

PRIVACY POLICY OF INFOVIEW SIMS/gBook

What kind of Information do we collect?

- Details about the school employees, staff, financials, students and student legal guardian demographic data
- Device information and device location data

How do we use this information?

- **Provide, improve and develop new solutions for school management and operations:**

We use the data provided to come up with new solutions that helps the school manage their finances and academic records. We do not share this information with outside parties except to the extent necessary to provide the service. We may use feedback you provide to improve our products and services. Based on information given we design systems to aid academic progress of the school.

- **Ensure secure access to the application:**

We use the information we have to help verify accounts and activity, and to promote safety and security on and off of our services. We work hard to protect your account and data using teams of engineers, automated systems, and layers of security to ensure data given to us are kept safe.

- **Communicate with you:**

We use the information given to us to send scheduled notifications on behalf of the Schools for academic purposes. Schools may also send notifications through our system to its user.

- **To improve customer service**

Information provided by the School helps us respond to your customer service requests and support needs more efficiently.

How is this information shared?

School address, location, financial and student's details are shared with third parties like banks only on request and approval from the School and the specified banks they wish to share such information with. InfoView does not share any information with any third party.

How can I manage information about me?

All data collected can be view through SIMS by the school or via gBook by the parents. Hence Schools can make changes and updates to their information at will. We store data for as long as it is necessary to provide products and services for the School. When a school decides to opt out, the school is set to inactive with all logins accounts for archive purpose.

How do we respond to legal requests or prevent harm?

We may access, preserve and share your information in response to a legal request (like a search warrant, court order or subpoena) if we have a good faith belief that the law requires us to do so. This may include responding to legal requests from jurisdictions outside of the Ghana where we have a good faith belief that the response is required by law in that jurisdiction, affects users in that jurisdiction, and is consistent with internationally recognized standards.

How do we notify you of this policy change?

A link of the privacy policy can be found in the settings or user profile section of the app. Schools are required to check it regularly. Upon updates an email or WhatsApp message will be sent to Schools to review any changes made. It is the responsibility of schools to notify parents of any policy changes.

Your acceptance of these terms

By using SIMS and/or gBook, you signify your acceptance of this policy and terms of service. If you do not agree to this policy, please do not use SIMS or gBook. Your continued use of the application(s) following the posting of changes to this policy will be deemed your acceptance of those changes.

How to contact InfoView Data Solutions with questions?

Please contact InfoView Data Solutions through
Email : infoviewsimsgh_support@idscorpgh.com
Mobile: +233505556210