



Instructions for Preparing Papers for *Journal of Cyber and Community Service*

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<https://doi.org>

ABSTRACT

Received:

Revised:

Accepted:

Available online:

Ought to be written in English, font Times New Roman, font size 10 pt, italic, single spacing, justify, and consists of 100 - 250 words.

Keywords:

Consist of 3-5 words.

1. INTRODUCTION

Do not indent the first paragraph of every new section but indent the first paragraph of every new subsection. The target population (community) is highlighted, explaining the context in which the target population takes shelter. Discussing the facts or phenomena in the target population that are the basis for implementing community empowerment activities. Things that have been done by other parties in overcoming the problem. The research objective and target of community empowerment activities are related to problems, challenges or community needs.

It is necessary to also explicitly explain the form of participation and interaction with the communities in the community engagement program. In strengthening the background of the study or activity, authors are required to add empirical backgrounds and conceptual frameworks/backgrounds that are constructed from reviews of relevant previous studies which are published no later than 5 years.

Indent the subsequent paragraphs throughout. The article should be typed using Times New Roman, size 12pt, double spacing, and submitted in docx or doc format. The article does not exceed 4,500 words, including References (excluding tables, figures, and appendix). The file size should not exceed 7 MB (.docx). Either British or American English spelling can be used, but do not mix both. The abbreviation should be explained at the first appearance and should be consistently used until the end part of the article.

2. METHOD

Describing the method used to solve problems, challenges or problems, answer the research objectives. This should consist of data collection techniques (including sample selection techniques, validity, and reliability of data collection tools), data analysis technique, location, time and duration of activities. In this section, Authors are required to justify the condition/situation before the programs/activities are implemented and the expected result.

Abbreviation should be explained at the first appearance and should be consistently used until the end part of the article. Please cite the previous method publication, if you refer to the published article, and explain the detail, if you modify the method.

Example of cited sentence (Dillard, 2020). Or

Based on Mamur *et al.* (2014) the cited sentence is.....



3. RESULT AND DISCUSSION

Relevant documentation with a focus on community empowerment activities. The minimum resolution of photos and images is 300 dpi with JPEG extensions (.jpg).

Results must be presented correctly and accompanied by an explanation without reference to the literature. Original and important findings must be stated. Results must be illustrated with numbers or tables if necessary, but must be kept to a minimum. Detailed discussion, speculation, and interpretation of data are not included in the results, but in the discussion section. Each sub-titles have to be written in sentence case. For example “4.3 The relationship between disease activity and depression and anxiety score in patients with SLE”.

In this section, Authors are required to emphasize the analysis of the condition before and after the programs/activities of community engagement are implemented. The analysis should be completed with a further discussion on the participation of the community as well as the impacts that are gained by the community. It will be good additional content if the Authors also include the adoption of innovation by the community.

1. Tables

All tables included in this manuscript have to be cited and integrated with analysis and/or its justification/significance with the programs/activities of the community engagement. All tables should be relevant with the study. Tables are made in single spacing. Use only horizontal lines for borders. For example:

Table 2. The mean of LDL-cholesterol

Group	Mean±SD, mg/dl	
	Pre-test	Post-test
Control	50±6 ^a	24.23±4 ^a
Non-exercise	51±4 ^a	97.99±4 ^b
Exercise	54±6 ^a	29.40±2 ^a
p	0.013	< 0.001

^{a,b} Significant ($p > 0.05$).

2. Graphs

All graphs included in this manuscript have to be cited and integrated with analysis and/or its justification/significance with the programs/activities of the community engagement. All graphs should be relevant with the study. Graphs created with Microsoft Excel should also be sent in their original Excel file. Present graphs in 2D (not 3D), without shadows or other effects, and without gridlines.

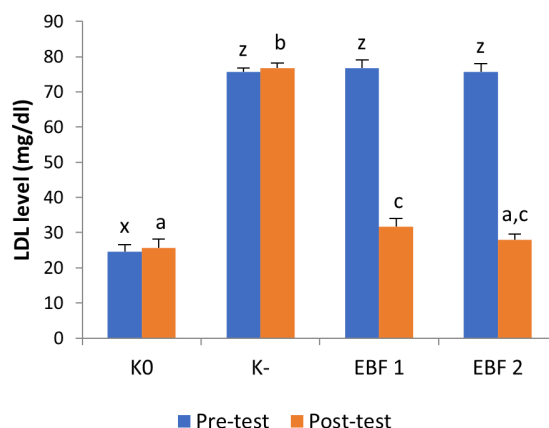


Figure 6. LDL level pre-test and post-test. Different notation shows significant differences ($p < 0.05$). K0:

3. Photos and figures

All figures and photos included in this manuscript have to be cited and integrated with analysis and/or its justification/significance with the programs/activities of the community engagement. All photos and figures should be relevant with the study. If a group of photos or figures shows a process, the group is considered 1 (one) figure. Each group of figures have to be prefaced with a description which links the figures. Relevant documentation with a focus on community empowerment



activities. The minimum resolution of photos and images is 300 dpi with JPEG extensions (.jpg). Use image processing software to check dpi.

The discussion must interpret the findings expressed in the results obtained with the background of existing knowledge (not repeat the result). The discussion must highlight what's new. Each assumption must be clearly stated. Linkages between results and the context of the target population and possible generalizations to other populations. The advantages and disadvantages of community empowerment activities that are carried out with the conditions of the surrounding community.

4. CONCLUSION

Provide conclusions on the level of achievement of targets for community empowerment activities. Providing conformity to methods of community empowerment with problems, needs, and challenges that exist in the area of community empowerment activities. Give conclusions about the impact and benefits of community empowerment activities. Provide advice for further community empowerment.

ACKNOWLEDGMENT

A separate thank you at the end of the article before the reference, not on the title page and not as a footnote to the title or vice versa. Acknowledgment list consists of people who provided assistance during community empowerment activities. Declaration of Conflict of Interest must be clearly written when you (or your company or sponsor) have a financial, commercial, legal, or professional relationship with another organization, or with people who work with them, which can affect your research. When funding comes from grants available from universities, colleges, or other research institutions, write down the name of the institution or organization that provided the funds. If there are no funders from a university, college, or other research institution, please include the following sentence: This study did not receive specific grants from funding agencies in the public sector, commercial, or non-profit section.

CONFLICT OF INTERESTS

Declare any conflict of interests, such as any financial, professional, or personal relationships that are relevant to the submitted work. This can include the name of a funding source and a description of their role in the design of the study, data collection and analysis, writing of the article, and/or decision to submit to JOCCS; whether they serve or have previously served on JOCCS's editorial board; and/or whether they work or have worked for an organization that may benefit from the publication of the article.

REFERENCES

References are written based on APA 7th edition style. References are listed in numerical order, and in the same order as quoted in the text. The References only lists references that you have quoted in the text. The author is responsible for the accuracy and completeness of the references. Consistent with reference styles throughout the article. Avoid using more than 40 and less than 10 references. Highly recommend using 70% journal references and 30% book references. Journal references should be published at least 5 recent years. Authors are strongly urged to use a reference manager such as Zotero, Endnote, RefWorks, Reference Manager, or Mendeley to build their bibliography. Here is an example reference format with the style of APA Style 7th Edition.

1. Journal Article

Amalia, S. (2020). Faktor yang menghambat partisipasi masyarakat pada program bank sampah di kota yogyakarta. *Jurnal Ilmu Administrasi: Media Pengembangan Ilmu Dan Praktek Administrasi*, 17(2), 306–323.
<https://doi.org/10.31113/jia.v17i2.613>

Paranthetical citation: (Amalia, 2020)

Narrative citation: Amalia (2020)

0. Journal Article with an Article Number

Neville, F. G., Drury, J., Reicher, S. D., Choudhury, S., Stott, C., Ball, R., & Richardson, D. (2020). Self-categorization as basis of behavioural mimicry: Experiments in The Hive. *PLoS ONE*, 15(10), Article e0241227.
<https://doi.org/10.1371/journal.pone.0241227>

Paranthetical citation: (Neville et al., 2020)

Narrative citation: Neville et al. (2020)

0. Journal Article with Missing Information

a. Missing Volume Number



Stegmeir, M. (2016). Climate change: New discipline practices promote college access. *The Journal of College Admission*, (231), 44–47. https://www.nxtbook.com/ygsreprints/NACAC/nacac_jca_spring2016/#/46

Parenthetical citation: (Stegmeir, 2016)

Narrative citation: Stegmeir, (2016)

a. Missing Issue Number

Frimpong, S. O., & Paintsil, E. (2022). Community engagement in Ebola outbreaks in sub-Saharan Africa and implications for COVID-19 control: A scoping review. *International Journal of Infectious Diseases*, 126, 182-192.

<https://doi.org/10.1016/j.ijid.2022.11.032>

Parenthetical citation: (Frimpong et al., 2022)

Narrative citation: Frimpong et al., (2022)

b. Missing Page or Article Number

Sumardjo, Firmansyah, A., Dharmawan, L., Kriswatriyono, A., & Wulandari, Y. P. (2022). Environmental management system toward sustainable development goals achievement base on community empowerment in Peri-Urban. *IOP Conference Series: Earth and Environmental Science*, 950(1). <https://doi.org/10.1088/1755-1315/950/1/012067>

Parenthetical citation: (Sumardjo et al., 2022)

Narrative citation: Sumardjo et al. (2020)

0. Newspaper Article References

Harish, F. (2023, February 28). Commuter Line passengers face service deterioration with plan to retire 10 trains. *The Jakarta Post*.

<https://www.thejakartapost.com/indonesia/2023/02/28/commuter-line-passengers-face-service-deterioration-with-plan-to-retire-10-trains.html>

Parenthetical citation: (Harish, 2023)

Narrative citation: Harish (2023)

0. Book

Sholihin, D. (2021). *Strategi Pembangunan Masyarakat Kota*. CV. Jakad Media Publishing.

Parenthetical citation: (Sholihin, 2021)

Narrative citation: Sholihin (2021)

0. Chapter in an edited book

Dillard, J. P. (2020). Currents in the study of persuasion. In M. B. Oliver, A. A. Raney, & J. Bryant (Eds.), *Media effects: Advances in theory and research* (4th ed., pp. 115–129). Routledge.

Parenthetical citation: (Dillard, 2020)

Narrative citation: Dillard (2020)

0. Conference Presentations and Proceeding

a. Conference Presentations

Peters, I. (2019, September 24-26). *What is quality in open science?* [Conference presentation]. Open Access Scholarly Publishers Association Annual Conference, Copenhagen, Denmark. <https://oaspavideos.org/conference/videos-2019>

Parenthetical citation: (Peters, 2019)

Narrative citation: Peters (2019)

a. Abstract of a Conference Presentation

Cacioppo, S. (2019, April 25–28). *Evolutionary theory of social connections: Past, present, and future* [Conference presentation abstract]. Ninety-ninth annual convention of the Western Psychological Association, Pasadena, CA, United States. <https://westernpsych.org/wp-content/uploads/2019/04/WPA-Program-2019-Final-2.pdf>

Parenthetical citation: (Cacioppo, 2019)

Narrative citation: Cacioppo (2019)

b. Conference Proceedings published in a Journal

Conference proceedings published in a journal follow the same format as journal articles

Booma, D. C., Lakshanaa, D., Jafril, S. J., & Logalakshmi, B. N. (2022). IoT based Underground Drainage Monitoring System using Pic Microcontroller. *International Conference On Newer Engineering Concepts and Technology (ICONNECT-2022)*, 10(09), 6-9. <https://doi.org/10.17577/IJERTCONV10IS09002>

Parenthetical citation: (Booma et al., 2019)

Narrative citation: Booma et al. (2019)

c. Conference Proceedings published as a whole Book

Conference proceedings published as a whole book follow the same reference format as whole edited books.



Kushilevitz, E., & Malkin, T. (Eds.). (2016). *Lecture notes in computer science: Vol. 9562. Theory of cryptography*. Springer. <https://doi.org/10.1007/978-3-662-49096-9>

Parentetical citation: (Kushilevitz & Malkin, 2016)

d. Conference Proceedings published as a Book Chapter

The format for conference proceedings published as an edited book chapter is the same as for edited book chapters

Bedenel, A.-L., Jourdan, L., & Biernacki, C. (2019). Probability estimation by an adapted genetic algorithm in web insurance. In R. Battiti, M. Brunato, I. Kotsireas, & P. Pardalos (Eds.), *Lecture notes in computer science: Vol. 11353. Learning and intelligent optimization* (pp. 225–240). Springer. https://doi.org/10.1007/978-3-030-05348-2_21

Parentetical citation: (Bedenel et al., 2020)

Narrative citation: Bedenel et al. (2020)

