

INITIAL INTERNSHIP INFORMATION

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Tahlequah High School, 591 N. Pendleton

Hello Parent/Guardian,

You are receiving this document because your student has expressed interest in or has enrolled in the careers/internship program at Tahlequah High School.

- The internship class will replace two hours of your students' daily schedule to intern at a career that interests them.
- The internship will count as their school attendance for the duration of time off campus at their location.
- Attendance is 1 hour and 15 minutes per day, Monday-Thursday. On Fridays, students will report back to campus to review the week.
- Students have to provide his/her own transportation to and from the business site.

Your student will gain valuable experience developing their professional skills, be exposed to professional environments, and explore their interests in order to discover potential career paths.

Before any student is placed in a business, plenty of information and paperwork will be sent home with the student. By signing this agreement as the student's guardian, you agree to any placement prior to sending your student into a business.

Student's Name: _____

Student's Email Address: _____

Student's Primary Internship Interest: _____

Student Signature: _____ Date: _____

Parent Name: _____

Parent's Phone: _____ Parent's Email Address: _____

Parent Signature: _____ Date: _____