Marketing::Template::Automated::FirstVisit',
'MyClient::Marketing::Template::Automated::ConsumerReview',
'MyClient::Marketing::Template::Automated::AppointmentReminder'

- original_type
 - string
 - original_type of marketing template
- marketing_campaign_id
 - the marketing_campaign_id of the marketing campaign from the marketing_campaigns.csv file
- reply_location_id
 - integer
- the location_id of the location from the locations.csv file or the Store ID from Business Setup > Locations if you do not have the external ID for this field
 - uid
 - string
- visible
 - boolean
- values: null or false, if marketing_campaign_id is present, true if marketing_campaign_id is not present
 - title
 - string
- description
 - string
- email_subject
 - string
- email_content
 - string
- reply_name

- string
- reply_email
 - string
- sms_content
 - string
- preferred_delivery_type
 - string
 - values: 'email', 'sms', 'email_and_sms'
- sms_enabled
 - boolean
- title_enabled
 - boolean

CSV columns for fields provided and used only by MyTime:

- mytime_id
- mytime_campaign_id
- mytime_id
- mytime_campaign_id
- mytime_reply_location_id

marketing_template_components.csv

CSV columns for marketing template component: marketing_template_component_id, type, marketing_template_id, content, auto, editable, deletable, label

- marketing_template_component_id
 - string / integer
 - the ID of the marketing template component you have in your local database
 - if you don't have an ID for this field you need to generate one
- type
 - string
- type of marketing template component
 - values: 'MyClient::Marketing::TemplateComponent::Standard',
'MyClient::Marketing::TemplateComponent::Standard::PendingGraphic',
'MyClient::Marketing::TemplateComponent::Standard::GiftCard',
'MyClient::Marketing::TemplateComponent::Standard::GiftCardPreview',
'MyClient::Marketing::TemplateComponent::Standard::TicketSummary',
'MyClient::Marketing::TemplateComponent::Standard::AppointmentSummary',
'MyClient::Marketing::TemplateComponent::Standard::ReviewStars',
'MyClient::Marketing::TemplateComponent::Standard::CancellationPolicy',
'MyClient::Marketing::TemplateComponent::Standard::GiftCardSummary',
'MyClient::Marketing::TemplateComponent::Standard::ConfirmedGraphic',
'MyClient::Marketing::TemplateComponent::Custom'
- marketing_template_id

- the marketing_template_id of the marketing template from the marketing_templates.csv file
- content
 - string
- auto
 - boolean
- editable
 - boolean
- deletable
 - boolean
- label
 - string

CSV columns for fields provided and used only by MyTime:

- mytime_id
- mytime_template_id

inventories.zip archive:

Contains the following CSV files:

inventory_manifest.csv

The first column describes the file name and the second the type. E.g.

inventory_products.csv,products

inventory_skus.csv,skus

Inventory_stocks.csv,stocks

Inventory_sku_location_configurations.csv,sku_location_configurations

inventory_vendors.csv,vendors

inventory_vendor_skus.csv,vendor_skus

inventory_products.csv

CSV columns for product: product_id, name, brand, category, vendor, description, visible_to_clients, commissionable, discontinued, discontinued_reasons, alternative_product_ids, deleted

- product_id
 - string / integer
 - the ID of the product you have in your local database
 - if you don't have an ID for this field you need to generate one
- name
 - string

- brand
 - string
- category
 - string
- vendor
 - string
- description
 - string
- commissionable
 - boolean
- discontinued
 - boolean
- product_photo
 - URL to the product image
- discontinued_reasons
 - a semi-colon separated list of strings
- alternative_product_ids
 - a semi-colon separated list of product_ids
- visible_to_clients
 - boolean(true/false)

CSV columns for fields provided and used only by MyTime:

inventory_skus.csv

CSV columns for sku: sku_id, product_id, name, number, barcode, target_quantity, alert_threshold, deleted

- sku_id
 - string / integer
 - the ID of the sku you have in your local database
 - if you don't have an ID for this field you need to generate one
- product_id
 - string / integer
 - the product_id of the product from the inventory_products.csv file
- name
 - string
- number
 - string
- barcode
 - string
- target_quantity
 - integer, AKA max
- alert_threshold
 - integer, AKA min

CSV columns for fields provided and used only by MyTime:

- mytime_sku_id
- mytime_product_id

inventory_sku_location_configurations.csv

CSV columns for sku: sku_id, product_id, name, number, barcode, target_quantity, alert_threshold, deleted

- sku_id
 - string / integer
 - the ID of the sku you have in your local database
 - if you don't have an ID for this field you need to generate one
- location_id
- min
- max

CSV columns for fields provided and used only by MyTime:

- mytime_sku_id
- mytime_location_id

inventory_stocks.csv

CSV columns for stocks: sku_id, location_id, quantity, price, cost, vendor, expiration_date, stock_type, deleted

- sku_id
 - string / integer
 - the sku_id of the sku from the inventory_skus.csv file
- location_id
 - string / integer
 - the location_id of the location from the locations.csv file or the Store ID from Business Setup > Locations if you do not have the external ID for this field
- quantity
 - integer
- price
 - Decimal
- cost
 - decimal
- vendor
 - string
- expiration_date
 - datetime

- stock_type
 - must be "retail" or "back_bar". if not specified, will default to "retail"
- mytime_product_id

CSV columns for fields provided and used only by MyTime:

- mytime_sku_id
- Mytime_location_id

inventory_vendors.csv

CSV columns for vendors: vendor_id, name, phone_number, fax_number, email, mytime_vendor_id, address, deleted

- vendor_id
 - string / integer
 - the ID of the vendor you have in your local database
 - if you don't have an ID for this field you need to generate one
- name
 - string
 - required
- phone_number
 - string
- fax_number
 - string
- email
 - string
- address
 - string

CSV columns for fields provided and used only by MyTime:

- mytime_vendor_id

inventory_vendor_skus.csv

CSV columns for vendors: vendor_sku_id, vendor_id, sku_id, vendor_code, code, min_order_quantity, discontinued, mytime_vendor_id, mytime_sku_id, mytime_vendor_sku_id, deleted

- vendor_sku_id
 - string / integer
 - the ID of the vendor SKU you have in your local database
 - if you don't have an ID for this field you need to generate one
- vendor_id
 - string / integer
 - the sku_id of the sku from the inventory_vendors.csv file
- sku_id

- string / integer
 - the vendor_id of the sku from the inventory_skus.csv file
- vendor_code
 - string
- min_order_quantity
 - integer
- discontinued
 - boolean

CSV columns for fields provided and used only by MyTime:

- mytime_vendor_id, mytime_sku_id, mytime_vendor_sku_id

Tickets.zip archive:

Contains five CSV files:

tickets_manifest.csv

The first column describes the file name and the second the type. E.g.

tickets.csv, tickets

tickets-sku-items.csv, sku_items

tickets-service-items.csv, service_items

tickets-payment-items.csv, payment_items

tickets-tips.csv, tips

Tickets.csv

CSV columns: ticket_id, mytime_ticket_id, location_id, mytime_location_id, client_id, mytime_client_id, status, employee_id, mytime_employee_id, closed_by_employee_id, mytime_closed_by_employee_id, closed_at, deleted

- ticket_id
 - string / integer
 - the ID of the ticket you have in your local database (needed for other ticket files, for future updates, etc.)
 - if you don't have an ID for this field you need to generate one
- location_id
 - string / integer
 - the location_id of the location from the locations.csv file or the Store ID from Business Setup > Locations if you do not have the external ID for this field
- client_id
 - string / integer
 - the id of the client from the clients.csv file
- status

- string
- the status of the ticket. can be one of the statuses found in my_client/pos/app/models/pos/ticket.rb (open, closed, void, reopened, deleted)
- employee_id
 - string / integer
 - the id of the employee from the employees.csv file
- closed_by_employee_id
 - string / integer
 - the id of the employee from the employees.csv file that closed the ticket. must be present if closed_at is present
- closed_at
 - datetime
 - the date the ticket was closed at. must be present if closed_by_employee_id is present

TicketsSkultems.csv

CSV columns: ticket_id, mytime_ticket_id, inventory_sku_id, mytime_inventory_sku_id, quantity, amount, amount_before_discount

- ticket_id
 - string / integer
 - the ID of the ticket you have in your local database (needed for other ticket files, for future updates, etc.)
 - if you don't have an ID for this field you need to generate one
- inventory_sku_id
 - string / integer
 - the ID of the sku you have in your local database
 - if you don't have an ID for this field you need to generate one
- quantity
 - integer
 - how many of the SKU
- amount
 - decimal
 - the decimal amount the SKU cost
- amount_before_discount
 - decimal
 - the decimal amount the SKU cost before discounts

TicketsServiceItems.csv

CSV columns: ticket_id, mytime_ticket_id, service_id, mytime_service_id, amount, appointment_id, mytime_appointment_id

- ticket_id
 - string / integer

- the ID of the ticket you have in your local database (needed for other ticket files, for future updates, etc.)
 - if you don't have an ID for this field you need to generate one
- service_id
 - string / integer
 - the ID of the service you have in your local database
 - if you don't have an ID for this field you need to generate one
- amount
 - decimal
 - the decimal amount the service cost
- amount_before_discount
 - decimal
 - the decimal amount the SKU cost before discounts
- appointment_id
 - string / integer
 - the ID of the appointment where the service happened found in appointments.csv
 - if no appointment is found, a misc item will be created instead

TicketsMembershiptems.csv

CSV columns: ticket_id, mytime_ticket_id, membership_template_id, mytime_membership_template_id, amount, amount_before_discount, mytime_bogo_promotion_id, start_date

- ticket_id
 - string / integer
 - the ID of the ticket you have in your local database (needed for other ticket files, for future updates, etc.)
 - if you don't have an ID for this field you need to generate one
- membership_template_id
 - string / integer
 - the ID of the membership you have in your local database imported via the memberships files
 - if you don't have an ID for this field you need to generate one
- amount
 - decimal
 - the decimal amount the service cost
- amount_before_discount
 - decimal
 - the decimal amount the SKU cost before discounts
- mytime_bogo_promotion_id
 - optional
 - the mytime ID of the promotion to apply the discounts to

Tips.csv

CSV columns: ticket_id, mytime_ticket_id, amount, appointment_id, mytime_appointment_id

- ticket_id
 - string / integer
 - the ID of the ticket you have in your local database (needed for other ticket files, for future updates, etc.)
 - if you don't have an ID for this field you need to generate one
- amount
 - decimal
 - the decimal amount the service cost
- appointment_id
 - string / integer
 - the ID of the appointment where the service happened found in appointments.csv
 - if you leave this blank, the importer will pick The first appointment found using the slot variations file
 - if no appointment is found, a misc item will be created instead

TicketsPaymentItems.csv

CSV columns: ticket_id, mytime_ticket_id, payment_item_id, mytime_payment_item_id, type, amount

- ticket_id
 - string / integer
 - the ID of the ticket you have in your local database (needed for other ticket files, for future updates, etc.)
 - if you don't have an ID for this field you need to generate one
- payment_item_id
 - string / integer
 - the ID of the payment you have in your local database
 - if you don't have an ID for this field you need to generate one
- amount
 - decimal
 - the decimal amount of the payment
- type
 - string
 - the type of payment
 - must be either 'cash', 'check', or 'other_discount'
 - if 'other_discount', other_payment_note can be specified
- other_payment_note
 - string
 - optional
 - will only apply if type is 'other_discount'
 - must be one of 'Master Card', 'Debit Card', 'Credit Card', 'AMEX', 'Visa'

PurchaseOrders.zip archive:

Contains the following CSV files:

`purchase_orders_manifest.csv`

The first column describes the file name and the second the type. E.g.

`purchase_orders.csv,purchase_orders`

`purchase_order_items.csv,purchase_order_items`

`purchase_orders.csv`

CSV columns for purchase orders: `purchase_order_id`, `location_id`, `vendor_id`, `status`, `shipping_cost`, `po_number`, `ordered_at`, `deleted`

- `purchase_order_id`
 - string / integer
 - the ID of the purchase order you have in your local database
 - if you don't have an ID for this field you need to generate one
- `location_id`
 - string / integer
 - the `location_id` of the location from the `locations.csv` file or the Store ID from Business Setup > Locations if you do not have the external ID for this field
- `vendor_id`
 - integer
 - the `vendor_id` of the vendor the purchase order should belong to
- `status`
 - string
 - can be: draft, ordered, received, checked_in, completed, canceled, disputed, requested
- `shipping_cost`
 - Decimal
- `po_number`
 - string
- `ordered_at`
 - datetime

CSV columns for fields provided and used only by MyTime:

- `mytime_purchase_order_id`
- `mytime_location_id`
- `mytime_vendor_id`

purchase_order_items.csv

CSV columns for purchase orders: purchase_order_item_id, purchase_order_id, vendor_sku_id, item_count, cost, tax, deleted

- purchase_order_item_id
 - string / integer
 - the ID of the purchase order item you have in your local database
 - if you don't have an ID for this field you need to generate one
- purchase_order_id
 - string / integer
 - the purchase_order_id of the purchase order from the inventory_purchase_orders.csv file
- vendor_sku_id
 - integer
 - the vendor_sku_id of the vendor sku the purchase order should belong to
- item_count
 - integer
- cost
 - decimal
- tax
 - decimal

CSV columns for fields provided and used only by MyTime:

- mytime_purchase_order_item_id
- mytime_purchase_order_id
- mytime_vendor_sku_id

Spiffs.zip archive:

Contains the following CSV files:

spiffs_manifest.csv

The first column describes the file name and the second the type. E.g.

spiffs.csv,spiffs

spiffs_skus.csv,spiffs_skus

spiffs.csv

CSV columns for spiffs: spiff_id, amount, category, start_date, end_date, deleted

- spiff_id
 - string / integer
 - the ID of the spiff you have in your local database
 - if you don't have an ID for this field you need to generate one

- amount
 - decimal
- category
 - string
- start_date
 - datetime
- end_date
 - datetime

CSV columns for fields provided and used only by MyTime:

- mytime_spiff_id

spiffs_skus.csv

CSV columns for spiffs skus: sku_id, spiff_id

- sku
 - string / integer
 - the sku id of the sku from the inventory_skus.csv file
- spiff_id
 - string / integer
 - the spiff id of the spiff from the spiffs.csv file

CSV columns for fields provided and used only by MyTime:

- mytime_spiff_id
- mytime_sku_id

Classes.zip archive:

Contains the following CSV files:

classes_manifest.csv

The first column describes the file name and the second the type. E.g.

classes.csv,classes

categories.csv,categories

attendees.csv,attendees

class_settings.csv,class_settings

class_setting_attendees.csv,class_setting_attendees

class_setting_locations.csv,class_setting_locations

segment_templates.csv,segment_templates

classes.csv

CSV columns: class_id, category_id, name, description, instructions, what_to_bring, hide_prices

- **class_id**
 - string / integer
 - unique identifier, the ID of the class that you have in your local database
 - if you don't have an ID for this field you need to generate one
- **category_id**
 - string / integer
 - the ID of the class category from the categories.csv file
- **name**
 - string
 - the name of the class that is displayed for clients and staff when booking
- **description (optional)**
 - text
- **instructions (optional)**
 - text
- **what_to_bring (optional)**
 - text
- **hide_prices**
 - boolean
 - set to true if you do not want prices shown for this class
 - default is false if no value is provided

CSV columns for fields provided and used only by MyTime:

- mytime_id
- mytime_category_id

categories.csv

CSV columns: category_id, name

- **category_id**
 - string / integer
 - unique identifier, the ID of the class category that you have in your local database
 - if you don't have an ID for this field you need to generate one
- **name**
 - string
 - the name of the class category that is displayed for clients and staff when booking

CSV columns for fields provided and used only by MyTime:

- mytime_id

attendees.csv

CSV columns: attendee_id, name

- attendee_id

- string / integer
- unique identifier, the ID of the attendee type that you have in your local database
- if you don't have an ID for this field you need to generate one
- name
 - string
 - the name of the attendee type that is displayed for clients and staff when booking

CSV columns for fields provided and used only by MyTime:

- mytime_id

class_settings.csv

CSV columns: class_setting_id, class_id, name, cancellation_policy, cancellation_interval, cancellation_value

- class_setting_id
 - string / integer
 - unique identifier, the ID of the class setting that you have in your local database
 - if you don't have an ID for this field you need to generate one
- class_id
 - string / integer
 - the class_id from the classes.csv
- name
 - string
 - the name of the class setting that is displayed for clients and staff when booking
- cancellation_policy
 - boolean
 - set to false if there is no cancellation policy
- cancellation_interval
 - options: hours or days
 - required only if cancellation_policy is set to true
- cancellation_value
 - integer
 - required only if cancellation_policy is set to true
- hours can include 1-4, days can include 1-7

CSV columns for fields provided and used only by MyTime:

- mytime_id
- mytime_class_id

class_setting_attendees.csv

CSV columns:

class_setting_attendee_id, class_setting_id, attendee_id, price, capacity, hide_price, book_from_interval, book_from_datatype, book_upto_interval, book_upto_datatype, members_only

- class_setting_attendee_id
 - string / integer
 - unique identifier, the ID of the attendee class setting that you have in your local database
 - if you don't have an ID for this field you need to generate one
- class_setting_id
 - string / integer
 - the class_setting_id from the class_settings.csv
- attendee_id
 - string / integer
 - the attendee_id from the attendees.csv
- price
 - decimal
- capacity
 - decimal
- hide_price
 - boolean
 - set to true if you do not want prices shown for this class
 - default is false if no value is provided
- book_from_interval (optional)
 - string / integer
 - the number value for the book_from option (e.g. if clients can book from 1 hour before start time, this value would be 1)
- book_from_datatype (optional)
 - string
- options: minutes, houmytime_id
- mytime_class_setting_id
- mytime_location_id

segment_templates.csv

CSV columns: segment_template_id, class_setting_id, position, kind, duration

- segment_template_id
 - string / integer
 - unique identifier, the ID of the segment template that you have in your local database
 - if you don't have an ID for this field you need to generate one
- class_setting_id
 - string / integer
 - the class_setting_id from the class_settings.csv
- position

- boolean
- kind
 - string
- duration
 - integer
 - duration of the class in minutes

CSV columns for fields provided and used only by MyTime:

- mytime_id
- mytime_class_setting_id

Gift_card_purchases.csv file:

CSV columns: code,amount,purchased_at,client_id,location_id,original_value

- code
 - the unique gift card code
 - type: string
- original_value
 - Value at purchase time
 - type: decimal
- amount
 - the remaining balance of the gift card
 - type: decimal
- purchased_at
 - if purchased_at is missing, we use the current time as purchased at time
 - Format mm/dd/yy hh:mm:ss z (example 2020-12-29 00:00:00 -0300)
- client_id
 - optional
 - string / integer
 - the id of the client from the clients.csv file
- location_id
 - string / integer
 - the id of the location from the locations.csv file where the gift card was purchased
- expiration_end_date
 - Format yyyy-mm-dd hh:mm:ss z (example 2020-12-29 00:00:00 -0300)
 - The expiration date for the gift card

CSV columns for fields provided and used only by MyTime:

- mytime_client_id
- mytime_location_id

MORE DETAILS

mytime_id, **mytime_some_field_id** fields provided and used only by MyTime, usually found in exports, they should be kept as it is, not altered; just ignore those fields.

Deleted column is used only if you want to delete an already imported item. e.g. you import a service and then you decide you want to delete it. In that case you can send us a services.csv which contains ONLY that service and has `true` for deleted columns.

All fields except `**deleted**` are required unless we specify otherwise in the description above.

Bundles.zip archive:

Contains the following CSV files:

bundles_manifest.csv

The first column describes the file name and the second the type. E.g.

bundles.csv, client_bundles

bundles_items.csv, bundle_items

bundles_item_group.csv, bundles_item_group

bundles_item_group_prices.csv, bundles_item_group_prices

bundles.csv

CSV columns for client bundles: bundle_id, name, validity_period, in_membership, available_online

- bundle_id
 - string / integer
 - the ID of the bundle you have in your local database (needed for other bundle imports like bundle item groups etc.)
 - if you don't have an ID for this field you need to generate one
- name
 - the name of the package
 - string
- validity_period
 - how long the bundle will be active before expiring, in seconds
 - integer
- in_membership
 - integer
- available_online
 - Is this bundle available for online purchase

CSV columns for fields provided and used only by MyTime: mytime_id

bundles_items.csv

CSV columns: bundle_item_group_id, resource_type, resource_id

- Bundle_item_group_id
 -
- resource_type
 - Variation - services
 - Deal
 - "MyClass::Class" - class name
 - "MyClass::Category" - class category
 - "Inventory::Sku" - product name
 - "Inventory::Category" - product category
 - "Inventory::Brand" - product brand
- resource_id
 -

CSV columns for fields provided and used only by MyTime:

mytime_id, mytime_bundle_item_group_id, mytime_resource_id

bundles_item_group.csv

CSV columns: bundle_item_group_id, bundle_id, quantity, include_all_skus, include_all_variations, include_all_classes

- bundle_item_group_id
 -
- bundle_id
 - string / integer
 - the bundle_id of the bundle from the bundles.csv file
- quantity
 - number of items covered by the package when the package has a limited number of items
 - integer
- include_all_skus
 - values: true/false, 'true' if it is applicable for all products
- include_all_variations
 - values: true/false, 'true' if it is applicable for all services
- Include_all_classes
 - values: true/false, 'true' if it is applicable for all classes

CSV columns for fields provided and used only by MyTime: mytime_id, mytime_bundle_id

bundles_item_group_prices.csv

CSV columns: bundle_item_group_id, location_id, price_per_item

- bundle_item_group_id
 - the bundle_item_group_id of the location that you have in your local database
- location_id
 - string / integer
 - the location_id of the location that you have in your local database
- Price

CSV columns for fields provided and used only by MyTime:mytime_id, mytime_bundle_id, mytime_location_id

BogoPromotions.zip archive:

Contains seven CSV files:

bogo_promotions_manifest.csv

The first column describes the file name and the second the type. E.g.

promotions.csv,promotions
promotions_criterias.csv,criterias
promotions_benefits.csv,benefits
promotions_time_windows.csv,time_windows
promotions_item_groups.csv,item_groups
promotions_items.csv,items

promotions.csv

CSV columns for client bundles: promotion_id, name, description, auto_apply, status, usable_with_other_promotions, one_per_client, only_new_client, requires_membership, barcode, funding_limit, single_use_per_ticket, commissionable, location_id

- promotion_id
 - String
 - the ID of the promotion you have in your local database (needed for other promotions imports like promotions_items etc.)
 - if you don't have an ID for this field you need to generate one
- name
- description
- auto_apply
- status
- usable_with_other_promotions
- one_per_client

- only_new_client
- requires_membership
- barcode
- funding_limit
- single_use_per_ticket
- commissionable
- location_id

CSV columns for fields provided and used only by MyTime: mytime_promotion_id, mytime_location_id

promotions_benefits.csv

CSV columns for client bundles: promotion_id, item_group_id, applicable_to, discount_type, applicable_quantity, discount_value

- promotion_id
 - String
 - the ID of the promotion you have in your local database (needed for other promotions imports like promotions_items etc.)
 - if you don't have an ID for this field you need to generate one
- Item_group_id
 - String
 - the ID of the group of items you have in your local database (needed for other promotions imports like promotions_items etc.)
 - if you don't have an ID for this field you need to generate one
- applicable_to
- discount_type
- applicable_quantity
- discount_value

CSV columns for fields provided and used only by MyTime: mytime_promotion_id, mytime_item_group_id

promotions_item_groups.csv

CSV columns for client bundles: applies_to_gift_cards, include_all_skus, include_all_variations, include_all_classes, shadow, item_group_id

- item_group_id
 - String
 - the ID of the group of items you have in your local database (needed for other promotions imports like promotions_items etc.)
 - if you don't have an ID for this field you need to generate one
- applies_to_gift_cards
- include_all_skus
- include_all_variations
- include_all_classes
- shadow

CSV columns for fields provided and used only by MyTime: mytime_item_group_id

promotions_items.csv

CSV columns for client bundles: item_group_id, item_id, item_type, exclude

- item_id
 - String
 - the ID of the item you have in your local database (needed for other promotions imports like promotions_items etc.)
 - if you don't have an ID for this field you need to generate one
- item_group_id
 - String
 - the ID of the group of items you have in your local database (needed for other promotions imports like promotions_items etc.)
 - if you don't have an ID for this field you need to generate one
- item_type
- exclude

CSV columns for fields provided and used only by MyTime: mytime_item_id, mytime_item_group_id

promotions_criterias.csv

CSV columns for client bundles: criteria_type, criteria_value, promotion_id, item_group_id

- item_group_id
 - String
 - the ID of the group of items you have in your local database (needed for other promotions imports like promotions_items etc.)
 - if you don't have an ID for this field you need to generate one
- promotion_id
 - String
 - the ID of the promotion you have in your local database (needed for other promotions imports like promotions_items etc.)
 - if you don't have an ID for this field you need to generate one
- criteria_type
- criteria_value

CSV columns for fields provided and used only by MyTime: mytime_promotion_id, mytime_item_group_id

promotions_time_windows.csv

CSV columns for client bundles: time_window_id, promotion_id, begin_at, end_at

- promotion_id
 - String
 - the ID of the promotion you have in your local database (needed for other promotions imports like promotions_items etc.)
 - if you don't have an ID for this field you need to generate one

- time_window_id
- begin_at
- end_at

CSV columns for fields provided and used only by MyTime: mytime_promotion_id