

Board Members

Beth Carrasquillo	Brenda Willis (DCSD)
Nichole Reimer, Chair	Adam Burch, Vice Chair
Shannon Hudson, Treasurer	Mary Ann Connors-Krikorian (DCSD)
Kirsten Kortz	Craig Cerino, Secretary
Paul Lutz (DCSD)	Isobel Graves

February 1, 2022

6:30 p.m. Board Meeting

Location: Next Charter School w/ virtual option:

Meeting ID

meet.google.com/kfo-nicu-zwe

Phone Numbers

(US)+1 225-629-3172

PIN: 876 581 380#

Minutes

1. Call to Order at 6:33 p.m.- **Roll Call** -all present except for MaryAnn Connors-Krikoroan, Brenda Willis, Paul Lutz, Isobel Graves, Craig Cerino.
2. Governance - Consent Agenda Items - **Action**
 - a. Approval of [01.04.2022 minutes](#)
 - b. [December Financial Statements](#)
 - c. [Quarterly Report](#)

Motion made by Shannon Hudson to approve all Consent Agenda Items. Seconded by Kirsten Kortz. Motion approved unanimously with Beth Carrasquillo abstaining from approval of 1.4.22 Minutes

3. Director's Report - **Discussion**

- a. Student Enrollment/Recruitment

Enrollment is unchanged. Two new students have just started, they both transitioned into Next at the semester end from their schools. There are still some pending withdrawals. Next is fully enrolled and there will be no more students enrolled this year.

- b. Staffing

One staff member has left Next. The paraprofessional position has been posted and Joe has set some interviews.

- c. Strategic Planning Update

Joe reported that he and Melissa Nimon met with some from the DCSD administrative team. Melissa will come to the March board meeting with her recommendations for strategic goals.

- d. Coffee with the Board Feedback

Discussion and feedback regarding the Coffee with the Board held on the Showcase day. Those who attended felt it was fun and a good way to spend time with the students. One suggestion was to make a list of possible topics that either the students or the Board want specific feedback on. It was agreed to keep this to students only and to incorporate parents/guardians at other times.

Paul Lutz arrived at 6:42 pm

- e. Director Q&A

No questions.

4. Board Recruitment/Nominations - **Discussion/Action**

There was discussion regarding one nominee who may rejoin the board after an absence. Kim Crowley has a long history at Next, including serving on the Next board.

Motion made by Shannon Hudson to nominate Kim Crowley for a 1 year term as a Next Charter School Board member. Seconded by Adam Burch. Motion approved unanimously.

Joe Crawford has a short list of potential parents who could join the Next Board towards the end of the year. He will

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forward the information to the nominating committee once he has spoken with them.

5. Construction Project - Action

a. [Project Budget](#)

Joe Crawford led the discussion regarding the construction project, meant to remedy issues within the existing space. The larger project was tabled due to the prohibitive cost, and this smaller is estimated to be \$325k. He presented 2 options for financing, adding that Next does have an untouched line of credit, and is in a good position to move forward.

b. [Construction Estimate](#) - Cornerstone Construction

This is a guaranteed/not to exceed estimate from Cornerstone Construction.

c. [Architectural Drawings and Proposal](#) - Marinace Architects

Joe is asking the Board for permission to sign an agreement with Cornerstone Construction with two contingencies: approval of financing and the warrant article agreement from the DCSD. If Roland Martin is not comfortable with either of the contingencies, Joe will come back to the Board. He noted that contracts need to be signed in order for supplies to be ordered, based on the tight timeline for the project, slated to begin on June 15 with completion by the beginning of school in the fall.

Motion made by Shannon Hudson to allow Joe Crawford to enter into an agreement with Cornerstone Construction, Seconded by Adam Burch. Motion approved unanimously.

6. FY 23 Budget - Discussion/Action

a. [FY23 Budget Summary](#).

b. [FY23 Budget](#)

Joe Crawford presented and led a discussion regarding the 2022-23 budget, accessible on the agenda. Because contracts are presented to staff in April, he would like to have voted on at the March or April board meeting.

7. Policy - Discussion/Action

a. [KCD - Gift Acceptance](#) (existing policy)

Per Joe Crawford, the response from Jane Waterhouse at the NHDOE was that Next does not need to follow requirements of

RSA 198:20-b, public meeting, acceptance of specific gifts.

Motion made by Adam Burch to approve the Gift Acceptance policy as presented. Seconded by Shannon Hudson. Motion approved unanimously.

b. [ACA Anti-Harassment and Discrimination](#) (new policy)

c. [ACA Reference Document - Anti-Discrimination Plan](#) (new plan)

Per Joe Crawford, these policies, along with many of the others are based on the DCSD approved policies



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Motion made by Kirsten Kortz to approve b. and c. as presented. Seconded by Adam Burch. Motion approved unanimously.

8. Community Input

- a.** Next welcomes input from attending community members according to our policy found [here](#), and accessible from our website, www.nextcharterschool.org.

No community members present

9. Non-Public Session (if necessary)

No non-public necessary

Joe Crawford pointed out that the March Board meeting falls during the February break. After discussion it was agreed to move the meeting by one week.

Motion made by Shannon Hudson to change the March, 2022 board meeting to March 8, 2022, same time and place. Seconded by Adam Burch, Motion approved unanimously.

Nichole Reimer added that the Next students who presented at the DCSD board meeting did a great job.

10. Motion to Adjourn

Motion made by Adam Burch to adjourn meeting. Seconded by Kirsten Kortz. Motion approved unanimously.

Meeting adjourned at 7:55 pm

Respectfully Submitted,
Karen Woodes