	Lutheran Via De Cristo of North Texas **Secretariat Meeting Minutes** November 18, 2021
Attendees:	Elected Members Present Online: Jerry Gray, Don Holmes, Debi Gebhardt, Liz Winckler, Paul Bartells, Kimbal Markwardt, Robin Mains Elected Members Absent: Paul Dobbs Appointed Members Present Online: Sharon Bartells, Sharon Dobbs Appointed Members Absent: Marilyn Potter, Lee Lacy, Jeff Goodwin, Bob Johnson, Shelly Brennan, Bill Harris, Pastor Olin Knudsen, Kyle May

TOPIC/ ISSUE	FINDINGS AND RECOMMENDATIONS	ACTION/ FOLLOW-UP	ACTION OWNER	DEADLINE
Welcome *All*	Jerry Gray called the meeting to order. We shared prayer concerns and opened with prayer	Informational		
Secretary's Report - *Debi Gebhardt*	A motion was made by Paul Bartells and seconded by Robin Mains to accept the Secretary's report as submitted. The motion passed unanimously.	Action: Send the October 2021 minutes to Kyle May for posting	Debi Gebhardt	
Treasurer's Report - *Don Holmes*	A motion was made by Robin Mains and seconded by Liz Winckler to accept the Treasurer's report as submitted. The motion passed unanimously.	Action: Post the approved Secretariat Minutes and Treasurer's Report on the website	Kyle May	
Possible Sites	After walk through of Briarwood, need more options. 1)Monserrat, 2)Camp Copass, 3)Bridgeport, 4)Prothro. Committee to follow up.	Informational	Jerry Gray Paul Dobbs Kimbal Markwardt	
Caroling Dec 11 1pm-3pm	Jerry in Cleveland. Program looks good. Sent to Bill Harris; need 2nd narrator & zoom host.	Action: talk to Doug Guinn: host, tech, possible narrator. Write blurb for e-mail	Jerry Gray	
Palanca Project	List #6 sent. Constant Contact rejected 31.	Informational		

2021 NLS Annual Gathering	Jane Winge gave mid-year report. Only 2 on sign up genius. Theme “Love One Another”. Registration $240, $275 extra day, offset by $100 if volunteer. Objective: Reawaken, Renew, Revival; Restoration to Life, Vigor & Strength. Speakers & all lead positions filled. Chapel is beautiful, convenient. Staying on-site at TLU for the Saturday evening activity. Talk of an activity in San Antonio for folks there Wednesday. Main concern: getting folks to volunteer. Need to get the word out, but not be seen as over zealous. Only 20% of e-mails are opened; Facebook is better.	Action: on website, make it possible to click on a link, get to sign up genius Action: contact parish reps Action: contact small groups – call, text, note	Jerry Gray Robin Main All	

Next Meeting: January 20, 2022

Respectfully Submitted:
Debi Gebhardt
LVDCNT Secretary