

Cherry View Elementary
PTO Meeting Minutes- October 7, 2025, 6:30 p.m.
CVE Media Center, 8600 175th St., Lakeville, MN 55044

The meeting was called to order by President Daria Mulske at 6:33 p.m.

Attendance: Daria Mulske and Tiela Clement- Co- Presidents, Lacey Sandquist- Vice President, Shayna Wood- Treasurer, Amber Schmidt- Secretary. At-Large Members: Lindsey Lozama, Mamie Paseka, Jeremiah Williamson, Carly Van Deraa. Parents: Sammy Andersen, Samantha Ekstrom, Jacly Metzler, Ashley Heber, Christine Carlson, Maggie Mushel. Principal: Paul Helberg. Staff: Meghan Hebig, Julia Magoline, Amanda Gideon, Matt Armstong.

Parent Representation

Maggie Mushel and Sammy Anderson, 5th grade parents, would like to form a committee to plan an end of the year recognition event for the 5th graders. The PTO is supportive of this idea and will help get the word out so other 5th grade parents can join. Mr. Helberg will also be a part of this committee along with a teacher from the 5th grade team.

A parent thanked Mr. Helberg for setting up cones in the fire lane to prevent parents from parking there. Mr. Helberg shared that several “No parking” signs will go up soon in that area.

Teacher Representation

Members of the first grade teaching team were present. They shared that 1st graders really enjoyed the Candyland theme Fun Run along with the school wide incentives. They are planning to go to the Flint Hills Family Festival in the spring and will ask the PTO to cover the bussing with their designated grade level funds. They also thanked the PTO for teacher grant funds.

Mr. Armstrong (STEM) shared that his classes have been using the outdoor classroom space. Teachers shared it would be good to have wifi outside as well as some kind of teaching board. PTO will continue to get feedback from teachers for Outdoor classroom space.

Routine Business:

Approval of Minutes- The minutes from the September 9, 2025 meeting have been sent to the board for review and posted online. A motion was made to approve the September meeting minutes. The motion was seconded and approved.

Principal's Report- See attached for the full report from Mr. Helberg. Mr. Helberg also asked for feedback on if parents access the Continuous Program Reports on the portal. There was discussion about how to best get student progress to parents.

Treasurer's Report- Treasurer Shayna Wood gave the report.

- Beginning balance was \$25,472.74

- Checking deposits/credits were \$711.91
 - SOS- Cherry Berry was \$448.78
 - Yearbook sales were \$40
 - Candygrams from Assessment Day were \$123
 - Staff Shirt Order (CVE reimbursement) \$100
- Checking expenses/debits were \$1,179.78
 - Two \$20 baby sitting checks
 - Five \$150 teacher grants
 - Fun Run Supplies were \$53.41
 - Printing was \$13.02
 - \$300 cash was withdrawn for Cotton Candy cash box
 - Culligan water was \$24.15
- Savings ending balance- \$10,331.71
- Checking ending balance- \$14,673.23
- Outstanding checks/payments- \$682.98 (anti-bullying bracelets, drawers for nurses' office and three teacher grant checks.)

There was a profit of \$181.12 from the Panther Pride t-shirts. The shirts were made at cost by Amber Aslakson. Motion to give Amber Aslakson \$181.12 as a "tip" for t-shirt sales. Motion was seconded and approved.

Committee Reports

Scholastic Book Fair- The fall book fair is scheduled for the week of October 27. Family shopping night will be Tuesday, October 28 from 4-7 p.m. and family shopping morning will be Thursday, October 30 from 8-9 a.m. If we do not have enough volunteers we won't be able to have those shopping times.

We have \$952 in Scholastic dollars expiring in November. Ideas were shared about how to use that money before it expires— pre order copies of Dog Man for the library; purchase books for each grade level (need to have teachers get list of book recommendations to PTO); give Ms. Hoban (new teacher) \$500 in scholastic dollars to spend on her classroom library.

Teacher wishlists will be printed and put in teacher's boxes in hopes to get wishlists from all teachers.

Support Our School- The Noodles night in September made \$154. However, it was very short staffed and people had long waits. May not be worth doing in the future.

Lakeville Brewing SOS will be October 20. Little Caesars is Nov/Dec. Lacey will look into SOS at McDonald's.

Hospitality- Conference meals are being planned for Thursday and Monday. Sign up genius has been sent out asking for donations.

Lost and Found- Items will be set out for parents to look at when they come for conferences. Pictures will be taken and posted to facebook. Jacly will pick the remaining items up next Wednesday and prepare to donate.

Fun Run/Community Night Out- We exceeded our fundraising goal. Positive feedback for the incentives, online giving system and grade level designated colors. In the future look into sponsors to help boost our fundraising.

Yearbook- Meeting October 8 to start planning for the yearbook.

Family Fun Night- Date is set for April 24, 2026

Bingo Night- Date is set for February 19, 2026. Mamie will lead the planning for this night.

Unfinished Business

Outdoor Classroom- Continue to work on this— ideas for 5th grade Spirit rock and purchasing musical instruments.

Buck Hill planning- Date would be Jan 13, 5:30-7:30 p.m. \$21 per tuber, more information to come as they have changed their pricing structure.

School Directory- School will take this over.

Update to PTO use of school communications channels- District now allowing PTO to use district communications to send updates on fundraisers as long as there is a disclaimer that this is not a district sponsored event.

FB Parent Poll- Tiela and Daria will put together a poll to go out in Nov.

Ski Club Coordinator- May have found a replacement.

New Business

Panther Pride t-shirts- The plan moving forward is to buy a bulk order (based on sizes/orders over the past two years) and have parents be able to pick up shirts at Assessment Day or buy as needed vs. ordering one time a year.

District Bond planning—new Middle School- There is a meeting on Thursday, October 9 at 4:30 to offer feedback on potential new middle school and/or additions.

Upcoming Staff Appreciation Weeks- Nov. 3-7 is School Psychologist Week and Nov. 21 is Substitute Educators Day. There was a motion to spend no more than \$20 on November appreciation weeks. Motion seconded and approved.

Math Masters- Two teams of 5th graders from CVE will be attending Math Masters. Motion to spend \$250 to pay for Math Masters registration fee. Motion seconded and approved.

The meeting was adjourned at 8:42 p.m. The next meeting is November 11, 6:30 p.m.

Principal's Report
PTO Meeting
October 7, 2025

Since we met last time:

- **Fun Run and CVE Community Night Out** – Thank you to all who were involved in coordinating and planning both our Fun Run and our Community Night Out. Mr. Helberg spent the night on the roof on Thursday, October 2. Thank you to the many, many families who stopped by to say hello with treats!
- **FastBridge aReading and aMath Assessments and Other Assessments** – We have completed many of our beginning-of-the-year assessments, and we are working on planning supports and interventions for students who need these supports.
- **Monthly Intervention Data Digs and Progress Monitoring** – Shelly Clausen is leading our teams through regular data reviews and progress monitoring. This is an opportunity for classroom teachers to review their latest assessments, plan for their instruction, and create groups for small-group instruction.
- **4th Grade Fire Prevention** – This is an annual program presented by the Lakeville Fire Department that all 4th graders participate in at each of the Lakeville elementary schools. Kindergarten participated in Fire prevention on Wednesday, October 1, and Thursday, October 2, with the Kinders getting a chance to visit and climb inside a fire truck.
- **Safety Drills** – Completed all 5 of our required fire drills this fall. We are required to complete 5 fire drills, 5 lockdown drills, and 1 severe weather drill each school year.
- **Custodial Appreciation Week** – We recognized our amazing custodial staff (Jeff, Miranda, Greg and Jason) last week.
- Bus Evacuation drills were held.

Things that are coming up:

- **Field Trips** –
 - Our kindergarteners went to Dodge Nature Center on Wednesday or Thursday, October 1st/2nd, 2025.
 - 1st grade will be visiting the MN Landscape Arboretum on Tuesday, October 14.
- **Picture Retake Day** – Picture Retake Day at CVE was today, October 7. Kemmettmueller had a memory card glitch on picture day.

- **Late Start** – Wednesday, October 8, is a late start for students. We will use the late start for reviewing assessment data, planning assessments, and interventions for students. Additionally, some of our teachers/teams are using the late start for parent/teacher conferences.
- **Conferences** – Conferences are scheduled for Thursday, October 9, and Monday, October 13, from 4:15-8:15 PM. Some teachers are using the late start for parent/teacher conferences as well.
- **Indigenous Peoples' Day, October 13** – New legislation requires that if we conduct school on this day, we must allocate at least one hour of the day to observe and recognize its significance.
- **No School / Fall Break**– There is no school for students on Wednesday, October 15, as teachers have professional development for Bridges Math (K-3) and READ Act (4th and 5th). Additionally, teachers have time to work on reviewing data and creating their goals for the Teacher Development and Evaluation process. Due to the Education MN Conference, there is no school for students on Thursday and Friday, October 16 and 17.
- **Book Fair** – Thank you to Shayna Wood and Lindsey Lozama for coordinating our Fall Book Fair this year. The Book Fair will be at CVE the week of October 27-31.
- **End of the Quarter (Celebrations)** – The end of our 1st quarter is Friday, October 31. There is no school for students on Monday, November 3, as this is a Teacher Assessment Day.
- **Capitol Project Levy Renewal** – On Nov. 4, residents will have the opportunity to vote on the Capitol Project Levy Renewal. We're excited to share our new video explaining the referendum request. Watch now to learn how, if approved, this levy will sustain approximately \$4 million annually for 10 years for capital project purposes, maintain staff and student devices and technology infrastructure to support instruction and security, and continue to invest in career pathways and STEM education opportunities. Lakeville Area Schools. Watch the full video here:
 Nov. 4 Capital Projects Levy Renewal

Other items for discussion:

- Registration for school-wide community events
- [Mirrors for Sound Articulation](#) – Teachers in K-2 have received Sound Wall materials from the district to work into their classroom literacy routines in order to help their students with sound articulation. Part of the sound articulation process involves students being able to see their own mouths making various sounds, so that they can see the subtle differences. Mirrors are an essential part of this practice and routine. However, the mirrors are not being provided by the district, so we are hoping that this is something that could be funded by the PTO. Request for \$221 to purchase a mirror for student use during sound wall instruction.

Questions or comments:

- Book Swap - Continue with PTO organizing the event during the school day?